



## MINUTES

President and Board of Trustees

Village of Arlington Heights

Board Room

Arlington Heights Village Hall

33 S. Arlington Heights Road

Arlington Heights, IL 60005

November 3, 2014

8:05 PM

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL OF MEMBERS**

The Village Clerk called the roll with President Hayes and the following Trustees responding: LaBedz, Scaletta, Blackwood, Rosenberg, Farwell, Sidor and Glasgow.

Trustee Tinaglia was absent.

Also present were Interim Village Manager Diana Mikula, Assistant Village Attorney Robin Ward, Finance Director Tom Kuehne, Director of Public Works Scott Shirley, Director of Planning and Community Development Charles Perkins and Village Clerk Becky Hume.

### **IV. APPROVAL OF MINUTES**

VIDEO     A.     Village Board Minutes 10/20/2014     Approved

Trustee Thomas Glasgow moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

VIDEO     B.     Committee of the Whole Minutes 10/20/2014     Approved

Trustee Carol Blackwood moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

## **V. APPROVAL OF ACCOUNTS PAYABLE**

VIDEO     A.     Warrant Register of 10/30/2014     Approved

Trustee Joe Farwell moved to approve the Warrant Register dated 10/30/2014 in the amount of \$2,376,873.37. Trustee Thomas Glasgow Seconded the Motion.  
The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

## **VI. RECOGNITIONS AND PRESENTATIONS**

VIDEO     A.     Presentation by the Northwest Suburban Special  
Education Organization

Judy Hackett and Julie Jilek expressed their appreciation for the Arlington Heights Police and Fire Departments for contributing to the Family Safety Fairs conducted at Miner school. They said the officers and firefighters went above and beyond expectations and truly reached these children with special needs. Students learned to have positive interactions with safety personnel. Ms. Hackett and Ms. Jilek presented awards to Police Chief Mourning and Fire Chief Koeppen for their respective departments recognizing their outstanding commitment to students and families of NSSEO.

Mayor Hayes thanked NSSEO for the recognition and thanked the Police and Fire Departments for helping with this special day and all the days they serve the community.

## **VII. PUBLIC HEARINGS**

## **VIII. CITIZENS TO BE HEARD**

Bill Gnech, 2215 E. Grove, asked the Board to increase the three minute time limit that residents are asked to adhere to when addressing the Board to five minutes. He said it scares people. He thanked veterans and said the democratic process would not be possible without their sacrifice. He thanked the 6,000 citizens of Arlington Heights who signed his petitions in his two attempts to have term limits placed on the ballot. He said some local politicians and some in Springfield don't like this idea. He told residents to go out and vote, and thank a veteran.

## **IX. OLD BUSINESS**

VIDEO     A.     Report of the Closed Session Meeting of October 20,     Approved  
2014

Destruction of Closed Session Recordings which have been held the required 18 months per State Statute.

Trustee Farwell moved to authorized the destruction of the Closed Session Recordings for the meetings of 10/15/2012, 11/05/2012, 12/03/2012, 02/04/2013, 03/18/2013. Trustee Rosenberg seconded the motion. The motion carried unanimously.

Trustee Joe Farwell moved to approve. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

VIDEO	B.	Report of the Committee-of-the-Whole Meeting of November 3, 2014	Approved
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Consideration of recommending to the Liquor Commissioner the issuance of a Class "B" and Class "T" Liquor License to Target Corporation, dba Target, located at 1700 E. Rand Road

Trustee Thomas Glasgow moved to approve. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

VIDEO	C.	Report of the Committee-of-the-Whole Meeting of November 3, 2014	Approved
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Consideration of recommending to the Liquor Commissioner the issuance of a Class "AA" Liquor License to Garage Tavern Group LLC, dba Harry's, located at 1 North Vail

Trustee Thomas Glasgow moved to approve. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

## **X. CONSENT AGENDA**

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

## **CONSENT OLD BUSINESS**

## **CONSENT APPROVAL OF BIDS**

VIDEO	A.	Four 3/4 Ton Pickup Trucks - Joint Purchase- State Contract	Approved
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Trustee Robin LaBedz moved to award the purchase of four 3/4 ton pickup trucks to Bob Ridings Fleet Sales in the amount of \$122,240. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

