

METROPOLIS

P E R F O R M I N G A R T S C E N T R E

April 13, 2021

To: Kevin Baumgartner, Budget Coordinator, Village of Arlington Heights

Re: Smoke Detector Capital Project #EQ-17-10

Kevin,

One of our capital projects slated and approved for 2020 was to install new rapid rise smoke detectors in our theater. However, the village put a hold on all capital projects for Metropolis when the pandemic hit. We subsequently made a request to move forward with our smoke detector project in 2020 because we thought that we would be back doing shows in the theater in the fall, and that the disinfectant fog machine and other covid precautions could set off our current smoke detectors. The village agreed, but as the situation continued to be very fluid, we did not end up coming back to the theater in 2020. Further, we could not implement this project because we had to furlough most of our staff in late summer/fall of 2020.

We would like to have these smoke detectors installed in the theater this year, so we are requesting that this project be officially moved from 2020 to 2021.

Please let me know if you need any further information.

Cordially,

Carla McAleer
Director of Finance and Human Resources
Metropolis Performing Arts Centre
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