

METROPOLIS

P E R F O R M I N G A R T S C E N T R I

February 27, 2019

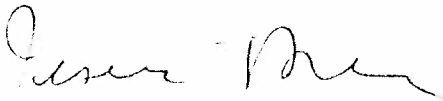
Valerie Gerstein
Permits, Inspections & Licensing Coordinator
33 South Arlington Heights Road
Arlington Heights, IL 60005

Dear Valerie,

I write on behalf of Performing Arts at Metropolis to request a waiver of the Raffle License Bond required for Metropolis to hold a raffle for our Sunday Soiree Event.

All funds raised at Sunday Soiree support Performing Arts at Metropolis. This year's Soiree is on September 29, 2019 from 4:30pm-9:00pm at the Metropolis Ballroom and Metropolis Performing Arts Centre. We expect more than 250 guests for this shopping / concert event. Raffle tickets will be sold at \$1 per chance for a variety of prizes.

With thanks for your consideration,



Jessica Braun
Special Events Coordinator / Raffle Manager
Metropolis Performing Arts Centre
111 West Campbell Street
Arlington Heights, IL 60005
(847) 818-6397
jbraun@metropolisarts.com

cc: Michael Boyle, Permits Supervisor

VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF BUILDING & HEALTH SERVICES
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Phone (847) 368-5560
Fax (847) 368-5975
Website: www.vah.com

Date Routed: _____

20 **RAFFLE LICENSE APPLICATION**
SECTION #10-1001

☒ Non-Profit ☐ Educational ☐ Fraternal ☐ Charitable ☐ Religious ☐ Labor ☐ Veterans

Name of Organization: Metropolis Performing Arts Centre - Source Phone #: (847) 818-6397

Organization Address: 111 W. Campbell St.

City: Arlington Heights State: IL Zip: 60005

Presiding Officer: Daday, Steve
(Last, First, Middle Initial)

Presiding Officer's Address: 523 Princeton Ave.

City: Arlington Heights State: IL Zip: 60005

Presiding Officer's Home Phone: (847) 577-5982 Presiding Officer's Cell Phone: _____

Secretary: Catherin Ungurean, Colleen
(Last, First, Middle Initial)

Secretary's Address: 437 S. Fernandez

City: Arlington Heights State: IL Zip: 60005

Secretary's Home Phone: 847-577-5982 Secretary's Cell Phone: _____

Raffle Manager: Braun, Jessica, B
(Last, First, Middle Initial)

Raffle Manager's Address: 304 E. Euclid Avenue

City: Arlington Hts. State: IL Zip: 60004

Raffle Manager's Home Phone: (773) 412-2282 Raffle Manager's Cell Phone: 773 412 2282

Location where raffle tickets will be sold: Metropolis Box Office / Metropolis Ballroom

Date & Time when raffle tickets will be sold: August 1, 2019 to Sept 29 2019

Time and Place winner will be determined: Metropolis Performing Arts Centre 9-29-19

Is raffle to be held on rented premises? ☒ Yes ☐ No If yes, list owner of property: Name: Metropolis Ballroom

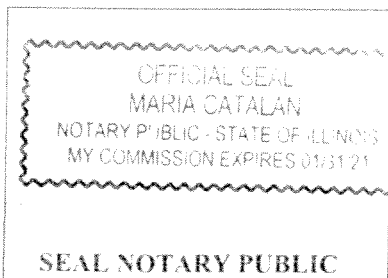
Address: 6 S. Rail Avenue Phone: (847) 870-8787

Bonding Company Name: N/A Bonding Company Phone: N/A

Bonding Company Address: N/A

City: N/A State: N/A Zip: N/A

Value of prizes: \$ 4,000 Letter requesting waiver of bond required. Letter must be submitted at time of application.



Subscribed and sworn before me this 26

day of Feb 2019

Notary Signature [Signature]

I attest to the not-for-profit character of the raffle that is the subject of this application. I further certify and swear that all of the above questions have been answered truthfully and to the best of my knowledge and ability.

Signed by Raffle Manager or Presiding Officer: [Signature] Date: 2-26-19

LICENSING DEPARTMENT:

VILLAGE MANAGER:

FOR OFFICE USE ONLY

☒ APPROVED ☐ DENIED

☐ APPROVED ☐ DENIED

Signature [Signature]

Signature _____

Return to License Department. Memo reasons for denial to license department.

Control #: _____