

**MINUTES
COMMITTEE-OF-THE-WHOLE
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF ARLINGTON HEIGHTS
BOARD ROOM
MONDAY, SEPTEMBER 13, 2021 7:00P.M.**

BOARD MEMBERS PRESENT: President Hayes; Trustees: Baldino, Bertucci, Canty, Grasse, LaBedz, Scaletta, Schwingbeck, and Tinaglia

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Randy Recklaus, Village Manager; Diana Mikula, Assistant Village Manager; Robert Taraszka, IT Manager; Sarah Fitzgibbons, Management Analyst; Chris Papierniak, Director of Public Works; Charles Perkins, Director of Planning & Community Development; Nora Boyer, Housing Planner; James McCallister, Director of Health & Human Services and Kim Peterson, Recording Secretary

SUBJECTS:

- A. Senior Center Utilization, Modernization, & Programming Study Update
- B. Enterprise Resource Planning (ERP) Selection & Implementation Advisory Services

Other Business

Adjournment

President Hayes called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

President Hayes thanked Trustee and President Pro Tem Robin LaBedz for filling in for him last week.

Mr. Recklaus advised that there are two items on the agenda that do not require any Board action. The first item is the Senior Center Utilization, Modernization, & Programming project. Mr. Recklaus stated that the Senior Center is over 20 years old and has been a very successful and well used facility and the goal of this project is to ensure that it continues to remain relevant and equipped to offer everything seniors today expect.

A. Senior Center Utilization, Modernization, & Programming Study Update

Henry Pittner, Partner at BKV Group, provided an update on the status of the project. Mr. Pittner discussed the facility condition and advised that the building is just over 24 years old and is in really good condition. There was an original facility

assessment done in 2017, which resulted in a Capital Improvement Plan, and since this assessment was done, not much has changed except for the building getting older. The Capital Improvement Plan did include the need for a new roof, which has already been completed, and the need to redo the parking areas in 2027. Mr. Pittner advised that this project should be done sooner if the modernization of the Center moves forward. In addition, the walls on the North and East sides are need of new insulation and new windows, the South wall needs some tuckpointing and the entrance to the building should be reconfigured to help prevent cold air from penetrating into the building during the winter. Mr. Pittner advised that the inside of the building, including the walls, ceilings and floors, is in really good condition, they just need some updating. In addition, Mr. Pittner recommended the replacement of the moveable partition walls, as the seals no longer work. Mr. Pittner also suggested that accessibility will need to be addressed if major improvements are made to the building, including the installation of braille signs on permanent spaces, a new curb ramp at the entrance of the building and a sidewalk slope at New Wilke Road. Mr. Pittner stated that although the mechanical systems have been properly maintained, they are old and at the end of their useful life. The boilers, air cooling condensing units, pumps, kitchen equipment and AV system will all eventually need to be replaced. However, the electrical infrastructure is in good condition and should last a long time. Mr. Pittner next discussed the three modernization recommendations, which include the installation of a lighting control system, higher lighting level and LED lights, and the installation of an access control system to provide easier access to the building for employees, as well as securing the building.

Trustee Scaletta asked if there are estimates for these improvements, which Mr. Pittner advised that he is waiting to see what modernization projects move forward before providing any estimates. In addition, most of the recommendations are within the guidelines of the Capital Improvement Plan.

Mr. Recklaus stated that he is hoping to have some numbers for inclusion in the 2022 Capital Improvement Plan for the Board's discussion.

Trustee Bertucci asked if funds for this project have been reserved, which Mr. Recklaus stated some money has been set aside, however there may not be enough money to do everything all at once. Some things may need to be done over time. Trustee Bertucci asked if there is an engineering assessment for this building, which Mr. Papierniak stated that in 2017 an assessment of all Village buildings and facilities was done, which has been followed through the Capital program. The Village will budget appropriately during this two-year budget based on the original assessment.

