

PLAN COMMISSION PROJECT TIMELINE

Project Name: Shelter, Inc.
PC Number: 21-015
Location: 207-209 E. Valley Lane

Requested Action:

1. Special Use Permit to allow a "Sheltered Care" home on the subject property.
2. Variation to Chapter 28 of the Municipal Code, Section 6.12-1(3), to waive the requirement for a traffic and parking study from a qualified professional engineer.
3. Variation to Chapter 28 of the Municipal Code, Section 10.4, to reduce the required off-street parking spaces from 10 spaces to 2 spaces.

	Date	# of Business Days
Petitioner Provides Plans needed for CPRC	05/07/21	
Conceptual Plan Review Meeting (CPRC) #1	05/26/21	13
Conceptual Plan Review Meeting (CPRC) #2	06/09/21*	9
Awaiting Petitioner PC Application	06/28/21	13
PC Application Submittal Date	06/28/21	-
1 st Round Department Comments	07/22/21	17
Petitioner's Response – 1 st Round	07/27/21	3
2 nd Round Department Comments	08/23/21	19
Petitioner's Response – 2 nd Round	08/30/21**	3
PC Meeting #1	09/22/21	60 days from application date
PC Meeting #2	10/20/21***	20
Village Board	11/01/21	8
Potential Village Board Ord. Adoption	11/15/21	9

* A 2nd CPRC meeting was required due to length of discussion at first meeting resulting in a continuance.

** Petitioner was offered the Sept. 1st PC meeting, provided they could hold their neighborhood meeting before the required public notices were due for the Sept. 1st meeting.

*** Due to tie vote and failed motion at the 9/22/21 PC meeting, the petition could not advance to the Village Board until 30 days after the failed motion. Alternatively, the Commission opted to meet on October 20th and was able to approve a motion.