

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

Purpose: The purpose of the Annual Action Plan is to describe the housing and community development goals that the Village plans to address during the program year and how it will utilize its Community Development Block Grant (CDBG) funds to address those goals.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In this program year, the Village intends to address its goals in the areas of homeowner unit preservation, homeless services, public facilities without housing benefits, public services and planning and administration. It will do so by funding services including a Single Family Rehabilitation Loan Program, senior center, group home renovations, a variety of public services, and planning and administration of the program.

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Village of Arlington Heights has been a recipient of Community Development Block Grant (CDBG) funds since 1974. Since the beginning of the program, the Village has utilized over \$13.5 million in CDBG funds to meet the needs of residents of the Village, particularly its low and moderate income residents. The Village has effectively worked with the US Department of Housing and Urban Development over the 40 years of the programs existence and has consistently complied with all of the federal requirements of the program.

### 4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Village scheduled two public hearings at different points in the development of the Annual Action Plan. The Village also made the draft Annual Action Plan available for public comment. The public was

notified of the public hearings and the availability of the draft Annual Action Plan through a notice in the Daily Herald newspaper, on the Village's website, and through announcements mailed to person and organizations of the CDBG mailing list.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

At the first public hearing, on May 9, 2016, approximately 30 people were in attendance. The applicants for CDBG funding presented their proposals and each proposal was discussed by the Village Board. A second public hearing held on July 5, 2016. No comments were received on the draft 2016 Annual Action Plan during the public comment period.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

None comments were refused or not considered.

**7. Summary**

During the FFY 2016 Annual Action Plan Year (October 1, 2016 - September 30, 2017), the Village of Arlington Heights will carry out a variety of programs and projects for the benefit of low and moderate income individuals and households.

The Village will provide \$50,550 to various agencies to carry out a public service programs. These programs are:

Faith Community homes which provide family counseling, including financial counseling, to families enrolled in a 2-year program during which they develop plans and skills help them to become financially independent. Grant: \$2,500

District 214 Education Foundation which provides beginning English as a Second Language classes. Grant: \$1,500

Northwest Center Against Sexual Assault which provides counseling and services to victims of sexual assault. Grant: \$2,500

Children's Advocacy Center which provides advocacy and counseling in circumstances of child sexual assault and severe physical abuse. Grant: \$2,500

WINGS which provides housing and social services for battered and homeless women and their children. Grant: \$6,000

Resources for Community Living which works with person with disabilities to locate and maintain housing in the community. Grant: \$5,000

Escorted Transportation Service which provides transportation for frail seniors and persons with disabilities to doctor appointments. Grant: \$3,500

Suburban Primary Health Care Council which provides subsidized medical care for low/moderate income people. Grant: \$10,000

Journeys The Road Home which provides homeless services. Grant: \$4,500

Arlington Heights Park District Children at Play program which provides before and after school child care for low/moderate income families. Grant: \$9,550

Lifespan which provides legal services and counseling for victims of domestic violence. Grant: \$3,000

Other Projects:

Senior Center which provides a variety of program and resources for the Village's senior population. Funds are used to to pay debt service on the bonds issued for the purchase and renovation of the Senior Center. Grant: \$150,000

Single Family Rehabilitation Loan Program which provides 0% interest, deferred loans to low/moderate income homeowners for home repairs. Allocation: \$66,123

Group Home and Transitional Housing Program which provides funds for renovations to groups homes and transitional housing facilities/units. Grant: \$80,000

Administration:

Administration of the CDBG program. Allocation \$60,000

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Department of Planning & Community Development

**Table 1 – Responsible Agencies**

**Narrative**

**Consolidated Plan Public Contact Information**

Nora A. Boyer, Housing Planner

Village of Arlington Heights

Department of Planning & Community Development

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Arlington Heights, IL 60005

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Village scheduled two public hearings at which members of the community were invited to provide input on the Annual Action Plan. The draft 2016 Annual Action Plan was also made available for a 30 day public comment period. The public hearings and public comment period were advertised in the local newspaper, on the Village's website, and were mailed to all of the individuals and entities on the Consolidated Plan mailing list.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Village of Arlington Heights has regular, on-going contact with the public and assisted housing providers and governmental health, mental health and service agencies. These contacts were improved in 2014 and 2015 during the development of the Village's 2015 – 2019 Consolidated Plan.

As part of the development of the 2016 Annual Action Plan, local agencies and organizations were invited to submit proposals for CDBG funds for eligible activities. The organizations that submitted applications were specifically invited to give presentations concerning their requests at a public hearing held before the Village Board of Trustees on May 9, 2016.

In preparation for the FY2016 Annual Action Plan, on December 3, 2015, staff from the Police Department, Building and Health Services Department, and Planning and Community Development Department, which have contact with some of the same but some different non-profit agencies, met to discuss community needs and available services.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In 2014 and 2015, Village staff consulted extensively with the Alliance to End Homelessness in Suburban Cook County, which is the Continuum of Care coordinator for Cook County excluding the City of Chicago. During the 2015 – 2016 program year, the Village communicated with its homeless services subrecipient Journeys|The Road Home with respect to beneficiaries assisted during the program year. The Village also met with Northwest Compass, which is an agency in the area that is initiating a program for homeless youth.

The Village keeps informed with respect to Continuum of Care activities through emails and minutes of AHAND (Association of Homeless Advocates in the North/Northwest District) which is a coordinating

entity of the Alliance to End Homelessness in Suburban Cook County and operates in an area the includes Arlington Heights.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Village of Arlington Heights is not a recipient of ESG funds.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Village of Arlington Heights
	<b>Agency/Group/Organization Type</b>	Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	All
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department of Planning & Community Development consulted with the Village of Arlington Heights' Department of Building and Health Services, and Police Department with respect to community needs and services being provided by local non-profit agencies.
2	<b>Agency/Group/Organization</b>	COOK COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	All
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Village will join the Cook County HOME Consortium on October 1, 2016. As a result, the Village will be terminating its individual 2015-2019 Consolidated Plan and will be incorporated into the Cook County 2015-2019 Consolidated Plan. The Village examined the Cook County Plan and "Planning for Progress" to ensure that these documents are not inconsistent with the goals of the Village. Further, the Village consulted and worked with Cook County as the Village filed a Substantial Amendment to its 2015-2019 Consolidated Plan which enabled the Village to meet Cook County HOME Consortium requirements including the alignment of the Village CDBG program fiscal and program year with that of Cook County and the Federal government.
3	<b>Agency/Group/Organization</b>	Housing Authority of Cook County (HACC)
	<b>Agency/Group/Organization Type</b>	PHA