Jill Jackson Ledford, Senior Center Planning Specialist, discussed the needs assessment she conducted of the Arlington Heights Senior Center to see what might need to change, what people want, what's working well and what's not working well. Ms. Ledford met with the Senior Center Manager, Senior Center Staff, stakeholders and tenant agencies to get their feedback, and also held a virtual public education session. Ms. Ledford advised she then launched a survey after gathering all of this information, analyzed this data and held a series of focus groups to see what people thought about the results.

Ms. Ledford discussed the three generations that are currently being served at the Senior Center, along with some of the national trends. Ms. Ledford advised that food service is still a major part of senior centers and folks are looking for lots of options when it comes to food. There is an increased interest in outdoor activities, or bringing the outside in, multi-room facilities, the appearance of senior centers and membership fees.

Ms. Ledford discussed the survey that was developed from the information collected at the stakeholders meeting and public education session and advised that she was happy with the participation from the male population. The age range of participants widely varied, although she had hoped for more people under 50 to respond, and most stated they were retired and very or somewhat healthy and active. Ms. Ledford advised that the biggest reason people said they come to the Senior Center is to visit the Nurse's Lending Closet, followed by social programs and lectures. Ms. Ledford explained that the biggest reason people said they don't come to the Senior Center is because they don't think of themselves as seniors. A question was asked about what would motivate people to come to the Senior Center and participate in activities and the biggest response was offering classes that appeal to them. Ms. Ledford advised that socialization was mentioned several times in the survey and how participants are interested in various social activities, including entertainment, sporting opportunities, lifelong learning and technology classes. Ms. Ledford stated that from the responses she received about the reputation of the Senior Center, there is some opportunity for marketing what the Center does, as the majority said it is average or unknown to the larger community. Ms. Ledford advised that the top response to what a facility that provides services and activities to those 55 and older would be called was "Live Well Age Well Center".

Ms. Ledford explained how the focus groups agreed with the results of the survey and how they would like to see some additional activities offered at the Center. In addition, most participants felt the Senior Center could be updated and some work should be done to better market the Center and what goes on there.

Ms. Ledford advised that her findings concluded that most people are excited about the Senior Center and want an engaging, modern look. In addition, there was a lot of interest in improving the fitness room, outdoor area and café. Ms. Ledford suggested that an outreach plan should be developed to connect with more minority groups, to see what type of activities they would like. Ms. Ledford advised that she received several comments about the Senior Center not being centrally located and suggested looking into offering Senior Center type activities in other places. Ms. Ledford thinks the tenant agency agreements should be reviewed and the Center should look into developing a data collection system, to be able to contact Senior Center members and see who is using the Center for what. Ms. Ledford believes the Volunteer Coordinator position should be full-time and more volunteers should be recruited to help teach classes and do various activities. Lastly, Ms. Ledford explained how many Senior Centers began offering virtual programs and activities as a result of the pandemic and believes that they should continue this practice as a means to help those who cannot participate in person, a way to feel engaged.

President Hayes asked if there are parameters that define the three generations

that the Senior Center serves and how this information is used to target programming and services. Ms. Ledford explained how there is the “silent generation”, those born between the 1930’s and 1945, “baby boomers”, those born between 1946 and 1964 and “generation X”, those born between 1965 and 1984, and each of these generations has different characteristics and different classes that appeal to them.

Trustee Canty asked Mr. Recklaus if the data collection is considered to be “in scope” when talking about the ERP project. Mr. Recklaus stated that ERP is more of a set of tools, but on an ongoing basis in trying to get more feedback from the Senior Center community is something that can be discussed as part of the regular assessment of the programming that is done.

