



August 3, 2018

Mr. Randy Recklaus  
Village Manager  
Village of Arlington Heights  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

Re: Request for Waiver of Fees – Lake Arlington Ground Sign Permit Fees

Mr. Recklaus:

The Village of Arlington Heights Building Department is currently reviewing the application for permit for the installation of a new park entry sign located at 2201 N. Windsor Dr., operated by Arlington Heights Park District. The installation is expected to be completed later this month.

Following prior practice, the Arlington Heights Park District respectfully requests the waiver of all applicable Village of Arlington Heights Planning and Building Permit fees and/or all applicable Village review fees. The Park Board of Commissioners and staff appreciate your assistance on this matter.

If you need any additional information, please feel free to contact me at (847)506-7145. Thank you again for the continued cooperation and support from the Village of Arlington Heights.

Sincerely,

Benjamin M. Rea, CPRE  
Director of Parks and Planning