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Village worked with the Housing Authority of Cook County on the renovation of the Goedke Apartments in Arlington Heights. This renovation project was approved for \$73,000 in FY 2015 CDBG funds. The project will carry over to the 2016 program year. The Planning Department and Department of Building and Health Services have been engaged with the Housing Authority with respect to the project and communication between the Housing Authority and the Village has been heightened as a result of the work on this building within the Village boundaries.
4	<b>Agency/Group/Organization</b>	Township HS District 214 Community Education Foundation
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	2016/2017 Annual Action Plan - Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The District 214 Education Foundation provides educational programs for community residents, some of which are targeted toward the needs of low and moderate income residents. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The District 214 Education Foundation has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
5	<b>Agency/Group/Organization</b>	Faith Community Homes
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	2016/2017 Annual Action Plan - Public Services



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Faith Community Homes is a non-profit agency that provides housing subsidies and mentoring (financial, educational, employment, etc.) for families with children that are at risk of homelessness. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Faith Community Homes has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency is on-going.
6	<b>Agency/Group/Organization</b>	Northwest Center Against Sexual Assault
	<b>Agency/Group/Organization Type</b>	Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Northwest Center Against Sexual Assault is a non-profit organization that provides specialized counseling, crisis intervention, and advocacy services for person who are victims of sexual assault. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Northwest CASA has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
7	<b>Agency/Group/Organization</b>	Children's Advocacy Center
	<b>Agency/Group/Organization Type</b>	Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Children's Advocacy Center provides direct client services for child victims of sexual assault, severe physical abuse, witnesses to domestic violence, and their families. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The Children's Advocacy Center has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
8	<b>Agency/Group/Organization</b>	WINGS
	<b>Agency/Group/Organization Type</b>	Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The WINGS Program, Inc. provides housing and wide variety of supportive services to victims of domestic violence and homelessness. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. WINGS Program, Inc. has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
9	<b>Agency/Group/Organization</b>	Resources for Community Living
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to be integrated successfully in the community. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Resources for Community Living has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
10	<b>Agency/Group/Organization</b>	Escorted Transportation Services - Northwest
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This non-profit agency provides seniors with transportation by volunteers to medical appointments. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Escorted Transportation Northwest has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
11	<b>Agency/Group/Organization</b>	Suburban Primary Health Care Council
	<b>Agency/Group/Organization Type</b>	Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency provides subsidies for health care for low income persons who are uninsured or are under insured. The agency was invited to provide input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. The Suburban Primary Health Care Council has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
12	<b>Agency/Group/Organization</b>	Northwest Compass
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Northwest Compass (formerly CEDA Northwest) provides emergency services, education, and empowerment programs to foster personal responsibility and to stabilize individuals and families in crisis. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Northwest Compass has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going. The agency applied for funding for two new programs for the FFY 2016 year, and although the Village will not be funding these programs this year, the Village will request updates from Northwest Compass concerning its experiences with the target populations of these programs which are homeless youth and veterans.
13	<b>Agency/Group/Organization</b>	JOURNEYS-THE ROAD HOME
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Journeys  The Road Home provides a wide variety of homeless and homeless prevention programs. The agency operates and emergency shelter program (PADS), the HOPE Center (homeless day center), and five transitional housing units through its Pathway Development Institute Housing Readiness Program. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Journeys has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
14	<b>Agency/Group/Organization</b>	ARLINGTON HEIGHTS PARK DISTRICT
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Arlington Heights Park District provides before and after school child care for elementary school children at their own schools. Since the program was founded, the Village has provided CDBG subsidies for low and moderate income families who use the program in order for the parents to maintain employment. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The Park District has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
15	<b>Agency/Group/Organization</b>	Life Span
	<b>Agency/Group/Organization Type</b>	Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Life Span provides services to women who are survivors of domestic violence. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.
16	<b>Agency/Group/Organization</b>	Shelter, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Shelter, Inc. provides emergency and transitional housing and services for children and services for healthy families in order to reduce incidences of abuse and neglect. The agency was invited to provide testimony at a public hearing about its Healthy Families program which provides services to families that are at-risk.
17	<b>Agency/Group/Organization</b>	LITTLE CITY FOUNDATION
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Facility
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Little City Foundation provides services for persons with developmental disabilities. The agency operates group (CILA) homes in Arlington Heights. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.

18	<b>Agency/Group/Organization</b>	CLEARBROOK CENTER
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Facility
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Clearbrook provides services for persons with disabilities. The agency operates group (CILA) homes in Arlington Heights. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.
19	<b>Agency/Group/Organization</b>	GLENKIRK CENTER
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	2016-2017 Annual Action Plan - Public Facility
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Glenkirk provides services for persons with disabilities. The agency operates group (CILA) homes in Arlington Heights. The agency was invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The Village operates an open consultation process. The Village maintains a mailing list of persons and agencies that express interest in participating in participating in the Consolidated Plan/Annual Action Plan process. The mailing list contains approximately 80 persons and agencies. Notices concerning the availability of grant applications, the two public hearings, and the 30-day public comment period on the draft



Annual Action Plan were mailed to the individuals and groups on the mailing list. Some of the individuals and groups participated in the process and are identified above. Others chose not to participate in the consultation process. No individuals or agencies were intentionally not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	The goals of the Alliance to End Homelessness in Suburban Cook County address the homeless needs identified in the Strategic Plan.
Village of Arlington Heights Comprehensive Plan	Village of Arlington Heights	The Comprehensive Plan contains a section regarding housing. The goals of the Comprehensive Plan are consistent with the goals of the Consolidated Plan.
Multi-Family Affordable Housing Toolkit	Village of Arlington Heights	The policies contained in this Toolkit explain the number of affordable housing units that the Village expects developers to provide in new or substantially modified for-sale residential developments. An option is provided whereby developers may pay a fee-in-lieu of providing affordable units. Funds collected are deposited in the Village's Affordable Housing Trust Fund to be used to maintain existing affordable housing units and create new affordable units.
Affordable Rental Housing Guidelines	Village of Arlington Heights	The policies contained in these Guidelines explain the number of affordable units that the Village expects developers to provide in new or substantially modified rental residential developments. An option is provided whereby developers may pay a fee-in-lieu of providing the affordable units. Funds collected are deposited in the Village's Affordable Housing Trust Fund to be used to maintain existing affordable units or create new affordable units.
Arlington Heights Affordable Housing Trust Fund	Village of Arlington Heights	The Village has created an Affordable Housing Trust Fund to be used to maintain and/or create affordable housing with an emphasis on creating permanently affordable housing.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Homes for a Changing Region	Chicago Metropolitan Planning Council	The Homes for a Changing Region report includes data on housing needs and includes recommendations for strategies for each of the member communities of the Northwest Suburban Housing Collaborative and the 5-community area as a whole. The goals in the Strategic Plan are consistent with the needs and strategies in the Homes for a Changing Region report.
Senior Housing Needs Assessment	Northwest Suburban Housing Collaborative	The Senior Housing Needs Assessment includes and analysis of senior housing needs in each of the 5 member communities of the Northwest Suburban Housing Collaborative and the 5-community area as a whole. The goals of the Strategic Plan are consistent with the needs and recommended strategies in the Senior Housing Needs Assessment.
Go to 2040	Chicago Metropolitan Planning Council	The goals of the Strategic Plan are consistent with the Go to 2040 Comprehensive Plan for the Chicago Metropolitan Area, particularly applicable is the Go to 2040 chapter concerning livable communities.
Planning for Progress	Cook County, IL	This is a strategic planning process led to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The planning efforts included county-wide and sub regional goals and plans for the future of housing and community and economic development throughout the Cook County.
Public Housing Plan	Housing Authority of Cook County	The Village reviewed the Housing Authority's Plan with respect to public housing in Arlington Heights. The Village's Strategic Plan supports the Housing Authority's plan to renovate and modernize the public housing building in Arlington Heights including increasing the number of accessible units.