Trustee Bertucci asked why there are some respondents to the survey who live outside of Arlington Heights. Ms. Colagrossi advised that she has been working on collecting data from Senior Center participants and the survey was sent out to those individuals, who may or may not live in Arlington Heights. The Senior Center library and park district databases were also used and there are folks who participate in some of those programs who don’t live in Arlington Heights. Trustee Bertucci asked if Arlington Heights receives funding from other communities and if there is a member and non-member rate. Mr. Recklaus stated that the Village does not get funding from other communities and anyone can go to the Senior Center, regardless of where they live. Ms. Colagrossi explained how the majority of those who responded to the survey and use the Center are from Arlington Heights, however there are some individuals from surrounding towns that responded to the survey and utilize the Senior Center. Trustee Bertucci thinks that Staff should zero in this statistic, as some taxpayers might be concerned with subsidizing individuals from towns that don’t have a senior center. Mr. Recklaus stated that this is something Staff can look into moving forward. Ms. Ledford emphasized that by having a database that allows patrons to scan a card when they enter the building and indicate why they are there, can better provide this type of information that can help the Board make decisions. Trustee LaBedz stated that she recalls from previous discussions that because the Senior Center receives federal funding, and the partner agencies are located in the building, the Village would expect to see residents from other communities.

Trustee LaBedz asked Ms. Ledford if the results of the survey are similar to those of other senior centers in the country, which Ms. Ledford stated that they were and there wasn’t anything that surprised her.

Trustee Tinaglia stated that this presentation has been very educational and he has learned a lot about the Senior Center. Trustee Tinaglia does not believe the outside of the building looks inviting and is worried about the location of the Center not being centrally located. Ms. Ledford emphasized the idea of offering senior center type activities in other locations around town. Trustee Tinaglia agrees with the findings of the survey that the Center needs to offer more engaging activities, programs and services.

Trustee Scaletta asked Mr. Recklaus if Staff will be working with the partner agencies to work together to offer some additional programs and activities identified in the survey results, which Mr. Recklaus stated they will. Trustee

Scaletta asked Ms. Ledford if she discussed the possibility of a duplication of services in her focus groups, which Ms. Ledford stated she did and from the feedback she received, no one suggested there was a duplication of services. Trustee Scaletta asked Ms. Ledford how many focus groups she conducted, which Ms. Ledford stated three, one for professionals, one for those 55 and under, and one for minorities, which she advised she had a hard time recruiting people for. Trustee Scaletta thinks that the Board should focus on knowing what the people who are actually using the Senior Center like and what it is that they want to see improvements on.

Trustee Grasse asked if there are any trends with intergenerational programs. Ms. Ledford believes intergenerational programs are an important part of programming and advised they did have some small discussions about intergenerational programs, in particular grandparents raising grandchildren. Ms. Ledford believes some of the best intergenerational programs involve both the older adult and the child participating in something together.

Trustee Bertucci thinks Staff should consider a name other than "senior." Trustee Bertucci asked when the lease is up at the Senior Center, which Mr. Perkins advised the Village owns the building.

Mr. Pittner explained how his scope of work for this project was put into five tasks, two of which have already been completed, with the work Ms. Ledford's project visioning and his team's work with the condition assessment and the base drawings of the facility. The remaining tasks include facility programming, concept design and the final report and presentation.

Mr. Perkins advised the Board will receive another update on the progress of this project towards the end of this year and can expect the final report in the early part of next year.

Melissa Cayer, Arlington Heights resident, advised that she would rather have a lower property tax bill and see the Center downsize and consolidate. In addition, she would like for the 1.25% Village tax to be removed.

B. Enterprise Resource Planning (ERP) Selection & Implementation Advisory Services

Mr. Recklaus thanked Ms. Mikula and her staff for the tremendous job they did getting the Village technologically through the pandemic.

Mr. Recklaus advised that there has been much discussion over the last couple of years about the new Enterprise Resource Planning software project and Staff has done a very thorough review of every department's needs. Mr. Recklaus stated that Staff is not looking for a final vote on this item tonight but hopefully at an upcoming Board meeting, perhaps as early as September 20th.

Ms. Mikula advised that Staff will be talking to the Board about selecting an ERP vendor and continuing with the ERP advisory consulting services. Ms. Mikula stated that a lot of hard work has gone into this project and the Village has been building

up reserves to pay for ERP. Selecting a new ERP helps fulfill two of the Board's strategic priorities: to ensure that the organization has the resources and training to maintain focus on consistent high-quality core services and infrastructure; and improving communications with residences and businesses. Ms. Mikula acknowledged Sarah Fitzgibbons, Management Analyst and Robert Taraszka, I.T. Manager, for all of their hard work and dedication to this project.

