

2/1/16



January 27, 2016

Mr. Randall Recklaus  
Village Manager  
Village of Arlington Heights  
33 S. Arlington Heights Road  
Arlington Heights, Illinois 60005

Re: Request for Waiver of Fees – Arlington Lakes Golf Clubhouse Interior Improvements

Dear Mr. Recklaus:

The Village of Arlington Heights Planning Department will be reviewing shortly the drawings/ plans for the 2016 Arlington Lakes Golf Clubhouse Interior Improvement Project for the Arlington Heights Park District. The construction project is tentatively scheduled to begin in March 2016 (pending Village approvals and bid process.)

The project will include renovation to the first floor locker rooms at the facility to ADA accessible bathrooms and an employee break room, and replacement of carpeting and flooring throughout the facility both on the first and second floors.

A complete set of the improvements and construction documents/ building plans will be forthcoming to the Village in February for review.

Following prior practice, the Arlington Heights Park District respectfully requests the waiver of all applicable Village of Arlington Heights Planning and Building Permit fees and/or all applicable Village review fees related to this project. The Park Board of Commissioners and staff appreciate your assistance on this matter.

If you need any additional information, please feel free to contact me at (847)506-7125. Thank you again for your continued cooperation and support.

Sincerely,

Cathy A. Puchalski, CPRP  
Superintendent of Special Facilities

CC: Steve Scholten, Executive Director, Arlington Heights Park District  
Jim Tinaglia, Tinaglia Architects, Arlington Heights

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