**Table 3 - Other local / regional / federal planning efforts**

## Narrative

The Village of Arlington Heights works closely and is in regular contact with the other CDBG entitlement communities in the northwest suburbs of Chicago. These communities consult with each other regarding common needs and resources and with respect to the implementation of their Consolidated Plans. These municipalities often provide CDBG funds to some of the same subrecipients. In 2016, the communities provided a joint training session for subrecipients.

Since its founding in 2011, the Village of Arlington Heights has been the lead municipality for the Northwest Suburban Housing Collaborative (NWSHC). The NWSHC is a group of municipalities that was formed by an inter-governmental agreement to study and address common housing needs and issues in the 5-community area that includes the Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows. These 5 communities meet on a monthly basis and have received financial support from the Chicago Community Trust and area financial institutions. The group also receives technical support from the Metropolitan Mayors Caucus (MMC), the Metropolitan Planning Council (MPC), and the Chicago Metropolitan Agency for Planning (CMAP).

The Village of Arlington Heights' Housing Planner is a member of CMAP's Housing Committee. The Housing Committee provided input into and monitors the progress of CMAP's Go To 2040 Plan and researches and makes recommendations regarding housing issues in the Chicago metropolitan area.

The Village works regularly with the government of Cook County. The Village participated in Cook County's strategic planning process "Planning for Progress" that led to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. Beginning on October 1, 2016, the Village will be a member of the Cook County HOME Consortium.

The Village of Arlington Heights works with the State of Illinois' housing finance agency, the Illinois Housing Development Authority (IHDA). The Village is a past recipient of Federal HOME funds for the operation of a first-time homebuyer program. This program was discontinued by the Village in 2006, but the Village continues to work with IHDA by referring residents to homebuyer and other programs that are offered directly by IHDA.

The Village has on-going communication with the Housing Authority of Cook County (HACC). Most recently, the HACC contacted the Village regarding its plans to undertake a \$5 million renovation of the Albert Goedke House Apartments in Arlington Heights.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

A full copy of the Village of Arlington Heights' Citizen Participation process is available upon request from the Village.

With respect to this Annual Action Plan, two public hearings were scheduled at different stages during the development of the Consolidated Plan. A draft of the Annual Action Plan was made available for public comment. The Village published notices regarding the public hearings and the availability of the draft Annual Action Plan for public comment. The Village also mailed notices regarding the public hearings and the availability of the draft Annual Action Plan for public comment to the approximately 80 persons and agencies on the Village's Consolidated Plan mailing list.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was held on May 9, 2016 before the Village Board of Trustees' Committee of the Whole.	Agencies applying for CDBG grants gave summaries of their requests. Members of the Village Board asked questions to which the applicants responded.	None	www.vah.com
2	Public Meeting	Non-targeted/broad community	A second public hearing was scheduled for July 5, 2016.	To be completed.	To be completed.	www.vah.com
3	Internet Outreach	Non-targeted/broad community	Notices concerning the availability of CDBG grant applications, the two public hearings, and the 30-day public comment period were posted on the Village's website. The draft Annual Action Plan was posted for review by the public.	Comments were received at the public hearings.	None	www.vah.com

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	The Village published notices in the Daily Herald concerning the availability of CDBG applications, the two public hearings and the 30-day Annual Action Plan.	CDBG applications were submitted and comments were made at the public hearings.	None	
5	Mailed announcements	Non-targeted/broad community	Notices concerning the availability of CDBG applications, the two public hearings and the 30-day Annual Action Plan were mailed to the individuals and agencies on the CDBG interested persons list.	CDBG applications were submitted and comments were made at the public hearings.	None	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

#### Introduction

The Village has been notified that for FFY 2016 (Program year 2016 - 2017), the Village's CDBG entitlement allocation is \$249,746. The expected amount available for the next three years is \$250,000 per year in CDBG allocations plus \$50,000 per year in program income for a total of \$300,000 per year or \$900,000 over the next three year period.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	249,746	50,000	106,927	406,673	900,000	Year 1 reflects the actual CDBG grant amount of \$240,332. Year 2 reflects the actual CDBG amount of \$249,746. Years 3 - 5 are based on the estimated annual grant amount of \$250,000 plus \$50,000 in program income for each of the 4 years.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Village does not anticipate receiving any Federal funds that have matching requirements. CDBG funds will be used to leverage many sources of other funds. Sub-recipient agencies receiving CDBG funding frequently site receiving Village/CDBG support of their programs as beneficial to them when seeking other public and private funds. CDBG funds may also leverage other County or Federal funding such as funding from the HOME program, State programs such as those administered by the Illinois Housing Development Authority (IHDA), other public housing funds, or funding from other public or private entities. The CDBG entitlement program has no matching requirements.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

At this time, no publically owned land or property located within the jurisdiction has been identified to address the needs identified in the plan.