Ms. Mikula advised that the ERP project team's structure was established in the Fall of 2019 and Staff started to budget for it in 2018. Ms. Mikula has served as the Project Sponsor and Project Manager, with a Project Team of 8 members from multiple departments. This team includes representatives who are subject matter experts in their areas. The goal of this Project Team is to assess the internal and external needs and assist in the implementation of the new ERP system.

Ms. Mikula advised that the Village will be purchasing software for a one-time cost and then will pay an annual subscription fee. Ms. Mikula stated that the Village has been running its current ERP software since 1996, which is no longer functional and no longer serves the Village's needs.

Ms. Fitzgibbons advised she will be discussing the procurement process and RFP and began by stating that in September of 2019, the Village hired an ERP consultant, Plante Moran, to assist the Village with assessing, selecting, and implementing a comprehensive ERP system. The project contract was split into two phases, with the first being a needs, process, and requirement assessment discovery phase, and the second being, once the RFP is released for an ERP vendor, the consultant will review the proposals with Staff and help them pick a vendor and then assist with contract negotiations. In June 2020, after numerous meetings, Staff was ready to issue an RFP for a vendor. Staff received 13 proposals and reviewed 12 of them. The Project Team eventually selected four of these vendors to demo, which had to be done remotely because of Covid-19. Tyler Technologies received the highest score and provided the lowest cost; therefore, they were selected as the preferred final vendor by the Project Team.

Trustee Scaletta asked who the subject matter experts are, which Ms. Fitzgibbons explained that these experts are individuals who work in the various Village Department's and are tasked with certain responsibilities that they work on day in and day out, therefore they are the most knowledgeable about these tasks.

Ms. Fitzgibbons explained how the financial module of Tyler is the foundation of this project. The financial module is the basis; therefore, it will be the first implemented. This integrated ERP system will manage the Village's core functions, such as Financials, HR, Payroll, Procurement and Revenues. Accounts Payable, Accounts Receivable, Capital Assets and Cash Management are the major functions that will be utilized in this system.

Ms. Fitzgibbons explained how Tyler EnerGov Community Development permitting software will allow residents the ability to remotely submit for a permit or request an inspection and then track the entire cycle of this permit or inspection. The resident will then receive notification as to whether or not the permit was approved or why it was rejected. This process is currently done on paper or a tablet.

Ms. Fitzgibbons advised that every Staff member will utilize this new system and each Staff member will have the ability to customize their dashboard to best meet their needs. Staff will also be able to create customized reports based on current needs and have the Tyler network to work with other communities on reports that they have already customized.

Trustee Canty asked if the current software system will be immediately shut down once the new system is implemented. Ms. Fitzgibbons advised these systems will run in tandem for 6 – 12 weeks to ensure that everything is reporting accurately. Once this timeframe is up, HTE, the current software system, will be shut down. Trustee Canty asked if historical data will be migrated into the new system, which Ms. Fitzgibbons advised it will, although Staff is unsure how many years they plan to go back and archive data, as there is a financial cost to this process.

Trustee Tinaglia advised that he spoke with Jorge Torres, Director of Building & Life Safety, about plan submittals and was told that all of these will be electronically submitted. Trustee Tinaglia asked if the inspectors will go out in the field with a tablet and will they be able to pull up plans to see what they are going out to inspect. Ms. Mikula stated yes, they will be going out with tablets and most of their vehicles will be equipped with printers to print whatever documents they need.

Ms. Mikula discussed how the community will benefit from the new ERP in terms of improved customer service and improved business relations. Ms. Mikula advised the new system is a powerful customer-focused solution, as information will be housed in a primary solution that Staff will have access to when communicating with residents and businesses. Ms. Mikula explained how residents will have access to self-service portals, that are customizable and easy to navigate. Ms. Mikula advised the Village will serve the community better with the new ERP.

