



## **MINUTES**

**President and Board of Trustees  
Village of Arlington Heights  
Virtual Meeting**

**Arlington Heights Village Hall  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005**

**November 1, 2021**

**7:30 PM**

### **I. CALL TO ORDER**

President Hayes called the meeting to order at 7:43 p.m.

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL OF MEMBERS**

President Hayes and the following Trustees responded to roll: Tinaglia, Canty, Bertucci, LaBedz, Schwingbeck, Scaletta, and Grasse.

Also present were: Randy Recklaus, Charles Perkins, Hart Passman and Becky Hume.

### **IV. APPROVAL OF MINUTES**

A. Committee of the Whole 10/11/2021 Approved

Trustee Robin LaBedz moved to approve. Trustee Nicolle Grasse Seconded the Motion.

The Motion: Passed

Ayes: Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta, Schwingbeck, Tinaglia

Absent: Baldino

B. Committee of the Whole 10/18/2021 Approved

Trustee John Scaletta moved to approve. Trustee Mary Beth Canty Seconded the Motion.

The Motion: Passed

Ayes: Bertucci, Canty, Grasse, Hayes, Scaletta, Tinaglia

Abstain: LaBedz, Schwingbeck

Absent: Baldino

C. Village Board 10/18/2021

Approved

Trustee Baldino joined the meeting at 7:45 p.m.

Trustee Richard Baldino moved to approve. Trustee James Bertucci  
Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, Scaletta, Tinaglia

Abstain: LaBedz, Schwingbeck

## **V. APPROVAL OF ACCOUNTS PAYABLE**

A. Warrant Register 10/30/2021

Approved

Trustee James Bertucci moved to approve in the amount of \$1,307,504.34.

Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta,  
Schwingbeck, Tinaglia

## **VI. RECOGNITIONS AND PRESENTATIONS**

## **VII. PUBLIC HEARINGS**

## **VIII. CITIZENS TO BE HEARD**

## **IX. OLD BUSINESS**

A. Report of the Committee of the Whole Meeting      Approved  
of November 1, 2021

Interview of Tonia Etoh for appointment to the  
Arlington Economic Alliance, Top 20 Employer -  
term ending 4/30/24

President Hayes administered the Oath of Office to Ms. Etoh.

Trustee Robin LaBedz moved to concur in the Mayor's appointment. Trustee  
Mary Beth Canty Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta,

Schwingbeck, Tinaglia

- B. Report of the Committee of the Whole Meeting Approved  
of November 1, 2021

Interview of Anna Fortsas for appointment to the  
Youth Commission (youth member) - term  
ending 4/30/22

Trustee Jim Tinaglia moved to concur in the Mayor's appointment. Trustee  
Tom Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta,  
Schwingbeck, Tinaglia

## **X. CONSENT AGENDA**

Trustee John Scaletta moved to approve the Consent Agenda. Trustee Jim  
Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta,  
Schwingbeck, Tinaglia

## **CONSENT OLD BUSINESS**

### **CONSENT APPROVAL OF BIDS**

- A. Honeywell Morning Pride Firefighting Structural Approved  
Turnout Gear Replacement
- B. Sodium Chloride (Road Salt) Purchase 2021 - Approved  
State Contract
- C. Elevator Modernization - Contract Award Approved
- D. Morgue Transportation Services - Contract Approved  
Extension

## **CONSENT LEGAL**

- A. An Ordinance Granting Variations from Chapter 30, Sign Regulations, of the Arlington Heights Municipal Code for the Property at 2250 S Arlington Heights Rd (Trio/BP Automotive Service Station) Approved

Trustee John Scaletta moved to approve 2021-047. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta, Schwingbeck, Tinaglia

## **CONSENT REPORT OF THE VILLAGE MANAGER**

### **CONSENT APPOINTMENTS**

- A. Re-designation of Michele Petrie from Downtown Representative to Financial Institution Representative for the Arlington Economic Alliance Approved

Trustee John Scaletta moved to approve. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta, Schwingbeck, Tinaglia

- B. Reappointment of Dennis O'Brien as Chairman of Environmental Commission Approved

Trustee John Scaletta moved to approve. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta, Schwingbeck, Tinaglia

## **XI. APPROVAL OF BIDS**

## **XII. NEW BUSINESS**

A. Cortland's Garage Patio Enclosure - 1 N Vail Ave

Trustee Canty moved to move this item to new business. Trustee Bertucci seconded the motion.