**Discussion**



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2015	2019	Affordable Housing	Village of Arlington Heights, IL	Affordable Housing	CDBG: \$66,123	Homeowner Housing Rehabilitated: 4 Household Housing Unit
3	Homeless Services	2015	2019	Homeless	Village of Arlington Heights, IL	Homelessness	CDBG: \$10,500	Homeless Person Overnight Shelter: 15 Persons Assisted Homelessness Prevention: 93 Persons Assisted
4	Public Facilities without Low/Mod Housing Benefit	2015	2017	Non-Homeless Special Needs Non-Housing Community Development	Village of Arlington Heights, IL	Other Special Housing/Non-Homeless Needs Public Facilities	CDBG: \$235,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9027 Persons Assisted
5	Public Services	2015	2019	Non-Housing Community Development	Village of Arlington Heights, IL	Public Service Needs	CDBG: \$40,050	Public service activities other than Low/Moderate Income Housing Benefit: 314 Persons Assisted
6	Planning and Administration	2015	2019	Planning and Administration	Village of Arlington Heights, IL	Planning & Administration	CDBG: \$60,000	Other: 0 Other

**Table 6 - Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Homeowner Unit Preservation
	<b>Goal Description</b>	The Village will operate a 0% interest, deferred loan program for the rehab of owner-occupied homes. Low and moderate income homeowners receive loans for basic home repairs. The Village has offered this program since 1978.
3	<b>Goal Name</b>	Homeless Services
	<b>Goal Description</b>	\$4,500 in CDBG funds has been allocated to Journeys The Road Home for homeless services, and \$6,000 has been allocated to WINGS for shelter services.
4	<b>Goal Name</b>	Public Facilities without Low/Mod Housing Benefit
	<b>Goal Description</b>	\$80,000 in funds will be used for renovations to group homes for persons with disabilities. It is anticipated that the total number of beneficiaries (residents of the homes) will be 27. HUD clasifies renovations to group homes as improvements to public facilities (without housing benefit) rather than residential/housing rehabilitation. \$150,000 in funds will be used to pay the final year of debt service on the bonds that were issued for the purchase and renovation of the Arlington Heights Senior Center which is visited by approximately 9,000 people each year.
5	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Public services will be provided in the forms of housing counseling, literacy education, sexual abuse counseling and advacy, disabilities services, health care, and child care. The following allocations are being made: Faith Community Homes - \$2,500; District 214 Education Foundation - \$1,500; Northwest Center Against Sexual Assault - \$2,500; Children's Advocacy Center - \$2,500; Resources for Community Living - \$5,000; Escorted Transporation Service Northwest - \$3,500; Suburban Primary Health Care Council - \$10,000; Arlington Heights Park District Chilrent at Play (CAP) - \$9,550; and Lifespan - \$3,000.
6	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	

Table 7 – Goal Descriptions



## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Village will fund a variety of public services, homeless assistance, renovations to public facilities, and administrative costs.

#	Project Name
1	Faith Community Homes
2	Township High School District 214 Community Education Foundation
3	Northwest Center Against Sexual Assault
4	Children's Advocacy Center
5	WINGS Program
6	Resources for Community Living
7	Escorted Transportation Service Northwest
8	Suburban Primary Health Care Council
10	Journeys The Road Home
11	Arlington Heights Park District Children At Play Program
14	Village of Arlington Heights Senior Center
15	Group Home and Transitional Housing Rehab Program
16	Single Family Rehabilitation Loan Program
17	Village of Arlington Height Housing Planner and Administrative Costs
18	Lifespan

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Faith Community Homes
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	Faith Community Homes provides supportive services to low income working families with children living in Arlington Heights to help them obtain stable housing and work toward financial stability.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	45 persons/12 families.
	<b>Location Description</b>	Village of Arlington Heights.
	<b>Planned Activities</b>	Faith Community Homes provides some limited financial help with rent, but the major part of their program is 2 years of mentoring designed to help families develop realistic budgets, goals, and actions. The objective of the program is to bring families to financial stability and independence.
2	<b>Project Name</b>	Township High School District 214 Community Education Foundation
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs

	<b>Funding</b>	CDBG: \$1,500
	<b>Description</b>	Funding is being provided for an English as a Second Language course.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 persons.
	<b>Location Description</b>	Village of Arlington Heights
	<b>Planned Activities</b>	The program is to provide eligible persons with pre-beginning to intermediate ESL classroom instruction at the Arlington Heights Memorial Library. The curriculum is a model of beginning communicative competence, integrating basic grammar with life skills, civics education, and functional language usage. It is aligned with the Illinois ESL Content Standard. Adult students attending this class will be prepared to effectively use the computer lab in the library's ESL/Literacy Office and the Read to Lear Adult Literacy/Volunteer program, as well as the many library services offered by the library for the general population.
<b>3</b>	<b>Project Name</b>	Northwest Center Against Sexual Assault
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	This agency will provide support to Arlington Heights residents who are victims of sexual abuse and sexual assault.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 persons
	<b>Location Description</b>	
	<b>Planned Activities</b>	Northwest CASA provides specialized counseling, crisis intervention, and advocacy programs for Arlington Heights residents who are victims of sexual abuse or sexual assault. Counseling is provided by specially trained master's level therapists who have expertise in working with sexual assault victims of all ages. Crisis intervention is provided 24/7 through a hotline operated by volunteers and staff. Advocacy services are also provided 24/7 in emergency rooms at 7 area hospitals, and 24/7 criminal justice advocacy is provided in behalf of victims who are at the police station or whose cases are being adjudicated in court.
4	<b>Project Name</b>	Children's Advocacy Center
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	This agency provides direct services for child victims of sexual assault and severe physical abuse.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	35 persons

	<b>Planned Activities</b>	The services provided include the Center's Coordination, Advocacy and Sensitive Interviewing Program (CASI), Family Support Services Program, and Safe From the Start Program. The CASI Program coordinates the abuse investigation and provides expert child interviews and access to medical exams, court advocacy, crisis intervention and on-going support groups for child survivors of abuse and their parents. Safe From the Start provides specialized assessments and counseling for young children (0 - 5) exposed to violence, and their families.
5	<b>Project Name</b>	WINGS Program
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Homelessness Public Service Needs
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	The WINGS Program provides housing and supportive services to women and their children who are victims of domestic violence or homelessness.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 persons
	<b>Location Description</b>	
	<b>Planned Activities</b>	WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence or other reasons. Through an array of housing ranging from emergency shelter through transitional housing, and permanent supportive housing, WINGS assists women based on their needs.
6	<b>Project Name</b>	Resources for Community Living
	<b>Target Area</b>	Village of Arlington Heights, IL