VIDEO	B.	Two Utility Vehicles - Joint Purchase - Suburban Purchasing Cooperative	Approved
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Trustee Robin LaBedz moved to award the purchase of two utility vehicles to Currie Motors in the amount of \$46,120. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

### **CONSENT LEGAL**

- VIDEO     A.     A Resolution Amending an Amendment to an Agreement     Approved  
with Illinois Bell Telephone Company d/b/a AT&T  
(Vail Avenue Parking Garage, 44 S. Vail Avenue)

Trustee Robin LaBedz moved to approve A14-054/R14-034. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

- VIDEO     B.     An Ordinance Granting a Special Use Permit for a     Approved  
Restaurant  
(Savory Salads, 2932 W. Euclid Ave.)

Trustee Robin LaBedz moved to approve 14-053. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

- VIDEO     C.     An Ordinance Authorizing the Sale of Surplus Property     Approved  
Owned by the Village of Arlington Heights  
(Vehicles)

Trustee Robin LaBedz moved to approve 14-054. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

### **CONSENT REPORT OF THE VILLAGE MANAGER**

### **XI. APPROVAL OF BIDS**

- VIDEO     A.     Retain Johnson Consulting - Metropolis Studies     Approved

Ms. Mikula said as part of its decision to provide \$450,000 of funding to the Performing Arts Center at Metropolis (PAM), the Village Board directed that the Village obtain an economic impact study and a study to analyze the operations of PAM and the Theater and to assess other management structures. The Metropolis

Oversight Committee (MOC), consisting of Trustees Bert Rosenberg and John Scaletta, PAM Board members Dori Bonder and Monica McCarthy, and Village Staff Tom Kuehne, Mary Juarez and Robin Ward met with Charles Johnson of Johnson Consulting on October 22. Johnson Consulting (previously CH Johnson) performed a study for the Village on the Metropolis Theater in 2003. Because Johnson already has a baseline from which to begin, the MOC decided it made the most sense to get a proposal from Johnson for this study.

It is anticipated that the study will take eight weeks. During that time, Johnson will gather data from the Village and PAM, and survey Theater attendees and businesses near the Theater. The cost of this analysis is not to exceed \$24,000.

Trustee Sidor asked what methodology would be used for the impact study. Brandon Dowling from Johnson Consulting said that they would use historical analysis attendance of the facility, incorporate surveys of users from inside and outside the community and survey current users. They will also look at demand and current trends and apply these to an impact model.

Trustee Sidor asked if the School of Performing Arts and the Theater would be looked at separately. Mr. Dowling said that Johnson has the ability to do this but would need direction from the MOC. Trustee Sidor said he would like the financial analysis done separately. He also asked how former attendees would be contacted. Mr. Dowling said that historical membership, attendees and sponsors will be surveyed using a lost business report which will come from the current management. Their study will discern if people stopped attending because of price, facility, recession or other factors. Trustee Sidor said that he has heard that the Theater skews to the elderly segment of the population and expressed interest in other demographics being reached as well. Mr. Dowling said industry tracking will be part of the report to see where the market might drive the Theater. Comedy performances and a black box transition will be considered and vetted. Johnson will reach out to local and regional promoters to see what kinds of new acts are coming and what might be a good fit.

Trustee Blackwood asked for clarification on the sourcing of the data. Mr. Dowling said that historical users will come from Metropolis' books. In addition, Johnson will also survey a consortium of local business owners, current attendees, past attendees and residents. The study will also determine how much business comes from outside the Village. Trustee Blackwood said she was pleased that Metropolis had this historical data.

