


# MEMORANDUM

**TO:** Randy Recklaus, Village Manager

**FROM:** Charles Witherington-Perkins   
Director of Planning and Community Development

**DATE:** September 17, 2015

**SUBJECT:** ***School District 25 Plan Commission Applications for Ivy Hill and Olive Mary Stitt Schools***

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On Monday, September 14 Jim Massarelli and I met with Lori Bein Superintendent of School District 25, Stacey Mallek and Ryan Schulz to discuss the applications for the above referenced schools; and in particular the pick off and drop off situation at Olive Mary Stitt School. During the meeting, it was requested that the School District provide exhibits illustrating existing and proposed on-site stacking/pick up and drop off for these schools. (see parking lot exhibits)

The following is a summary of the key improvements:

Ivy Hill School

- Existing 562 students with on-site bus stacking for four buses and two additional buses stacked on the street.
- Proposed 641 students or a 14% increase with stacking for eight buses on-site, a 100% increases on the on-site bus stacking. The majority of increase students to Ivy Hill School will arrive via bus.

Olive Mary Stitt

- Existing, 599 students with stacking for 20 cars.
- Proposed, Option A: 642 students or a 7% increase with stacking for 31 cars which is a 55% increase over the existing on-site stacking. To accomplish this, the western access to the parking lot on Olive will be closed and all ingress and egress will be from the eastern entrance. Under option A, vehicles will stack in single file through the parking lot and into the stacking lane.
- Proposed option B, 642 students with a 7% increase, stacking for 44 cars or 120% increase over the existing on-site stacking of 20 vehicles. To accomplish this, a dual stacking lane through the parking lot could be accommodated.
- Pick up and drop off on the two cul-de-sacs south of the school.  
During the Plan Commission meeting a number of residents had concerns about pick up and drop off on the cul-de-sacs south of the school (Pine & Belmont). Currently, construction fencing has been installed around Olive Mary Stitt preventing access to the school from the south and the proposed on-site stacking has been implemented through the use of fencing and cones. After completion of the project and once traffic patterns have normalized, the issue of pick up and drop off on the two cul-de-sacs south of the school can be further evaluated by the Engineering and Police Departments along with School District 25.

In conclusion, the proposed additional on-site stacking, while not eliminating on street parking issues during the morning and evening drop off/pick up times, will improve the current arrangement at both schools.

## Perkins, Charles

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**From:** Ryan Schulz <ryanschulz@sd25.org>  
**Sent:** Wednesday, September 16, 2015 5:12 PM  
**To:** Perkins, Charles  
**Cc:** Massarelli, Jim; Mike Henderson; Don Hansen; Lori Bein; Stacey Mallek; Steve Corcoran; Kevin Camino; Steve Gregory; Bhide, Latika; Scott Kaese; Rebecca Fitzpatrick  
**Subject:** AHSD25 - Olive and Ivy Hill - Parking Lot Exhibits  
**Attachments:** 2015.09.16\_Olive\_ParkingLot\_Exhibits.pdf; 2015.09.16\_IvyHill\_ParkingLot\_Exhibits.pdf

Charles,

Please find the attached exhibits related to the parking lot plans for Olive Mary Stitt and Ivy Hill Elementary Schools. It is our understanding this is the final information that is needed from AHSD25 in order to be included on the agenda for the September 21st Village Board meeting. For the landscaping at Olive, it is our intention to work with village staff and adjacent neighbors in the coming weeks to finalize the intended appearance of this area. Please let me know if any additional information is needed.

### Ivy Hill Exhibits

- **Existing** - 562 Students with Onsite Bus Stacking for 4 Buses. 2 Additional Buses Stacked on Street.
- **Option A** - 641 Students (14% Increase) with Stacking for 8 Buses Onsite (100% Increase Onsite)
- **Autoturn Exhibit** - Showing Turning Radius for VAH Fire Truck

### Olive Mary Stitt Exhibits

- **Existing** - 599 Students with Stacking for 20 Cars
- **Option A** - 642 Students (7% Increase) with Stacking for 31 Cars (55% Increase)
- **Option B** - 642 Students (7% Increase) with Stacking for 44 Cars (120% Increase)
- **Autoturn Exhibit** - Showing Turning radius for VAH Fire Truck, Semi, and Garbage Collection

Thanks,

### **Ryan Schulz | LEED AP**

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