



OUR LADY  
OF THE  
WAYSIDE  
PARISH

434 West Park Street  
Arlington Heights, IL 60005  
847-253-5353

May 8, 2023

Randy Recklaus  
Village Manager  
Village of Arlington Heights  
33 S. Arlington Heights Road  
Arlington Heights, Illinois 60005

Subject: Raffle License Application – Request for Fee Waiver

Dear Mr. Recklaus:

Our Lady of the Wayside Parish is submitting the enclosed Raffle License Application to run a 50/50 raffle for the parish. Also enclosed is a copy of the <non-profit certification title> for the parish.

The 50/50 raffle will run from shortly after the grant of the license until September 24, 2023, with the drawing being held during our Oktoberfest event that evening. The raffle, Oktoberfest and other events are being held throughout 2023 as part of our yearlong Celebrate 70! celebration of Our Lady of the Wayside's 70<sup>th</sup> anniversary of its founding. The proceeds of the raffle will assist in subsidizing the Celebrate 70! events as well as other parish ministries.

Due to the parish's long history and favorable reputation in the Arlington Heights community, we respectfully request a waiver of all fees for the Raffle License Application, including a waiver of the fidelity bond fee. As a condition of such waiver, the parish pledges to honestly perform its duties under the granted license and the applicable chapter of the Arlington Heights Village Code, including accurate accounting of proceeds and full payment of the awarded prize. If you or the Village Board have any questions about the Raffle License Application or this waiver request, please feel free to contact me at 224-518-1774, or our Raffle Manager, Scott Baxendale, at 847-909-3723, and we will provide any additional information that may be required.

Thank you in advance for your consideration of the Raffle License Application and this request for waiver of fees.

Very truly yours,

Ewelina Sokolowski  
Operations Director  
Our Lady of the Wayside Parish



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Encls.: Raffle License Application  
Group Ruling IRS Determination 2022 Letter 082422  
Group Ruling USCCB 2022 IRS Memo 09062022  
OCD 2022 OL Wayside 05032023

CC: Fr. Artur Marat  
Scott Baxendale  
Sue Miller