	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This agency provides assists persons with disabilities to secure and maintain housing in the Village of Arlington Heights
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	36 persons
	<b>Location Description</b>	
	<b>Planned Activities</b>	Resources for Community Living assists people with developmental and/or physical disabilities to locate affordable housing (homes and apartments) in the community, rather than in institutionalized setting. The agency provides individualized support services such as instruction in money management, cooking, using public transportation, safety, vocations, community involvement, and other skills necessary for living on one's own.
<b>7</b>	<b>Project Name</b>	Escorted Transportation Service Northwest
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$3,500
	<b>Description</b>	This program provides senior citizens with transportation to medical appointments.
	<b>Target Date</b>	9/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	72 persons
	<b>Location Description</b>	
	<b>Planned Activities</b>	ETS/NW provides reliable, volunteer-based transportation for the community's frail, elderly adults requiring assistance to their medial appointments. Passengers are picked up at their homes and driven to their appointment by a thorough screened and trained volunteer driver. The volunteer stays with the senior for the duration of the appointment, then drives him/her home.
<b>8</b>	<b>Project Name</b>	Suburban Primary Health Care Council
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Suburban Primary Health Care Council's Access to Care program provides access to primary medical care to income eligible person who are uninsured or underinsured.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	13 persons
	<b>Location Description</b>	
	<b>Planned Activities</b>	Access to Care provides access to primary care to income-eligible enrollees. Covered services include office visits to a personal primary care physician, routine lab tests, x-rays, and prescription drugs. Services are provided by local physicians and other service providers who are under contract and paid by the Access to Care program at discounted rates. Clients pay nominal co-payments to providers for services including \$5 for a physician office visit, \$5 for lab or x-ray, and \$15 - \$40 for prescription drugs.

<b>9</b>	<b>Project Name</b>	Journeys  The Road Home
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Homeless Services Public Services
	<b>Needs Addressed</b>	Homelessness Public Service Needs
	<b>Funding</b>	CDBG: \$4,500
	<b>Description</b>	This agency provides comprehensive wrap-around services for homeless and at-risk individuals.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	93 persons
	<b>Location Description</b>	
	<b>Planned Activities</b>	Homeless and homeless prevention services.
<b>10</b>	<b>Project Name</b>	Arlington Heights Park District Children At Play Program
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$9,550
	<b>Description</b>	This project involves providing child care subsidies for income eligible families with children participating in the Park District's before and after school program.
	<b>Target Date</b>	9/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 children
	<b>Location Description</b>	
	<b>Planned Activities</b>	The CAP program is a cooperative arrangement between the Arlington Height Park District, School Districts 25, 21, and 59, and the Village of Arlington Heights. This recreational based program provides grades K - 5 children with the opportunity to participate at their school in a supervised program that provides a variety of activities centered around theme weeks including arts and crafts, sports, large group games, homework/quiet time, passive games, snack, and socialization with peers. CDBG funding is used to subsidize the cost of the program for children of working, income-eligible parents. CDBG funding for the subsidies is \$5,000, and the Village is also providing \$29,000 for subsidies through the Village's General Fund.
<b>11</b>	<b>Project Name</b>	Village of Arlington Heights Senior Center
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Facilities without Low/Mod Housing Benefit
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	Funds will be used to pay debt service on the bonds issued for acquisition and renovation of the Senior Center building.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9,000
	<b>Location Description</b>	1801 W Central Ave., Arlington Heights, IL

	<b>Planned Activities</b>	The funding will be used for half of the cost of the annual debt service on the bonds that were issued to purchase and renovate the Senior Center building. The use of CDBG funds over a 20-year period for this purpose was approved by HUD (including waivers to a couple of CDBG regulations) beginning with the Village's Federal FY 1997 CDBG allocation.
<b>12</b>	<b>Project Name</b>	Group Home and Transitional Housing Rehab Program
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Facilities without Low/Mod Housing Benefit
	<b>Needs Addressed</b>	Affordable Housing Other Special Housing/Non-Homeless Needs Public Facilities
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Funds will be used to make renovations to group homes and transitional housing facilities.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Residents of group homes: 27
	<b>Location Description</b>	TBD
<b>Planned Activities</b>	Funds will be used for necessary renovations of group homes for persons with disabilities or transitional housing units.	
<b>13</b>	<b>Project Name</b>	Single Family Rehabilitation Loan Program
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Homeowner Unit Preservation
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$66,123

	<b>Description</b>	This program provides 0% interest, deferred, home improvement loans to extremely low, low, and moderate income homeowners.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 households
	<b>Location Description</b>	TBD
	<b>Planned Activities</b>	Homes of extremely low, low, and moderate income homeowners will be rehabilitated. The funds are provided in the form of a 0%, deferred loan which is repaid when the home is sold or possibly if the home is refinanced.
<b>14</b>	<b>Project Name</b>	Village of Arlington Height Housing Planner and Administrative Costs
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Planning & Administration
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Funds will be used for administrative costs including the salary of the Village's Housing Planning (who administers the CDBG program) and other administrative soft costs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	Village of Arlington Heights
	<b>Planned Activities</b>	The planned activities are the administrative functions and soft costs associated with the Village's CDBG entitlement allocation.

<b>15</b>	<b>Project Name</b>	Lifespan
	<b>Target Area</b>	Village of Arlington Heights, IL
	<b>Goals Supported</b>	Public Facilities without Low/Mod Housing Benefit
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	Lifespan provides legal and counseling services to victims of domestic violence and their children. Arlington Heights clients will receive counseling for survivors, counseling for their children who have been exposed to domestic violence. Criminal court advocates work with clients and clients receive legal representation in order of protection law cases. The total number of Arlington Heights residents expected to be served during the year is 80 plus outreach to 110 high school students and faculty.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The total number of clients expected to be served is 80. Another 110 high school students will be reached thorough outreach programs.
	<b>Location Description</b>	Village of Arlington Heights residents.
	<b>Planned Activities</b>	Lifespan provides legal and counseling services to victims of domestic violence and their children. Arlington Heights clients will receive counseling for survivors, counseling for their children who have been exposed to domestic violence. Criminal court advocates work with clients and clients receive legal representation in order of protection law cases. The total number of Arlington Heights residents expected to be served during the year is 80 plus outreach to 110 high school students and faculty. The Goal Outcome Indicator below will be revised in the final Annual Action Plan to reflect the number of persons be be assisted with the amount of funds provided.

**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The Village of Arlington Heights is not allocating investments geographically.

**Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Village of Arlington Heights, IL	100

**Table 9 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Not applicable.

**Discussion**

Not applicable.





## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Below are actions the Village intends to take during the program year.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to addressing underserved needs is insufficient funding. The Village will seek funding from other sources and will support service providers in seeking funding from other sources.

