



June 27, 2023

Mr. Randy Recklaus
Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Re: Request for Waiver of Fees – Davis III Service Center Roof Replacement

Mr. Recklaus:

The Arlington Heights Park District will be tearing off and replacing the modified bitumen roof on the Davis III Service Center located at 1444 E. Davis St. The roof is in poor condition and in need of replacement.

Following prior practice, the Arlington Heights Park District respectfully requests the waiver of all applicable Village of Arlington Heights Planning and Building Permit fees and/or all applicable Village review fees. The Park Board of Commissioners and staff appreciate your assistance on this matter.

If you need any additional information, please feel free to contact me at (847) 506-7145. Thank you again for the continued cooperation and support from the Village of Arlington Heights.

Sincerely,

Benjamin M. Rea
Director of Parks and Planning