The motion: Passed

Mr. Recklaus said Cortlands would like to put a canopy enclosure over their outdoor patio. This request requires an amendment from the Special Use permit. They would like to proceed quickly, but have not gone through the full approval process yet. Staff sees the positives of the request, but the process still needs to play out at the Plan Commission level. If the Plan Commission and/or the Village Board denies the petition, they will have to take the canopy down.

Brian Roganski and Jim Platt said the challenge is that two different departments don't agree on the classification of this project. One department thinks it is an alteration, another thinks it is a building addition which requires a Special Use. They said Cortlands does not need a "proceed at your own risk" decision, but rather direction to give them the classification to proceed for approval. They are proposing an open canopy with sets of canvas panels. The approval process has been going on for over a year. Mr. Roganski said he did not believe the canopy required an amendment to the PUD and said the Building Department classified it as an alteration. The Planning Department has put this through the same process as a new development. They are seeking a resolution of this as to how they should proceed.

Mr. Recklaus disagreed with this characterization saying there is no disagreement between the departments. Every applicant must adhere to the Building Code, which is international. Staff has made it very clear to the petitioner, that this petition must go through the zoning process. If clarification is needed by the petitioner, the Zoning Board of Appeals is the appropriate body to consider the issue. The Legal Department and Village Manager agree the canopy is subject to the zoning code because it would be permanently affixed. The petitioner was given this information many months ago.

Mr. Perkins showed communication from January 22, 2021 and said the zoning code is black and white on the issue and it required an amendment to the existing Special Use Permit as well as approval of a PUD because it is in the B-5 district and also an expansion of a restaurant. Canopies which are over windows, and anything that is attached to the ground, is considered a structural alteration.

On tonight's agenda is a request for a "Proceed at your own risk", not a request for Code clarification. The Plan Commission application has not been submitted. They may install a temporary tent in the meantime if they wish. The Design Commission recommended denial after identifying some concerns which included the canopy's appearance as a permanent structure, massing, snow load and impact on the building to the north.

Mr. Plat said they had no problem with the commission process but question whether this is a building addition or not. They are only putting bolts in the ground making it an alteration, not a structure. They are confused by the two definitions of the same word. The canopy is being viewed as a building, but it is not four solid walls or a solid roof. It is a temporary overhang canopy.

President Hayes said Early Review is not done a lot. His decision is always based on whether the petitioner had a reasonable chance of success. There are a lot of concerns about what this will look like.

Mr. Passman said on the agenda, the petitioner is asking for Board direction on proceed at own risk. The presentation from petitioner is more of a zoning code interpretation. The correct course of action for that is to go to the ZBA, it is not an appropriate issue for the Village Board.

Trustee Scaletta asked if the petitioner had withdrawn request for consideration. Mr. Plat, said yes. Trustee Scaletta said he didn't have enough information. He understands they want to move forward, but this is a curve ball and he's not sure where to go with this. Trustee Canty agreed.

Trustee Bertucci said it seemed like there is miscommunication and he asked for there to be a meeting to work it out. Mr. Recklaus explained that the canopy falls under an "alteration" in the building permit process. That word has different connotations in the Zoning Code. The petitioner needs to satisfy the Zoning Code and the Building Code. There have had a number of meetings with the petitioners and there is no confusion on staff's part. The petitioner was told the next steps, if they disagree with staff's interpretation, that's a ZBA issue. Trustee Scaletta asked for staff to prepare a memo for the Board so they can better understand if it is a lack of communication or disagreement.

The petitioner's request was withdrawn, therefore, the Board took no action.

B. Shelter, Inc - 207-209 E. Valley Ln. - PC#21-015      Approved  
Special Use Permit for a Shelter Care Home,  
Parking Variation

Carina Santa Maria explained the Shelter Inc. mission to provide emergency housing for youth in crisis. The transitioning youth program (TLP) is for youth 17 years old and up. There are 35 kids in DCFS care in

the Village who use this program which serves young people who have overcome abuse, neglect and abandonment.