### **Actions planned to foster and maintain affordable housing**

During the program year, the Village will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternative sources of funding to replace dwindling State and Federal funds for housing assistance and other affordable housing programs. The Housing Planner will track housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single, and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single Family Rehabilitation Program will be available to income-eligible individuals to improve their properties.

The Village will continue to implement its inclusionary zoning policies, as contained in the Multi-Family Affordable Housing Toolkit and Affordable Rental Housing Guidelines, intended to result in affordable units in new construction residential projects.

The Housing Commission will continue to promote a balanced housing stock including affordable housing for persons with low to moderate incomes.

The Department of Building and Health Services will work throughout the community, including at the Backstretch at Arlington Park, to improve housing and living environments.

No units are expected to be lost from the federally assisted housing inventory in Arlington Heights.

### **Actions planned to reduce lead-based paint hazards**

The Village is aware of the health risks, especially to children, that exist in its older homes due to the presence of lead-based paint. The Village will continue to provide information and blood lead based paint testing services to Village residents. When persons are identified as having elevated blood levels, the appropriate County and State agencies will be notified, and these persons will be referred for appropriate services.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

### **Actions planned to reduce the number of poverty-level families**

The Village will continue to coordinate efforts to assist households with incomes below the poverty line with other agencies providing services to this population.

### **Actions planned to develop institutional structure**

Actions the Village will take in FFY 2015 to develop institutional structure includes:

The Village will continue to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village will also work with regional planning groups such as Metropolis 2020, the Metropolitan Mayors Caucus, the Chicago Metropolitan Agency for Planning, the Metropolitan Planning Council (MPC), etc.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

During the 2016 program year, the Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and

community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

### **Discussion**

The Village recognizes that enhancing the institutional structure provides efficiencies in service that are of benefit to its residents. The various departments of the Village will seek to maximize coordination with public and private housing and service providers to meet the needs in the community.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The Village of Arlington Heights is an entitlement jurisdiction for the CDBG program. As such information is provided below concerning program specific requirements for the CDBG program.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

The Village budgeted all program income that it had received prior to developing the Annual Action Plan. Program income can be received at any time from the repayment of past years' Single Family Rehabilitation Loans. It is not possible to predict whether or when such loans will be repaid. The Village does not receive any of the other types of income listed above. When program income is received after the first public hearing concerning the development of an Annual Action Plan, it is budgeted in the next Annual Action Plan.

No projects are expected to be funded on the basis of urgent need. 100% of CDBG funds are budgeted to be used for activities benefitting low and moderate income persons including Planning and Administration.

## Attachments

Citizen Participation Comments

**PUBLIC NOTICE  
RELEASE OF  
COMMUNITY  
DEVELOPMENT BLOCK  
GRANT APPLICATIONS  
PROGRAM YEAR 2016-2017**  
The Village of Arlington Heights is undertaking the preparation of its 2016-2017 HUD Annual Action Plan. The 2016-2017 Annual Action Plan describes how the Village will use its Federal FY 2016 Community Development Block Grant (CDBG) funds during the fiscal and program year of October 1, 2016 - September 30, 2017. Other housing and community development activities to be undertaken by the Village that are principally for the benefit of low and moderate income residents, will also be described in the Annual Action Plan. The Village has received its CDBG Application form for projects to be funded from October 1, 2016 - September 30, 2017. Grant applications must be submitted on forms provided by the Village and are due on or before 5:00 p.m., April 1, 2016. CDBG Application forms may be obtained by contacting the Village or Village of Arlington Heights, Department of Planning & Community Development, 33 S. Arlington Heights Road, Arlington Heights, IL 60005, (847) 358-9700, TTY (847) 468-0794, or [pcdev@avh.com](mailto:pcdev@avh.com). The form and instructions are also available on the Village's website at [www.avh.com](http://www.avh.com). Published in Daily Herald February 18, 2016 (443864)

**CERTIFICATE OF PUBLICATION**

Paddock Publications, Inc.

**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That notice of which the annexed printed slip is a true copy, was published February 18, 2016 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
DAILY HERALD NEWSPAPERS

BY *Doula Baltz*  
Authorized Agent

Control # 4432864





## Community Development Block Grant (CDBG)

The Village of Arlington Heights receives funding through the Federal government's U.S. Department of Housing and Urban Development (HUD) for housing and community development programs. The Village is an "entitlement community" for Community Development Block Grant (CDBG) funds which may be used to address the housing and community development needs of the community, particularly the needs of residents who are low- and moderate-income.

As an entitlement community, the Village may develop its own program and funding priorities. Every five years, the Village adopts a Consolidated Plan explaining the community's needs and priorities as well as the programs and projects it intends to fund.

Annually, the Village adopts an Annual Action Plan that explains how the Village will use its Federal resources (including its CDBG funds) during the individual fiscal year. Annual Action Plans become a part of the Consolidated Plan.

CDBG funds must be used primarily for the benefit of low- and moderate-income persons. Generally, CDBG funds may be for the following, subject to federal regulations:

- Acquisition of real property
- Relocation and demolition
- Rehabilitation of residential and non-residential structures
- Construction of public facilities and improvements
- Public services (subject to the funding cap explained below)
- Economic development
- Planning and administration (subject to the funding cap explained below)

Each year, a maximum of 15% of funds may be used for public services, a maximum of 20% may be used for grant administration, and at least 65% is used for housing programs, public facilities, infrastructure improvements, and other uses allowed under federal regulations. Programs and services may be delivered directly by the Village of Arlington Heights or the Village may make subgrants to agencies to carry-out eligible programs and projects.

The Consolidated Plan/Annual Action process begins in late September of each year when CDBG grant application forms are made available by the Village. Next, the Village holds two public hearings concerning the Consolidated Plan (every five years) and Annual Action Plan (annually) to determine the priority housing and community development needs of the Village. After the first public hearing, a draft Consolidated Plan and/or Annual Action Plan is made available for a 30-day public comment period. The second public hearing is usually held in early March. Usually, the Consolidated Plan and/or Annual Action Plan is adopted by the Village Board at the conclusion of the second public hearing.

To be placed on the mailing list to receive CDBG application forms and information about dates and times of public meetings concerning the Consolidated Plan and Annual Action Plans, contact the Village's Department of Planning and Community Development at (847) 368-5200 or via email at [planning@vah.com](mailto:planning@vah.com).

