

**PATRICK T. BRANKIN**  
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September 12, 2018

**Via Email and U.S. Mail (3 Copies)**

Mr. Jacob Schmidt  
Assistant Planner  
Village of Arlington Heights  
Planning & Community Development Dept.  
33 South Arlington Heights Road  
Arlington Heights, IL 60005

**RE: *PD Amendment Application – PC18-017 – 1104 South Arlington Heights Road, Arlington Heights, IL***

Dear Jake:

As you know, I represent AAEC Credit Union the applicant for the referenced project. This letter is to respond to the comments from the various Village departments that we received regarding the application. I have broken the comment responses down per department.

**I. Building and Life Safety Department**

- No comments
  - Thank you

**II. Building Department**

- No comments
  - Thank you

**III. Public Works Department**

- No comments
  - Thank you

**IV. Engineering Department**

- No comments
  - Thank you

**V. Fire Department**

- No comments
  - Thank you

**VI. Police Department**

- Are lighting requirements adequate
  - AAEC agrees to illuminate the property consistent with the Village of Arlington Heights Code
- Please see attached emergency information contact card
  - Thank you

**VII. Health Services Department**

- No comments
  - Thank you

**VIII. Planning and Community Development Department**

- Are there any future intentions to utilize the northern most (3<sup>rd</sup>) drive through lane
  - Not at this time
- Clarify hours of operation
  - Our current hours are M-F, 9-5; however, we may consider expanding to days and hours similar to those of First Midwest Bank in the future. Please note, staff may be onsite and working beyond the hours of operation.
- What is the anticipated number of employees at peak shift
  - 8

**IX. Landscape and Tree Preservation**

- Infill with landscaping along Arlington Heights Road and Magnolia where landscaping is absent
  - AAEC agrees with this comment
- The landscaping must be consistent with the approved landscape plan per ordinance 07-036
  - AAEC Credit Union agrees with this comment

Please let me know if you have any additional questions or comments. Thank you.

Sincerely,

Patrick T. Brankin *tm*

Patrick T. Brankin

PTB:tm

cc: AAEC Credit Union

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# Arlington Heights Police Department

## Emergency Information Card

Arlington Heights Police Department  
200 E. Sigwalt Street  
Arlington Heights, IL 60005-1499  
Phone: 847/368-5300

1. Fill in all information by tabbing to each field.
2. When completed, save the form and send as an attachment to: [policemail@vah.com](mailto:policemail@vah.com).

Completed forms may also be printed and submitted in the following manner:

By Mail: Arlington Heights Police Department  
200 E. Sigwalt Street, Arlington Heights, IL 60005  
Attention: Police Administration

Print Form (To Mail)

By Fax: (847) 368-5970 - Attention: Police Administration

In Person: Dropped off at the Arlington Heights Police Department's front desk for forwarding to Police Administration.

Name (Firm or Residence)	AAEC Credit Union
Address/City	1104 S. Arlington Heights Road, Arlington Heights 60005
Telephone Number	847-392-1922
Date Information Obtained	

### IN CASE OF EMERGENCY PLEASE CALL:

#### Contact #1

Name	Jill Lindsay
Address/City	26300 W. Central Road, Ingleside, IL 60041
Telephone Number	224-225-1699
Cell Number	847-638-1263

#### Contact #2

Name	Matt Gavin
Address/City	1642 N. Courtland Drive, Arlington Heights 60004
Telephone Number	
Cell Number	847-738-1267

#### Alarm System

No

Yes

Phone number:

800-624-6866; 619-442-9595

Alarm Company Name

WatchLight Alarm Relay Service