Trustee Scaletta clarified that Mr. Dowling was not present at the initial meeting between the MOC and CH Johnson Consulting. The MOC knew that Charles Johnson could not be at this meeting, but did not want to postpone the execution of the study based on his availability. Trustee Scaletta outlined that the impact study will include those who live within the community, those that come from outside the community, and a breakout between the School of Performing Arts and the Theater. Restaurants, other businesses, sponsors, the Village and all stakeholders will be surveyed. Johnson's team will reach out to all stakeholders to

learn of the opportunities and the frustrations concerning the Theater. Former and current PAM Board members, current employees, former key employees, current sponsors and former sponsors will be contacted. Within the framework of the agreement, all of the concerns raised by the Village Board will be addressed so everyone's questions will be answered. Trustee Scaletta said that he is supportive of having Johnson Consulting do this work. It is fiscally responsible to use Johnson as they developed the original report and the research will not have to be started from scratch.

Trustee Glasgow agreed saying this was a fiscally prudent decision and that it made common sense to use the prior firm to do the work.

Trustee Rosenberg said initially he was worried that Johnson worked only with very large organizations, but Johnson assured the MOC that they have evaluated facilities of this size before. Johnson has all of the records from the previous study. Mr. Johnson was part of the past study and will be involved again. Trustee Rosenberg said the MOC agreed unanimously that Johnson should be the consulting group to conduct this study.

President Hayes said that he appreciated the work of the oversight committee. They are doing hard work that the Village Board, community and he appreciate. President Hayes said he was grateful that the Metropolis Board was receptive of this level of oversight. It is beneficial to all parties to take an aggressive look at the Theater.

Trustee John Scaletta moved to approve. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

## **XII. NEW BUSINESS**

VIDEO     A.     DC#14-078 - Sandwich Board Signs - Community Wide     Approved

Ms. Mikula said that in May of 2014 the Village Board approved a Design Commission recommendation to allow Sandwich Board Signage in the Downtown. At that time, the Village Board requested that Staff evaluate the possibility of allowing sandwich board signage for businesses throughout Arlington Heights. The Design Commission and staff discussed this matter at three separate meetings. The Design Commission is now recommending that sandwich board signs be allowed community-wide and that plastic sandwich board signs be prohibited Downtown.

Mr. Perkins presented images of various sandwich board signs showing examples of well executed sandwich board signs and poorly executed ones. Neighboring communities were surveyed. Of major concern is the placement of such signs. They must be out of pedestrian right of ways, not located on major thoroughfares

or near roads and cannot block the visibility at intersections. The Ordinance passed in May for the Downtown stated that plastic signs were to be discouraged. The Design Commission is now recommending that plastic signs Downtown be prohibited.

Trustee Farwell said he had a problem prohibiting plastic signs downtown without the idea being fully vetted by the businesses there. Mr. Perkins said several Downtown businesses would be in violation with their current signs if this were to be approved. Prohibiting plastic signs would be difficult to enforce community wide, but the downtown businesses must obtain permits making monitoring easier.

Trustee Rosenberg asked what kinds of alternatives to plastic there were and if the alternatives were sturdy enough to withstand the elements. Mr. Perkins said signs are commonly made of wood, metal and chalkboard. Plastic is used a lot. Mr. Perkins said most signs have to have some weight to be sturdy enough, but they also need to be able to be moved easily. Some have sand in the base; some are made of sturdy enough materials that hold up well.

Trustee Scaletta asked how the issue of plastic was addressed initially in the meetings with the Downtown business owners and the Design Commission. Mr. Perkins said the language prohibiting plastic was drafted by staff originally in order to have a more consistent look Downtown. Then, the Design Commission decided to discourage plastic rather than prohibit it and that is what was proposed to the Board in May. In looking at implementing community wide signs, the Design Commission recommended changing the language to prohibit plastic downtown. Trustee Scaletta expressed concern for merchants who have already purchased signs that are compliant with the original Ordinance which would now be non-compliant. Mr. Perkins said Staff's recommendation was to keep the community wide side language the same as the Downtown sign language, so plastic signs would be discouraged, not prohibited.

Trustee Scaletta asked about the permit process. Mr. Perkins said Downtown businesses are required to submit for permit because their signs are on Village sidewalks; as a consequence a hold harmless agreement must be signed. For businesses outside the Downtown, a permit would not be required because the signs will be on private property.

