

APPROVED

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
AUGUST 26, 2014**

Acting Chair Bombick called the meeting to order at 6:30 p.m.

Members Present: Alan Bombick, Acting Chair
Jonathan Kubow
John Fitzgerald

Members Absent: Ted Eckhardt, Chair
Anthony Fasolo

Also Present: John Haran, E & J Builders for *815 N. Kaspar Ave.*
Steve Gawlik, S.G. Architects for *815 N. Kaspar Ave.*
Carol Buchen, Century 21 for *815 N. Kaspar Ave.*
Steven Kolber, Kolbrook Design for *Comfort Inn*
Steven Schmitt, Kolbrook Design for *Comfort Inn*
Steve Hautzinger, Staff Liaison

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER KUBOW, TO MOVE ITEM DC#14-058, HICKORY/KENSINGTON DESIGN GUIDELINES, TO THE END OF TONIGHT'S AGENDA.

**BOMBICK, AYE; FITZGERALD, AYE; KUBOW, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**

REVIEW OF MEETING MINUTES FROM AUGUST 12, 2014

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER KUBOW, TO APPROVE THE MEETING MINUTES OF AUGUST 12, 2014. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 3. SIGN CODE MODIFICATIONS

DC#14-078 – Sandwich Board Signs – Community Wide

Mr. Hautzinger stated that on May 19, 2014, the Village Board approved an ordinance amending the Sign Code to allow sandwich board signs in the Downtown. At that time, the Village Board suggested Staff further study the expansion of sandwich board signs Village-wide. A preliminary discussion with the Design Commission regarding this matter took place on June 24, 2014, at which time the commissioners showed general support, with a request for guidelines to control these signs, and a request for proposed text amendments to be brought back to the commissioners for consideration.

Mr. Hautzinger presented the proposed text amendments that were created by Staff as a result of the comments made by the commissioners at the preliminary review. This will be an entirely new section to the Sign Code, separate but similar to the Sandwich Board Signs in the Downtown. He reviewed each section and pointed out that Section C: Location, is the primary revision.

The commissioners pointed out Section E2: Construction, which they recalled should prohibit pre-engineered plastic sandwich board signs, not just discourage them. **Mr. Hautzinger** recalled that the requirement to discourage plastic sandwich board signs came from the commissioners during the previous review of guidelines for the Downtown Sandwich Board signs. The commissioners asked Staff to refer to the previous meeting minutes for clarification. They felt that “discouraging” these signs was not enforceable and would only give businesses the opportunity to use ugly plastic sandwich board signs. **Commissioner Kubow** stated that 75% of sandwich board signs are pre-engineering plastic and most of them look poor.

Mr. Hautzinger said that Staff is recommending approval of the proposed text amendments and modifications to the Sign Code to allow Sandwich Board Signs outside of the Downtown. However, another option for the commissioners to consider would be to make no change to the current Sign Code and continue to not allow Sandwich Board signs outside of the Downtown.

Commissioner Fitzgerald suggested postponing a vote tonight and continuing the discussion so that Staff can provide clarification regarding the commissioners’ previous comments about plastic sandwich board signs, as well as when all 5 commissioners are present. The other commissioners agreed with **Acting Chair Bombick** commenting that it did not appear as though there was any urgency to the decision or that it is impeding the course of business in the Village. He also pointed out there was nobody in the audience to comment.

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER KUBOW, TO CONTINUE THE DISCUSSION REGARDING DC#14-078, SANDWICH BOARD SIGNS COMMUNITY-WIDE, UNTIL THE NEXT DESIGN COMMISSION MEETING ON SEPTEMBER 9, 2014.

**FITZGERALD, AYE; KUBOW, AYE; BOMBICK, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**