

Olive-Mary Stitt PTA  
303 E. Olive St.  
Arlington Heights, IL 60004

January 8, 2020

Village of Arlington Heights  
33 S. Arlington Heights Rd.  
Arlington Heights, IL 60005

Dear Village Manager,

I am writing on behalf of the Olive-Mary Stitt Elementary School Parent Teacher Association (PTA). We are a nonprofit, with current 501c3 status. We are holding a raffle with prizes valued at \$300.00 for a PTA Trivia Night event on Saturday, February 22, 2020. The event will be held at KC Hall in Arlington Heights. Additional details of the event, including proof of our nonprofit status, are included with our application. Please accept this letter as a written request to waive the bond requirement for our event. Please reach out with any questions.

Thank you,

A handwritten signature in cursive script, reading "Sarah Galla".

Sarah Galla, President  
Olive-Mary Stitt PTA