Credentialed onsite staff enforces accountability and behavioral requirements. This home would house males 17-21 years of age who volunteer for the two-year program. They enter the program to learn basic life skills like how to budget finances, apply for a job, grocery shop or do laundry. They attend local schools and work in the community. These children do not otherwise have a place to live. TLP is effective because monitors are there at all times and hold them to a curfew. Clients must have at least \$500 in the bank at all times, maintain a job and understand the real-life consequences they will face. They have to leave if they do not comply with the program requirements.

Shelter has been in the Village for nearly a decade but now needs a new home. The Plan Commission voted to keep the number of clients at the home to 6, they would like to go up to 12 with increased staffing. The property is a duplex with a total of 6 bedrooms.

Ms. Santa Maria said 90% of police calls have been for curfew, parking or mental health checks. Police calls are down 75% since 2016. Shelter also has group homes in Palatine and Schaumburg.

Mr. Perkins said Shelter is requesting a Special Use to allow a sheltered care home in a two-unit duplex which they will update. They have requested to waive the parking study and to reduce the required off street parking spaces from 10 to 2. That changes if the occupancy is lower. The property is zoned R-6. Across the street the zoning is R-3. The criteria for a Special Use are: it is deemed necessary for the public convenience, it will not be detrimental to the health safety morals or general welfare of people residing or working in the vicinity and it will comply with the regulations and conditions specified for its use with stipulations and conditions made a part of the authorization granted by the Board.

Mr. Perkins said there were concerns with density, police calls, traffic and parking. There are three shifts per day. Looking at police calls for service in past 10 years in the existing location; 65% of calls were for missing person/runaway. In the past 5 years, calls have come down and calls for service to date this year are 6 for 5 incidents with 21.6% being criminal and 29% being missing persons. The proposed location does not have easy access to the Pace bus system. There are no concerns about traffic or parking as the residents do not have vehicles. Staff is concerned about the lack of public transportation. Traffic is not seen as overly problematic based on the history of the intersection. The recommendation by Plan Commission was for a max occupancy of 6 residents with one client per bedroom.

Mr. Perkins said staff struggled on whether to recommend approval or not. The importance of Shelter's work is valued, but there were enough concerns to not recommend the Special Use. The Plan Commission

recommended approval by a 5-4 vote at a second meeting after a failed 4-4 vote at a previous meeting.

### **Board Comments**

President Hayes clarified that the original request was for up to 12 individuals, the Plan Commission's approval was for 6. Mr. Passman said the Board could set conditions with next steps for increased occupancy. In the absence of specific procedures, Shelter would have to come back to amend the Special Use Permit. President Hayes indicated he would not want individuals added without another hearing.

Trustee Scaletta disclosed that he has been a Shelter supporter for many years. He also acknowledged the resident's concerns saying they are not trivial; the number of police calls and turnover are real concerns. That being said, the Shelter clients did not create their situations. He said there is a report that Shelter is seeking part time employees that do not have a degree. Ms. Santa Maria said most staff has a bachelor's degree. All hires receive training from Shelter. Some high school graduates with experience are being recruited to work on the overnight shift.

Trustee Scaletta asked how will the clients get to school. Ms. Santa Maria said DCFS gives them free transportation to school. If they go to Harper, that college pays for the transportation. The location is critical because it is walkable to many places of work nearby. Each client receives \$110 each month to use with Uber.

Trustee Scaletta asked why police calls have declined. Ms. Santa Maria explained that every missing person report is two calls, one for when they are missing and one for when they return. They also now have access to their client's historical data, so when the youth are interviewed, the screening is improved. Not all who apply are approved for this program. The police calls that are considered higher level are all for internal issues and do not pose a threat to the community. The clients in the facility now have never had any police contact.

### **Public Comment**

The following people spoke against the petition: Beth Arnold, Dennis (no last name), Matthew Block, Michael Alvarado, Maring Shteynberg, Marcel Cuingan, Kerri Hood, Donna Acherman, Krzysztof Szewczyk, Christina Fiore, Peter Michaelides, Vaibhav Agrawal, Peter Potapo, Mary and Ron Follett, Michelle "Y", Jolanta Szynanska, Brad Wells, Cathy Vaughn, and Karla Ott.

The reasons cited were: precedent, negative impact on property values, criminal activity, transient population, too close to a school, not the right site for a home for men 17-21 years of age, safety, the neighbors are against it, the PTSD situation of the residents, not appropriate location for a care facility, detrimental to the health, safety and welfare of residents,



traffic queuing, residents will not be welcome, current shelter shows 5-6 cars parked in its driveway, Police Department did not recommend it, people who don't live in the neighborhood shouldn't make decisions about it, screening is not thorough enough, the neighborhood will bear the risk.

