

Village of Arlington Heights, Illinois

Proposed Substantial and Non-Substantial Amendments 2019 Annual Action Plan



DRAFT: JULY 17, 2023

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Only those sections of the 2019 Annual Action Plan that are being proposed to be amended are provided here. Proposed changes are shown in yellow highlighting. A full copy of the 2019 Annual Action Plan is available on the Village's website at www.vah.com or by contacting Nora Boyer at (847) 368-5214 or nboyer@vah.com.

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Purpose: The purpose of the Annual Action Plan is to describe the housing and community development goals that the Village plans to address during the program year and how it will utilize its Community Development Block Grant (CDBG) funds to address those goals.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In this program year, the Village intends to address its goals in the areas of homeowner unit preservation, rental housing preservation, homeless services, public facilities, public services, infrastructure and planning and administration. CDBG-CV funds will be used for Covid-19 related public service needs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Village of Arlington Heights has been a recipient of Community Development Block Grant (CDBG) funds since 1974. For 44 years, the Village has addressed housing and community development needs of the Village's low- and moderate-income citizens, and has worked effectively with the US Department of Housing and Urban Development.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Village held a public hearing on June 10, 2019 and held a second public hearing on July 15, 2019 during the development of the Annual Action Plan. The Village also made the draft Annual Action Plan available for a 30-day public comment period. Public notices of the public hearings and availability of the draft Annual Action Plan are published via a notice in the Daily Herald newspaper and through announcements directly mailed to persons and organizations of the Village's CDBG "interested persons" mailing list.

With respect to the Village's CDBG Covid 19 (CDBG-CV) funding, the Village sought information from Village departments and the Village's 2019 CDBG subrecipients on the needs they were experiencing related to the Covid 19 virus. The Village followed HUD direction and amended its Citizen Participation Plan and 2019 Annual Action Plan utilizing the HUD waivers associated with the Covid 19 funds. A minimum 5-day public comment period was held for the Covid 19-related (CDBG-CV) amendments to the Citizen Participation Plan and for the substantial amendments to the 2019 Annual Action Plan as required by HUD.

With respect to the Village's CDBG Covid 19 (CDBG-CV) funding, the Village sought information from Village departments and the Village's 2019 CDBG subrecipients on the needs they were experiencing related to the Covid 19 virus. The Village held two public hearings and a 5-day public comment period on the Substantial Amendment to the 2019 Annual Action Plan for the CDBG-CV3 grant.

In 2023, the Village will hold 2 public hearing and a minimum 30-day public comment period on amendments to the 2019 Annual Action Plan pertaining to the Village's CDBG-CV program.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The minutes of the June 10, 2019 and July 15, 2019 public hearing are posted on the Village's website. Comments made during the 30 day public comment period were included in materials sent to the Village Board for the July 15, 2019 public hearing and are attached to this Annual Action Plan.

Written comments received concerning Covid-19 related needs in the community were requested from the Village's 2019 subrecipients and the responses received are attached. Needs included client needs for housing assistance, alternative housing for homeless persons due to closure of emergency shelter facilities (i.e. motel room costs), and other subsistence needs due to lost or reduced household income.

Some agencies also described costs incurred for physical modifications and cleaning supplies to service locations to guard against virus transmission. No comments were received concerning the Village's specific plan to use its \$164,062~~4~~ CDBG-CV funds for public services.

2019 Annual Action Plan: The Village did not receive any comments from the public concerning the proposed amendments to the 2019 Annual Action plan at the June 12, 2023 Public Hearing or to date Hearing or during the June 14, 2023 – July 15, 2023 public comment period. Any comments received prior to or during the July 17, 2023 public hearing will be added here.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were received and considered. Comments were received regarding the lack of funding for Northwest Compass in the public services budget. The commenters were informed that there was insufficient funds to provide public service funding to a new agency in this program year. The Village Board was informed about the comments but did not change the public services budget to fund NW Compass due to limited funding for public services.

All comments related to the substantial amendment concerning the Village's CDBG-CV funds were considered.

Summary of any views not accepted and reasons for not accepting them with regard to amendments made to this Annual Action Plan in 2023 will be added here.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Annual Action Plan public hearings held June 10, 2019 and July 15, 2019. The draft of the Annual Action Plan was made available for a 30-day public comment period. The Village published and mailed notices on public hearings and public comment period. Input from grant applicants and the Village's other partners impacts goal-setting by helping to identify priorities.

For the CDBG-CV funds, the Village invited its 2019 subrecipients to provide information of the Covid-19 related needs they and they clients were experiencing. The substantial amendment to the 2019 Annual Action Plan to include the CDBG-CV grant was published on the Village's website, discussed at a Village Board Committee of the Whole meeting on June 8, 2020, was made available for public comment for the required 5-day period, and was adopted by the Village Board at its June 15, 2020 meeting. The public had the opportunity to speak at both the June 8, 2020 and June 15, 2020 meetings. Input was used to guide the allocation decision regarding the CDBG-CV funds, which is to use the funds for Covid-19 public services.

For the CDBG-CV3 funds, the Village invited agencies to submit grant applications, held public hearings on March 8, 2021 and March 15, 2021 and held a 5-day public comment period (March 10 - 14, 2021) on the proposed uses of the funds.

