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February 1, 2016

Randall Recklaus
Village Manager, Arlington Heights
33 South Arlington Heights Road
Arlington Heights, IL 60005
rrecklaus@vah.com

RE: Request for Early Review of the Village Board

Mr. Recklaus:

I hope this message finds you well. My name is Jessica Berzac and I am writing on behalf of UP Development, LLC. We currently have site control over 120-122 E. Boeger Place, a vacant property in northwest Arlington Heights. As you may know, our development team is interested in constructing a 2-story, 16 unit Permanent Supportive Housing building in that vacant area.

The Staff Development Committee reviewed our team's concept on January 5, 2016 and recommended that we pursue Early Review of the Village Board in order to receive early feedback on our development plan. For this reason, I write to request the Early Review of the Village Board, preferably on February 15, 2016 as I will already be in town for other business. Attached for your reference please find a copy of the Heart's Place Site Plan, as well as a Project Narrative describing the development. Thank you, and I look forward to your reply.

Regards,

Jessica Berzac
Vice President of Development
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