The following people spoke in support of the petition: Keith Moens, Sandralyn Bourseau, Karine Fiore, Christina Crusius, Lisa Mullen, Kathy Scortino, and Zoe McGrath.

The reasons cited were: Screening process is improved, it will help those in need, the residents are not criminals, the residents deserve a chance, they are here through no fault of their own, residents need a caring community, set an example for the residents so they embody your values, professional staff, an essential step towards ending the cycle of abuse, it is a successful program.

The Village Clerk read the comments submitted via email. The following people were against the proposal: Marinos Anninos, David Shecterle, Bill Rosenheim, Darcy Moder, Jim Gunther, Judy and Mike Froemming, Igor Malamud and Lioudmila Goldberg, Sam Marsillo, Timothy McRaith, Lucy Block, Janice Lapinski, Cindi Nehrke, Isabella Bankowski, Agnieszka Pecak, Stephen and Jeanne McDermott, Piotr and Agnieszka Niedojadlo, Grace Worrell, Courtney Wishnew, Arthur Polonsky, Thomas Maio, Jenny and Gary Zaker, Anna Potapo, Chuck Hornaday, Lori Ann Oyen, Philip Schneider, Martin and Linda O'Brien.

In addition to the reasons listed above, the following reasons were added by these letters: the facility not big enough, lack of traffic study, lack of public transportation.

The following people's comments supporting the project were read: Diane Adam, Linda Waycie, Joyce Slavik, Joyce Bieritz, Christopher Saturnus, George Shibayama, Gayle Hassan, Denis and Patricia Rich, Liz Nickerson, Daniel Crusius, Jeff Pasioka, Barbara Taylor, Amy Svoboda, Jean Wood, Robin Paul, Allison Anderson, Joanne Brownell, Steven Linder, Wendy Dunnington, Kristen Heron, Carrie Kuczak, Lorri Grainawi, Kathy Gudonis.

### **Board Discussion**

Trustee Scaletta pointed out that the current home is in a commercial area so there is no engagement with a neighborhood now. How will the clients assimilate? Ms. Santa Maria said these children came from neighborhoods like this one originally. Trustee Scaletta said from a neighborhood standpoint he wouldn't want to see people coming and going, and the only activity is an occasional police officer. If this goes through, how will the clients be good stewards of the community and not be distant? Ms. Santa Maria said many of the neighbors said they have called and said they want to be good neighbors for the clients. The youth want to help with snow shoveling and things like that, or participate in trick or treating. They don't have problem integrating in the neighborhoods they are in now. Trustee

Scaletta said this age group has different challenges than others because they are older and only male. He said he was struggling with decision and can see both sides.

Mr. Perkins said it's a challenging situation to find a location for 12 residents and staff. The areas within walking distance of a bus route that are also near economic areas for jobs are limited. Golf Road and Arlington Heights Road have some homes that would work. Trustee Scaletta said 6 could work, but he would not consider 12. They will have to fit into the neighborhood and have police calls be very low.

Trustee Bertucci asked for more information on education and training of staff. Ms. Santa Maria said of the 11 people, the average amount of experience is over 27 years. Overnight staff does not require a bachelor's degree, but the staff person doing that job has been working for over 15 years. Many staff have master's degrees. Trustee Bertucci asked how the job is posted. Ms. Santa Maria responded that for resident advisors, a bachelor's degree is preferred. For overnight staff, they allow for high school diploma but they have to have a minimum of two years' experience in the field.

Trustee Bertucci asked why there were so many cars at the current location on the day the resident took a photo. Ms. Santa Maria said it could have been a staff meeting, but it was hard for her to know. The likelihood that residents would have a car is not high. Trustee Bertucci asked if the Police were not recommending the permit as a resident suggested. Mr. Recklaus said the Police Department does not weigh in on zoning issues, so this statement was inaccurate. Recommendations for zoning come from the Planning Department.