Trustee Scaletta expressed discomfort with controlling the materials of a sign as it might appear as if the Village was trying to micromanage the branding of a store. Trustee Scaletta asked about the Chamber of Commerce's reaction. Mr. Perkins said that the Chamber management did not like the change to prohibit plastic. The Economic Alliance has not been consulted.

Trustee Labeledz said the quality of the sign is not necessarily a material issue, good signs can be plastic and bad ones can be made out of wood. Mr. Perkins said cheap versions of either are not attractive. Trustee Labeledz said she was glad there would not be a permit required for businesses outside the downtown area.



Trustee Glasgow said in the initial Design Commission meetings, there was not a great outcry against plastic signs. He asked how the appearance of a sign would be monitored. Mr. Perkins said that it would difficult to enforce the appearance of the sign as even the right materials can look bad. Enforcement would more likely be in regards to location, placement of the signs for safety reasons and the number of signs. Signs with changeable letters are not allowed, but the Village would be reliant on complaints as far as enforcement goes.

Trustee Glasgow moved to approve the Design Commission's recommendation but change the language in Section 30-703 e. 2. to plastic is discouraged from prohibited. Trustee Scaletta seconded the motion.

Trustee Sidor recalled that the Design Commission was trying to ensure that the Downtown had a nice and cohesive character, but didn't want to ban plastic signs initially for diplomatic reasons. He said he would like there to be an outreach program to encourage tasteful signs.

Trustee Farwell said law should be black and white, using the word "discouraged" doesn't do anything. He said this was bad law. He asked if there was support to remove that line.

Trustee Glasgow said he was showing deference to the Design Commission and their unanimous recommendation to prohibit plastic. He said the Commission looked at this issue longer and harder than anyone and that keeping language about discouraging plastic in the Ordinance would be respecting their recommendation.

Trustee Blackwood said this is all about messaging. In a contiguous downtown area, an argument can be made for keeping continuity in appearance. Community wide, businesses should have the ability to develop their own brand in the communication of their message. She said the greater concern was location of the signage not the materials of the sign.

Trustee Scaletta said considering Chicago's winters a wood sign in the elements may not be the best choice for a sign. The Design Commission takes heat for giving their opinion on the aesthetics of projects before the Village. However, often after a project is complete and the process is over, residents have said that the Commission has given them good information and made them think twice about certain decisions. People do think twice, this message discouraging plastic signs comes from the Design Commission and it may help people make a better choice because the language is there.

Trustee Thomas Glasgow moved to approve the Design Commission's recommendation but change the language in Section 30-703 e. 2. to plastic is discouraged from prohibited. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.

### **XIII. LEGAL**

### **XIV. APPOINTMENTS**

### **XV. PETITIONS AND COMMUNICATIONS**

President Hayes noted that this was the last Village Board meeting where Diana Mikula will act as Interim Village Manager. On behalf of the Village Board and the residents of Arlington Heights, he thanked Ms. Mikula for the outstanding job she has done over the past four and a half months. He said it was a wise decision to put her in this position, and she lived up to the challenge. President Hayes also thanked the Village employees who stepped up and raised their game in these past few months as well.

Trustee Farwell reported that the Katie Project serviced 33 homes with 14 volunteers. They replaced 16 smoke detectors, and most of the detectors checked needed new batteries. Many batteries were dead or not connected correctly. He thanked Fire Chief Koeppen, Deputy Fire Chief Bernie Lyons, Lieutenant Rodgers, Andrew Larsen, Kevin Corcoran, Nancy Kluz and all the volunteers. The Katie Project will convene again in the spring when the clocks move forward. If you would like to have your smoke detector checked, please contact Ms. Kluz at [nkluz@vah.com](mailto:nkluz@vah.com), or 847-368-5104.

### **XVI. REPORT OF THE VILLAGE MANAGER**

Ms. Mikula thanked the Village Board for appointing her as the Interim Village Manager. She said she had great support from the Department Directors and Staff. She noted that a lot was accomplished in these past few months.

### **XVII. ADJOURNMENT**

Trustee John Scaletta moved to adjourn. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor.

Absent: Tinaglia.