Ms. Mikula discussed the reasons why the Village will need to continue partnership with Plante Moran through the ERP implementation. Ms. Mikula explained how the consultants at Plante Moran have been great to work with and a valued member of the team. They have helped the Village to understand and navigate the ERP world, as this is new to everyone. Ms. Mikula believes they got the Village better results for less money, while keeping Staff on track to achieve their goals. In addition, Ms. Mikula believes they will continue to be an advocate through the ERP process while working with the vendor and help save the Village time, which is money.

Mike Riffle, Partner and Certified Government Chief Information Officer, Plante Moran, informed everyone that Plante Moran is 100% vendor independent and their goal is to help their clients look at their future business processes, look at the technology that is out there and help them find the right fit. Mr. Riffle advised that moving forward, his team will take on more of a project management/advisory role. Mr. Riffle indicated that Plante Moran has worked with a few Tyler clients, including the Elk Grove Village, and has worked with clients all throughout the country helping them implement their different software solutions successfully.

Ms. Mikula advised that a new ERP solution is a significant capital investment by the Village and requires expertise in this area. Staff compares this request to project management services that are often hired by Public Works and Engineering to

oversee specialty work for road or watermain projects. Staff believes with Plante Moran's proven track record and expertise that their Phase 3 consulting services will help the Village achieve project goals and deliver the ERP project on time and within budget. In addition, Ms. Mikula advised that the cost to maintain HTE is very expensive, therefore they would like to get rid of it as quickly as possible, and they believe Plante Moran can help them achieve this goal.

Ms. Mikula advised that as Ms. Fitzgibbons previously stated, Staff chose Tyler Technologies and explained how there is a one-time implementation cost of \$2,322,162 and an annual cost of \$517,692, which is the Software as a Service (SaaS) fee, bringing the total cost to \$2,839,854. Ms. Mikula advised that Staff estimated the cost to be between \$2,850,000 and \$3,050,000, therefore they are very pleased that the final total cost of the Tyler solution came in under budget.

Ms. Mikula advised the cost for Plante Moran for their 26-month engagement for implementation is \$234,000. Consultants typically cost between 7% and 10% of the overall project cost and they're falling right in line at 8.2% of the overall project cost.

Ms. Mikula indicated that as far as next steps go, Staff is looking to get a green light from the Board tonight and then Staff will ask the Village Board for approval for both selecting Tyler Technologies as well as continuing with ERP implementation advisory services with Plante Moran, at the next Village Board meeting on September 20, 2021. If the Board approves, Staff will then begin preparing internal working groups, meeting with Tyler and their team and selecting their team members, and then kick off the project right after the holidays in January of 2022 and conclude the project in 2024.

President Hayes thanked Ms. Mikula and her team and asked why Staff, looking at the subjective data, is choosing Tyler, as the scores between Tyler and Ciber (Oracle) were very close. Ms. Fitzgibbons advised that both Tyler and Oracle were very comparable and it was a difficult decision, however Staff decided to choose Tyler based upon project cost, as they were the lowest bidder. President Hayes acknowledged that Staff did do their due diligence in seeking references from other communities, in addition to recognizing Tyler's reputation in the industry. Mr. Recklaus also noted that Tyler has a lot penetration in the market in Chicagoland and many of the Village's new employees have experience with Tyler, as they have used it in other communities.

Trustee Canty asked if Tyler or Plante Moran will be assisting with the necessary communication during the changeover, which Ms. Mikula stated that much of the communication will come from herself, as well as Plante Moran. In addition, Ms. Mikula advised that everyone will receive the training that they need to be sure that this process has a successful outcome. Trustee Canty wants to be sure that everyone is aligned and communications go out when they are needed and as they are needed so employees don't get frustrated. Ms. Mikula advised that the subject matter experts will also assist in navigating this process. Mr. Recklaus acknowledged that this may still be a painful process, as many people don't like change, therefore Staff will have to pivot and adapt as needed.