### Release of CDBG Grant Applications

The Village of Arlington Heights is undertaking the preparation of its 2016-2017 HUD Annual Action Plan. The 2016-2017 Annual Action Plan describes how the Village will use its Federal FY2016 Community Development Block Grant (CDBG) funds during the fiscal and program year of October 1, 2016 - September 30, 2017. Other housing and community development activities to be undertaken by the Village that are principally for the benefit of low and moderate income residents, will also be described in the Annual Action Plan.

The Village has released its [CDBG Grant Application](#) form for projects to be funded from October 1, 2016 - September 30, 2017. Grant applications must be submitted on forms provided by the Village and are due on or before 5:00 p.m., April 1, 2016.

CDBG Grant Application forms may be obtained by contacting the Village at:

Village of Arlington Heights  
 Department of Planning & Community Development  
 33 S. Arlington Heights Rd.  
 Arlington Heights, IL 60005  
 847-368-5200, TYY 847-368-5794 or nboyer@vah.com

The form and instructions are also available on the Village website at [www.vah.com](http://www.vah.com).

### 2015-2019 Consolidated Plan - Proposed Substantial Amendment

The Village of Arlington Heights proposes to amend its 2015 – 2019 Consolidated Plan as follows:

1. As a result of the Village of Arlington Heights having joined the Cook County HOME Consortium, the Village of Arlington Heights will coordinate its planning and reporting with Cook County. As a result, the Village will be a participating community in the Cook County Consolidated Plan, and the Village of Arlington Heights' 2015-2019 will terminate its separate 2015 – 2019 Consolidated Plan as of September 30, 2016.
2. The Village of Arlington Heights will continue to plan, draft and approve Annual Action Plans, Comprehensive Annual Performance and Evaluation Reports (CAPER), financial reports, etc. as required by HUD. However, certain plans and reports, including the Village's Annual Action Plans, will be submitted to Cook County which will then submit them to U.S. Department of Housing and Urban Development (HUD) along with the County's own plans and documents as well as the plans and documents of the other municipalities that are participants in the Cook County HOME Consortium.
3. As a result of joining the Cook County HOME Consortium, HUD requires that the Village of Arlington Heights change its fiscal and program years for its federally funded activities, including its Community Development Block Grant (CDBG) program, to coincide with the Federal fiscal year. Therefore, the Village of Arlington Heights' fiscal/program year for its CDBG program is changing from start date of May 1<sup>st</sup> and an end date of April 30<sup>th</sup> to a start date of October 1<sup>st</sup> to an end date of September 30<sup>th</sup>. This change will begin with the fiscal and program year beginning on October 1, 2016.
4. The Village will extend its 2015 fiscal/program year for the CDBG program for the five month period from the date the fiscal/program year would otherwise end (on April 30, 2016) to September 30, 2016. This is being done in order to maintain continuity and service under the programs funded by the Village through its CDBG program.
5. During the five month period from May 1, 2016 – September 30, 2016, the public service projects and administrative costs as approved in the Village's 2015 Annual Action Plan will continue on a monthly prorated basis as approved in the 2015 Annual Action Plan with funding for public services and administration costs during this time paid through funding from Cook County. All other programs included in the 2015 Annual Action Plan (ex. Single Family Rehabilitation Loan Program, Group Home and Transitional Housing Program, etc.) will also continue through September 30, 2016 utilizing the funds as approved in the 2015 Annual Action Plan except as noted in 6 and 7 below.
6. The Village proposes to change the allocation in the 2015 Annual Action Plan to reduce the Single Family Rehabilitation Loan Program's allocation from \$121,735 to \$101,735 (a decrease of \$20,000) and increase the allocation for the Group Home and Transitional Housing Program from \$46,815 to \$66,815 (an increase of \$20,000). In addition to notifying the public of this change through this substantial amendment, the approval by the Village Board of a budget amendment to the Village's 2016 budget is also required.
7. If additional funds are needed to address applications to the Single Family Rehabilitation Loan Program during the May 1, 2015 – September 30, 2016 extended fiscal/budget year, the Village Board may allocate up to an additional \$50,000 to the Single Family Rehabilitation Loan Program from prior years' program income/carry over funds, if such funds are needed to address applications to the program and if the program income/carryover funds are available. An increase in the allocation to the Single Family Rehabilitation Loan Program from prior years' program income/carry over funds would be effectuated through approval by the Village Board and an amendment to the Village's 2016 budget.

An important part of the process of developing the original 2015 – 2019 Consolidated Plan, Annual Action Plans, and this Substantial Amendment is to allow citizen participation and input. All interested parties are invited and encouraged to provide comments.

Comments may be made in-person at the public hearings listed below or verbally or in writing during the 30-day

[http://www.vah.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=y](http://www.vah.com/departments/planning_and_community_development/communitydevelopment.aspx?print=y)

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public comment period.

#### Public Hearing #1

Meeting of the Village Board of Trustees  
 March 7, 2016 - 8:00 PM  
 33 S. Arlington Heights Rd. 3rd Floor  
 Arlington Heights, IL 60005

#### 30-Day Public Comment Period - March 8, 2016 – April 7, 2016

Comments may be made in-person between the hours of 8 am and 5 pm or made in writing to the Department of Planning & Community Development, 33 S. Arlington Heights Road, Arlington Heights, IL 60005. Comments may also be made by calling Nora Boyer, Housing Planner at 847-368-5214 or sending an email to [nboyer@vah.com](mailto:nboyer@vah.com).

#### Public Hearing #2

Meeting of the Village Board of Trustees  
 April 18, 2016 - 8:00 PM  
 33 S. Arlington Heights Rd.  
 Arlington Heights, IL 60005

### **2015 - 2019 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' 2015 - 2019 Consolidated Plan was adopted by the Village Board on March 2, 2015. This Consolidated Plan includes the Village's Annual Action Plan for May 1, 2015 - April 30, 2016 program year. This Annual Action Plan contains the budget and descriptions of programs that the Village will undertake during the program year (May 1, 2015 - April 30, 2016).

### **CDBG - Recovery**

In 2009, the Village received access to an additional \$77,488 in CDBG funds through the American Reinvestment and Recovery Act of 2009. The Village used these funds as shown in the CDBG-R Budget document.

### **Contractor Opportunities - Residential Rehabilitation**

Several of the programs funded by the Village of Arlington Heights utilizing its federal entitlement funds include the rehabilitation of single-family residences and group homes. The Village seeks local contractors such as general contractors, roofing companies, plumbers and electricians, and concrete and asphalt contractors to perform work under the Village's programs for the benefit of our residents. Contractors are being sought for these and other trades, and the Village of Arlington Heights is committed to providing equal opportunity for minority business enterprises and women's business enterprises (MBE/WBE). Interested contractors are asked to complete a Contractor Qualification Form, including evidence of insurance and licenses/certifications.