Trustee LaBedz asked how their training prepares staff to work with people. Ms. Santa Maria said their program is through Northwestern University and is 24 hours long. It dives into how to work with those who have suffered from a traumatic background. Trustee LaBedz asked about the lack of transportation and how that will serve the residents who are working. Ms. Santa Maria said working is a requirement of the program. If the residents cannot walk to work, they will be able to use their salaries and their stipends for transportation. The location on Valley is helpful because it reduces the amount of transportation they will need by giving them walking access to employers. The majority of residents at the current facility are not using public transportation. Trustee LaBedz asked if 6 residents be difficult to monitor with the layout of the building. Ms. Santa Maria said it would be easier to have 7-8, because staffing increases based on DCFS requirements. Keeping it at 6, reduces staff.

Trustee Canty asked if this duplex was not being sought after by Shelter, what is the parking situation? Mr. Perkins said the units have 2 spaces on the driveway and a garage. They might be able to get 3 on the driveway and 2 in the garage. Trustee Canty asked why this location was chosen. Ms. Santa Maria said the residents have grown up in residential neighborhood

and they are trying to keep them in a community. It's also important that it is within walking distance to so many employers. Trustee Canty said she received letters from some of the youth in the program advocating from themselves which was powerful.

Trustee Tinaglia questioned what will happen if it is passed with 6 clients. Would you eliminate the plan to renovate the garage, and then keeping it as parking space so you have 4 spaces? Ms. Santa Maria said they would be open to keeping the garage as parking. Trustee Tinaglia said these are our kids and he feels a responsibility to help and want to find what is doable. He noted this duplex is one in a long line of duplexes all the way down on the south side of the Valley. The south side of the street is zoned R6 and then behind it is Circle Hill apartments. Everything on the north side of Valley is R-3. Normally the boundary is the rear lot line, this one is the middle of the street. Many communities are designed, with commercial, and R-6 next as a buffer to the single-family residences behind that. It's a way to transition neighborhoods from commercial. He asked if this is not a good place, what is? These kids can walk around the corner or cross Arlington Heights Road to go to work.

Trustee Tinaglia said the kids are not criminals, they are kids from a broken childhood who need support. He said he would like to see more parking and agreed that it would be dangerous to have cars on the street as it is not amenable to have cars on it. The walking to jobs helps reduce the concern with access to public transportation. These are not recovering addicts, they are not coming from a halfway house. He said he would find a way to make them part of the community and is counting on Shelter to do everything right.

Trustee Baldino asked if there have been changes in application/screening or rules. Ms. Santa Maria said yes. The screening tool changed and clinical director has access to their entire DCFS profile now, so she can ask better questions to see if they are a fit for the program. In regards to safety, they now have the ability to better know when we can't meet their needs. This program is not for the mentally ill. These youth don't have some of the behavioral and psychological issues that others exhibit. Trustee Baldino said no matter where this would be proposed, the same concerns would come out. These kids are already going to school and working here.

Trustee Grasse said she visited the neighborhood three different times, and met with Ivy Hill residents. She also went to the Shelter locations and met staff and the residents. She said she listened and heard all perspectives. The #1 concern for all was the need for safety. Given the criteria given to clients, they are being held to a higher standard from any other resident. Ms. Santa Maria said the residents are required to be in school, must be employed, and have \$500 in their bank account. Staff checks their pay stubs and sees that the daily chores are completed. If chores are not done, they do not have access to Wi-Fi. Residents must be respectful, attend their appointments and their group sessions. There are cameras inside the residence and outside. No food in the bedrooms is allowed and they must

sign a waiver if they sleep at a friend's house. Curfew is strict. Trustee Grasse said these are rules are more than children living in their own home would have to follow. The clients agree to these criteria. Trustee Grasse asked if someone bought the duplex privately, is there a limit to the number of people who could live there? Mr. Perkins it would fall under building code square footage restrictions. The zoning of the property would allow for a single-family residence.

Trustee Grasse met with 4 of the 6 clients who live on Golf and asked them what would they want people to know about them. She said they told her "we are not scary, just every day kids, we are already here, and just doing our best and moving on." She said they want to be safe too and the residential area matters to them.

Trustee Schwingbeck said he has seen the Golf Road facility many times while visiting Animal Needs and Feeds and didn't know it was a Shelter home. He toured the Schaumburg facility. This is a good program and the kids need it. The residents are no different than any other in the Village. They want safety, good schools, Park District, Library and Village services. He didn't think safety was going to be a big issue because of the proactiveness of Shelter. He believes the residents will be respectful. He was torn about the shelter changing the character of the neighborhood in relation to the property values and said it was a tough decision.