Trustee Schwingbeck asked if Tyler uses their own software, which Ms. Fitzgibbons

stated they do. Ms. Fitzgibbons advised that Tyler is a growing organization and is consistently acquiring new software, therefore everything the Village is getting is a Tyler product. Trustee Schwingbeck asked if the Departments will be formatting the screens the way they want to see them. Ms. Fitzgibbons advised that there will be general departmental information on everyone's screen, however each user will be able to customize their screen to include the information they will need.

Trustee LaBedz commended Ms. Mikula and Ms. Fitzgibbons for their wonderful presentation, as she now understands so much better what the Village is doing. Trustee LaBedz also stated that she really appreciates the emphasis on customer service with this new software.

Trustee LaBedz asked about the security of this new system, which Mr. Taraszka advised that the vendor is responsible for managing the security of the system, which is within the current industry standards for securing our data. Trustee LaBedz asked about staffing levels, particularly in I.T., as this is a very big project. Mr. Recklaus advised that the Village currently has a very lean I.T. Department and therefore does not have the manpower to manage, support and implement a new ERP system. Mr. Recklaus advised that the Village will hopefully be hiring an additional person whose whole job will be to manage this component. In addition, Mr. Recklaus advised that as Village employees retire, Staff will be looking very closely at these positions to see if they are still needed, or should be changed, which may result in positions being eliminated through attrition.

Trustee LaBedz asked about Koa Hills and where they fit in with Tyler Technologies. Ms. Fitzgibbons advised that they are a third-party provider for data migration, who will assist in cleaning up and organizing the Village's data and help archive accordingly. In addition, Ms. Fitzgibbons advised the Village will discontinue using them once their services are no longer needed. Trustee LaBedz stated that she appreciates how heavily invested Tyler Technologies is in governments.

Trustee Scaletta thanked Ms. Mikula and her team for their presentation and for all the work they have done for the past couple of years. Trustee Scaletta asked if the tablets will have data services, which Ms. Fitzgibbons stated they will. Ms. Mikula indicated if the tablets don't have data service they will have a hotspot.

Trustee Scaletta asked if Mr. Recklaus will be able to see at any time on his dashboard how many permits are under review, which Ms. Fitzgibbons stated yes, if he chooses customize his dashboard to include this information. Ms. Fitzgibbons went on to say that all employees will have the ability to customize their dashboards to include the information they will need to do their jobs, however not all employees will have access to all of the information, as there are some things that are confidential.

Trustee Scaletta asked about the ability to use other community's reports that they have already customized and if Tyler and Ciber both offered this service. Ms. Fitzgibbons advised that Ciber did not have the relationship preset as Tyler did. Tyler has a major investment in the State of Illinois, as Ciber does not have as much of a strong footing in the State of Illinois. In addition, Mr. Riffle stated that Tyler is 100% focused on the public sector, where Ciber is partnering with Oracle who are serving multi-national corporations, as well as local government.

Trustee Scaletta asked Mr. Riffle if besides the fee he receives from the Village, does he receive a fee from anyone else for choosing a particular vendor, which Mr. Riffle stated absolutely not. Trustee Scaletta asked about the hours Plante Moran is agreeing to commit to the Village for their consulting services and if Mr. Riffle could explain the breakdown of these hours. Mr. Riffle advised that the number of hours in the agreement is an estimate, as there may be some months where they will be spending more time assisting the Village, and other months maybe not as many, although the total number of hours year-to-date will not to exceed 234.

Trustee Scaletta asked about the pros and cons of the Village purchasing the software and not licensing it. Ms. Fitzgibbons advised that she will ask Mr. Taraszka to elaborate more about why the Village is moving in a SaaS solution, however Staff does see this as a market trend and a way of the future. Mr. Taraszka advised that with a SaaS system you pay for the software and rent it and get all of the updates and maintenance. With traditional licensing, you have to buy the software licensing and buy the hardware and maintain both systems and keep them going. Mr. Recklaus advised that the way the agreement is structured is that there is a one-time cost and then an annual subscription fee. It is still a subscription-based model with a one-time cost to buy in. Trustee Scaletta asked if the Village is entitled to every update, which Mr. Taraszka stated yes.