2019 Annual Action Plan concerning the Village's CDBG-CV program: Public Hearings are scheduled for June 12, 2023 and July 17, 2023. A public comment period is scheduled for June 14, 2023 – July 15, 2023.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Newspaper Notice & Village Website	Non-Targeted/broad community	Notice of Public Hearings on June 12, 2023 and July 17, 2023 and public comment period June 14 – July 15, 2023	No comments were received on June 12, 2023 or during the 30-day public comment period	To be completed	www.vah.com
11	Public Meeting	Non-Targeted/broad community	Public Hearings on June 12, 2023 and July 17, 2023	No comments were received on June 12, 2023 or during the 30-day public comment period	To be completed	

Table 1 – Citizen Participation Outreach

Annual Goals and Objectives

AP-38 Project Summary

Project Summary Information

19	Project Name	CV1 Public Services
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG-CV1: \$164,062
	Description	Funds will be used for public services in response to the Coronavirus including housing assistance (rent and mortgage payments), counseling subsidies, and other public service needs. Activities may be administered by the Village or Arlington Heights or subrecipient nonprofit agencies. Estimated expenditures are \$110,000 for housing assistance, \$15,000 for counseling subsidies and \$30,062 for other public services. However, costs under these activities may change depending on the public service demands in the community.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Expected number of households to benefit from housing assistance (rent or mortgage assistance) is 80 100. The number of other beneficiaries expected to benefit is 20 5.
	Location Description	Village-wide
	Planned Activities	Funds will be used for public services in response to the Coronavirus such as rent assistance, counseling subsidies, expansion of services by 2019 subrecipients and other public services
20	Project Name	CV3 Project
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Homeless Services Public Facilities Public Services Planning and Administration Economic Development

Needs Addressed	Homelessness Other Special Housing/Non-Homeless Needs Public Service Needs Public Facilities Planning & Administration Economic Development
Funding	CDBG CV3: \$383,860
Description	Activities to prepare for, prevent and respond to the Covid 19 virus.
Target Date	9/30/2022
Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 100 families will be assisted. The types of persons to be assisted will be individuals, members of small and large families, homeless persons and families, and low- and moderate-income employees of Arlington Heights businesses.
Location Description	All activities will benefit residents of the Village of Arlington Heights. Agency addresses are included under the activity descriptions.

<p>Planned Activities</p>	<p>Activities to prevent and respond to the Covid 19 virus. Activities shall include:</p> <p>Suburban Primary Health Care, subsidized medical care, grant: \$2,000</p> <p>Arlington Heights Park District (AHPD), Children at Play Plus Full-Day program, grant: \$10,500 7,830 (balance \$2,670)</p> <p>Children's Advocacy Center, child abuse services, grant: \$2,500</p> <p>Clearbrook, telehealth equipment and services for group home residents, grant: \$26,040</p> <p>Clearbrook, Covid 19 safety management and PPE costs, grant: \$31,077</p> <p>Faith Community Homes, low income family assistance, grant: \$16,408</p> <p>Journeys The Road Home, hotel nights of stay for homeless persons, grant: \$120,335</p> <p>Northwest Housing Partnership, public service housing counseling for Covid 19 affected households, grant: \$14,000</p> <p>Northwest Compass, public service housing counseling for Covid 19 affected households and cleaning and sanitizing of transitional housing units, grant: \$16,000</p> <p>Wings Program, hotel nights of service for homeless and persons affected by domestic violence, grant: \$3,000</p> <p>Small Business Forgivable Loan Program, low/moderate income job retention, budget: \$130,000</p> <p>CDBG CV3 Administrative costs, \$12,000</p> <p>2023 Amendments:</p> <p>-The Northwest Housing Partnership (NWHP) activity above funded at \$14,000 is canceled.</p> <p>-The \$56,600 unexpended balance in the CDBG-CV Economic Development Project (the Small Business Revolving Loan Fund) is reallocated to a Public Facilities project(s) to be approved by the Village with remaining funds (if any) to be used for public service activities after the completion of that public facilities project(s).</p> <p>-The \$2,670 unexpended balance from the AHPD full-day child care program and the \$14,000 from the canceled NWHP activity are being reallocated by the Village Board to other public services activities.</p>
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		<p>2023 Note on Planned Activities: The total unexpended balances as of July 17, 2023 in CV1 funds (\$14,670) and CV3 (\$16,670) for a total of \$31,340 are planned to be reallocated to Journeys The Road Home (\$15,670) and Northwest Compass (\$15,670).</p> <p>Other activities may be selected for these funds if the grants are not expended by these agencies by the conclusion of their grant agreements including any approved extensions. Such changes would not constitute substantial amendments under the Citizen Participation Plan.</p> <p>The initial planned public facilities activity involving the \$56,500 in CV3 funds reallocated from the area of economic development to area of public facilities is a building renovation project by Clearbrook (non-profit organization) at 1815 W Central Road for their Supportive Employment Program where job training and support will be provided to persons with disabilities. Any of these funds not expended at the end of the grant agreement (including any extensions approved by the Village) will be reallocated as determined by the Village Board.</p>
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