Trustee Tinaglia asked how the two-year commitment worked. Ms. Santa Maria said the residents must be out by their 21<sup>st</sup> birthday. They can stay up to 2 years, so can enter when they are 18 or 19. A transition plan is developed on the first day. They start a savings program right away. They leave with a savings account and a virtual map of the multiple next steps they could take. The residents are able to access mentors through other programs. They have had former clients, who got their degrees, come back to work for Shelter.

President Hayes said he had not made up his mind before this evening. Often one comment can change his mind and he wanted to hear from everyone. He said he understood the concerns. For him the reduction to 6 people was critical. That is the right number for right now if it is to be approved. The homes in opposition are actually far away from the location. The house is not smack dab in the middle of the Ivy Hill neighborhood. It's close to a commercial district. He appreciated Trustee Tinaglia's analysis demonstrating the house is in the R-6 buffer zone. If there is a location for Shelter, this seems to be a pretty good one.

Trustee Scaletta noted the application is for a Special Use for a shelter, it is not a rezoning. Rezoning is very different. This will still stay R-6, multifamily. He said he would not want the Special Use to be transferrable and he would want that to be part of the motion.

Trustee Canty said she had concerns about whether there would be

appropriate staffing, having the 7-8 residents, gives them an extra staff member. Perhaps it would ease the transition, to have that be the number?

President Hayes said 6 is a good number from the previous hearing, having one person in a room eliminates conflict situations between the residents. Ms. Santa Maria said sometimes it is important to have a roommate, and they would like the ability to have 2 in a room.

Trustee Bertucci said he liked the one to a room concept and the idea of a pilot program with 6. This concept passed the Plan Commission with a 5-4 vote and 400 + residents are worried.

Trustee Tinaglia asked if they will keep the garage available for parking? Ms. Santa Maria said yes. They might like to allow for roommates in order to have the correct supervision. For him, parking is important, and he would want them to come before the Board if it was to be changed.

Trustee Grasse said she trusted the staff to know what is best for the clients. She did not like the restriction of one per room but is okay with limiting the number to 6.

Trustee LaBedz concurred with Trustee Grasse to allow Shelter staff to determine what is best for their residents.

Trustee John Scaletta moved to approve a Special Use permit to allow a "Sheltered Care" home on the subject property, and the following variations: 1. Variation to Chapter 28 of the Municipal Code, Section 6.12-1(3), to waive the requirement for a traffic and parking study from a qualified professional engineer. 2. Variation to Chapter 28 of the Municipal Code, Section 10.4, to reduce the required off-street parking spaces from 5 spaces to one space. This recommendation is subject to the following conditions: 1. Capacity of the two units shall be a maximum of six residents plus staff/counselors. 2. No less than one staff per six residents shall be present at the facility at all times, 24 hours a day, 365 days a year, so adequate supervision can be provided between the two units. 3. All staff must be trained in CPI and think/trauma training (or substantially similar training) to be able to de-escalate conflict and provide appropriate care for residents. 4. The Petitioner shall establish and follow screening procedures which will allow them to identify and accept the most appropriate candidates for the program. 5. Operation of the facility shall occur in substantial compliance to the "Transitional Living Program Handbook," which shall be updated for review by staff prior to appearing at the Village Board. 6. The Petitioner shall work with the Police Department to establish appropriate on-site security, as applicable, and shall establish regular reporting of statistics and resident contact information if warranted. 7. Residents living on the subject property shall not be allowed to park cars on the subject property. 8. Shelter Inc. shall maintain the existing garage to make two parking spaces available. 9. This Special Use is not transferrable. 10. The Petitioner shall comply with all federal, state, and Village codes, regulations, and policies. Trustee Richard Baldino Seconded

the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta,  
Schwingbeck, Tinaglia

### **XIII. LEGAL**

### **XIV. REPORT OF THE VILLAGE MANAGER**

### **XV. APPOINTMENTS**

### **XVI. PETITIONS AND COMMUNICATIONS**

### **XVII. ADJOURNMENT**

Trustee John Scaletta moved to adjourn at 12:46 p.m. Trustee Richard Baldino Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Bertucci, Canty, Grasse, Hayes, LaBedz, Scaletta,  
Schwingbeck, Tinaglia