



August 29, 2022

Mayor Tom Hayes
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60004

Dear Mayor Hayes:

The Arlington Heights Historical Museum's Oktoberfest event will be held September 24th on the Museum grounds.

We have submitted online a local liquor license application from the Arlington Heights Park District DBA the Arlington Heights Historical Museum.

This year the Arlington Heights Park District will be handling the sale of alcoholic beverages during the event (beer and wine only.) A verification of the Arlington Heights Park District liquor and general liability coverage was included in the online application.

We would appreciate the Village processing the local license so we may proceed to secure the State license for the event. We would also appreciate since it is a Historical Museum/ Park District event that the permitting fee be waived.

As always, thank you so much for your continued support of the Museum. If you have any questions, please do not hesitate call.

Sincerely,

Carrie A. Fullerton, CPRE
Executive Director