



August 5, 2015

Mr. Randall Recklaus
Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

Re: Request for Waiver of Fees – Heritage Tennis Club Improvements

Dear Mr. Recklaus:

The Village of Arlington Heights Design Commission will be reviewing the application for the 2016 Heritage Tennis Club Improvement Project for the Arlington Heights Park District. The construction project is tentatively scheduled to begin in March 2016 (pending Village approvals and bid process.)

The project will include detention work planned for the site, increasing the number of the parking spaces, building a 1,600 s.f. addition/ multipurpose room on the north side of the facility, extensive improvements to the locker room and lounge areas (including additional viewing windows to the indoor courts) and ADA improvements such as access to the facility and the indoor courts and accessible restrooms/ locker rooms.

A complete set of site improvements and construction documents/ building plans will be forthcoming to the Village within the next month for review.

Following prior practice, the Arlington Heights Park District respectfully requests the waiver of all applicable Village of Arlington Heights Planning and Building Permit fees and/or all applicable Village review fees related to this project. The Park Board of Commissioners and staff appreciate your assistance on this matter.

If you need any additional information, please feel free to contact me at (847)506-7125. Thank you again for your continued cooperation and support.

Sincerely,

Cathy A. Puchalski, CPRP
Superintendent of Special Facilities

CC: Steve Scholten, Executive Director, Arlington Heights Park District
Steve Hautzinger, Design Planner, Village of Arlington Heights
Jim Tinaglia, Tinaglia Architects, Arlington Heights