

Olive Mary Stitt PTA
303 E. Olive Street
Arlington Heights, IL 60004

November 23, 2021

Village of Arlington Heights
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005

Dear Village Manager,

I am writing on behalf of the Olive Mary Stitt Elementary School Parent Teachers Association (PTA). We are a nonprofit, with current 501C3 status. We are holding a raffle with prize value at \$300 for a PTA trivia night event being held on February 5, 2022. The event will be held at KC Hall in Arlington Heights. Additional details, including our proof of nonprofit status, is included in our application. Please accept this letter as a written request to waive the bond requirement for our event. Please reach out if you have any questions.

Thank you,

A handwritten signature in dark ink, appearing to read "H. Dunkel", with a long horizontal flourish extending to the right.

Holly Dunkel
Olive Mary Stitt PTA President



VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF BUILDING & HEALTH SERVICES
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Phone (847) 368-5560
Fax (847) 368-5975
Website: www.vah.com

Date Routed: 11/23/21

2021 ²² RAFFLE LICENSE APPLICATION
SECTION #10-901

☒ Non-Profit ☐ Educational ☐ Fraternal ☐ Charitable ☐ Religious ☐ Labor ☐ Veterans

Name of Organization: Olive Mary Stitt School PTA Phone #: 847-212-7179

Organization Address: 303 E. Olive St.

City: Arlington Heights State: IL Zip: 60004

Presiding Officer: Dunkle, Holly

(Last, First, Middle Initial)

Presiding Officer's Address: 303 E. Olive Street

City: Arlington Heights State: IL Zip: 60004

Presiding Officer's Home Phone: _____ Presiding Officer's Cell Phone: 312-618-0943

Secretary: Campbell, Sara

(Last, First, Middle Initial)

Secretary's Address: 303 E. Olive Street

City: Arlington Heights State: IL Zip: 60004

Secretary's Home Phone: _____ Secretary's Cell Phone: 847-894-0949

Raffle Manager: Glasstetter, Jeannie

(Last, First, Middle Initial)

Raffle Manager's Address: 907 E. Marion St.

City: Arlington Heights State: IL Zip: 60004

Raffle Manager's Home Phone: _____ Raffle Manager's Cell Phone: 847-212-7179

Location where raffle tickets will be sold: Knights of Columbus Hall, 15 N. Hickory, Arlington Heights, IL

Date & Time when raffle tickets will be sold: 2/5/21, 7 to 11pm to _____

Time and Place winner will be determined: 11pm on 2/5/21- KC Hall

Is raffle to be held on rented premises? ☒ Yes ☐ No If yes, list owner of property: Name: KC Hall

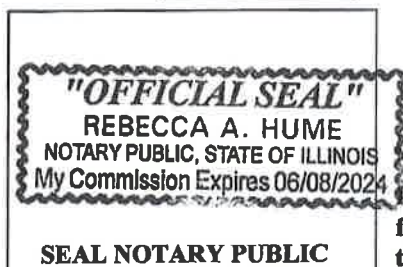
Address: 15 N. Hickory, AH IL 60004 Phone: 847-255-4483

Bonding Company Name: _____ Bonding Company Phone: _____

Bonding Company Address: _____

City: _____ State: _____ Zip: _____

Value of prizes: \$ 300 Letter requesting waiver of bond required. Letter must be submitted at time of application.



Subscribed and sworn before me this 17th

day of November 20 21

Notary Signature Rebecca A. Hume

I attest to the not-for-profit character of the raffle that is the subject of this application. I further certify and swear that all of the above questions have been answered truthfully and to the best of my knowledge and ability.

Signed by Raffle Manager or Presiding Officer: Jean Glasstetter Date: 11/17/21

FOR OFFICE USE ONLY

LICENSING DEPARTMENT: ☒ APPROVED ☐ DENIED

VILLAGE MANAGER: ☐ APPROVED ☐ DENIED

Signature Valeri Serban

Signature _____

Return to License Department. Memo reasons for denial to license department.

Control #: V.B