Trustee Scaletta asked about security and Mr. Taraszka stated that the vendor is responsible for all the back-ups and have multiple data centers, in the event one of them is comprised. Mr. Taraszka advised the vendor has teams that are designated to provide security to the entire system. Trustee Scaletta asked if during the reference checks with other municipalities, did Staff discover any breaches to the security, which Mr. Taraszka stated not on the client side, however there was a ransomware attack on the corporate side, but this did not affect the client side. In addition, Ms. Fitzgibbons advised that if there is any type of outage or concern, Staff negotiated, with the assistance of Plante Moran, better customer service to get a quicker resolution than other clients might receive. Mr. Riffle advised that the final terms that were negotiated with the vendor allow for the Village to bring in their own independent auditors to do penetration tests of the data center.

Trustee Scaletta asked about GIS and if it will be incorporated into this, which Ms. Fitzgibbons stated yes, there will be full GIS integration in every module. Trustee Scaletta asked about Police and Fire, which Ms. Fitzgibbons advised they have their own system DACRA, which has a history of integrating with Tyler. Trustee Scaletta asked if Legal will be reviewing this contract, which Ms. Fitzgibbons stated that Legal has been a part of all of the contract negotiations.

Trustee Bertucci advised that Tyler is known as the largest provider of software to public service in the United States and number 352 on the S&P 500.

Trustee LaBedz commented that she can't believe some departments still use pen and paper for time and attendance. Trustee LaBedz asked about the stipend allotted for travel in the Tyler agreement, which Ms. Fitzgibbons advised that this amount was reduced significantly and she does see the benefit of in-person, on-premise training.

Trustee Tinaglia asked if the Trustees will be able to participate in this process with a tablet or be able to at least check in on certain things with their own customized dashboard. Mr. Recklaus stated Staff can be open to this idea and it's something that can be discussed.

Trustee Tinaglia stated that he is completely in favor of having Plante Moran be a partner with the Village, as he knows how valuable that will be, and supports both of these motions.

Melissa Cayer, Arlington Heights resident, asked if the Arlington Heights Library and Metropolis theatre be using this system, which Mr. Recklaus advised the Library will be using certain modules of this system and the Metropolis will not be. Ms. Cayer asked if it is possible to have the data center nearby, like in Elk Grove Village. Mr. Recklaus advised the idea of a data center is to have it as far away as possible in case there is a natural disaster so you don't lose your data. Ms. Cayer asked about getting reports from other communities, which Mr. Recklaus stated that this process is in place for communities to share reports that have already been created instead of having to re-create something.

Trustee Scaletta moved, seconded by Trustee Schwingbeck, that the Committee-of-the-Whole recommend to the Village Board that the Board approve the agreement with Tyler Technologies, Inc. for Enterprise Resource Planning: Software as a Service agreement in an amount not to exceed \$2,322,162 in one-time costs and \$517,692 in annual costs during the 5-year agreement.

The Motion: Passed

Ayes: Scaletta, Schwingbeck, Bertucci, Baldino, Canty, Grasse, LaBedz, Tinaglia, Hayes

Nays: None

Trustee LaBedz moved, seconded by Trustee Tinaglia, that the Committee-of-the-Whole recommend to the Village Board that the Board approve the agreement with Plante Moran for Phase 3 ERP Professional Consulting Services in an amount not to exceed \$234,000.

The Motion: Passed

Ayes: Scaletta, Schwingbeck, Bertucci, Baldino, Canty, Grasse, LaBedz, Tinaglia, Hayes

Nays: None

Other Business

None

Adjournment

Trustee LaBedz moved, seconded by Trustee Baldino, to adjourn the meeting at 9:36 p.m. Upon a voice vote, the motion passed unanimously.