Participating contractors must also be licensed to perform work in the Village of Arlington Heights prior to performing work under any of the Village-funding programs.

### **Fair Housing**

The Village of Arlington Heights has enacted a local fair housing ordinance that prohibits housing discrimination on the basis of race, color, religion, national origin, familial status, disability, sexual orientation, and other unlawful discrimination listed in Article 3 of the Illinois Human Rights Act, as now or hereafter amended. The Village has a Fair Housing Review Board that reviews fair housing complaints. Further information concerning the Village's local fair housing ordinance and a Housing Discrimination Information Form for filing complaints are available in the Document Center or by calling the Department of Planning and Community Development at 847-368-5200.

### **Past Annual Action Plans/Consolidated Plans**

#### **2014 - 2015 Annual Action Plan**

On March 3, 2014 the Village adopted the final 2014 - 2015 Annual Action Plan. The 2014 - 2015 Annual Action Plan describes the programs to be carried out during the year May 1, 2014 - April 30, 2015, including the Village's

CDBG-funded programs.

#### **2013 - 2014 Annual Action Plan**

On June 17, 2013, the Village adopted the final 2013-2014 Annual Action Plan. The 2013-2014 Annual Action Plan and the 2013-2014 Annual Action Plan Attachments describe the programs to be carried out during the year May 1, 2013 - April 30, 2014 including the Village's CDBG-funded programs.

#### **2012 - 2013 Annual Action Plan**

On March 5, 2012 the Village Board adopted the Village's 2012-2013 Annual Action Plan. This 2012-2013 Annual Action Plan and the 2012-2013 Annual Action Plan Attachments describe the programs to be carried out during the year May 1, 2012 - April 30, 2013 including the Village's CDBG-funded programs.

#### **2011 - 2012 Annual Action Plan**

On March 7, 2011 the Village Board adopted the Village's 2011-2012 Annual Action Plan. This Annual Action Plan describes the programs to be carried out during the program year May 1, 2011 - April 30, 2012 including the Village's CDBG funded programs.

#### **2010 - 2014 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' five-year Consolidated Plan for Federal fiscal years 2010-2014 was adopted by the Village Board on March 1, 2010. This Consolidated Plan includes the Village's Annual Action Plan for the Village's May 1, 2010 - April 30, 2011 fiscal year. This Annual Action Plan contains a budget and description of the programs that the Village will undertake during the program year (May 1, 2010 - April 30, 2011).

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Village of Arlington Heights | 33 S. Arlington Heights Road Arlington Heights, IL 60005 | 847.368.5000

[www.vah.com](http://www.vah.com)

PUBLIC HEARING

TO: The Citizens of Arlington Heights  
SUBJECT: Public Hearing - Federal Fiscal Year 2016 Annual Action Plan

The Village of Arlington Heights is in the process of developing its Federal Fiscal Year 2016 Annual Action Plan. The Annual Action Plan will be part of the Cook County 5 year Consolidated Plan that identifies the overall housing and community development needs of the County including the Village, outlines available programs and resources, and establishes a strategy for prioritizing and addressing these needs. The primary focus is the needs of low and moderate-income residents. The needs of residents and their roles are contained in the Cook County Consolidated Plan in the areas of housing, homelessness, other special housing, homeless needs, and other community development needs. The Federal Fiscal Year 2016 Annual Action Plan, for the program year from October 1, 2016 - September 30, 2017, explains how the Village will address the specific need of its community and how it will utilize its Federal Community Development Block Grant (CDBG) allocation for the fiscal year.

The Federal resources expected to be received during the 1-year period of the Annual Action Plan are shown below:  
FY 2016 CDBG Entitlement Grant: \$49,746  
Estimated Prior Year's CDBG Carry Over Funds: \$13,200  
Anticipated CDBG Program Income: \$30,000  
Total Estimated CDBG Funds Available: \$92,946

The estimates above may be adjusted prior to the public hearing as additional information becomes available concerning current year expenditures and program income.

A PUBLIC HEARING WILL BE HELD CONCERNING THE 2016 ANNUAL ACTION PLAN:  
Date: Monday, May 9, 2016  
Time: 7:30 p.m.

Place: Board Room, Municipal Building, 225 Arlington Heights Rd., Arlington Heights, IL. The funds available are expected to fund a range of activities including the provision of decent housing and suitable living environment and expanding economic opportunities, being both for persons of low and moderate income. The Village does not anticipate the displacement of any person as the result of any activities assessed in its Federal 2016 Annual Action Plan. If any displacement does occur, the Village will comply with all federal laws and regulations concerning assistance to displaced persons. The Arlington Heights Department of Planning and Community Development will respond to any problems associated with displacement in the Village. The Village anticipates that all of the activities funded will benefit very low, low and moderate income persons as defined by HUD.

For more information, contact Nora Boyer, Housing Planner, (847) 368-5314. Village Hall is wheelchair accessible. Provisions will be arranged for any non-English speaking persons or individuals with disabilities who wish to attend. If non-English speaking persons wish to participate in the public hearing and if a request for assistance is made at least 5 working days before the public hearing, the Village of Arlington Heights will arrange for translation. With notice, the Village will arrange to have a sign language interpreter present or a real time caption available for the hearing if needed. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Ross, Disability Services Coordinator at (847) 366-5773 or (847) 368-5794 (TTY). Requests for accommodations should be made at least 60 days before the hearing.

Published in Daily Herald April 15, 2016 (4438101)

CERTIFICATE OF PUBLICATION  
Paddock Publications, Inc.  
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published April 15, 2016 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
DAILY HERALD NEWSPAPERS

BY Paula Baitz  
Authorized Agent

Control # 4438101

RECEIVED  
APR 20 2016  
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT



## Community Development Block Grant (CDBG)

The Village of Arlington Heights receives funding through the Federal government's U.S. Department of Housing and Urban Development (HUD) for housing and community development programs. The Village is an "entitlement community" for Community Development Block Grant (CDBG) funds which may be used to address the housing and community development needs of the community, particularly the needs of residents who are low- and moderate-income.

As an entitlement community, the Village may develop its own program and funding priorities. Every five years, the Village adopts a Consolidated Plan explaining the community's needs and priorities as well as the programs and projects it intends to fund.

Annually, the Village adopts an Annual Action Plan that explains how the Village will use its Federal resources (including its CDBG funds) during the individual fiscal year. Annual Action Plans become a part of the Consolidated Plan.

CDBG funds must be used primarily for the benefit of low- and moderate-income persons. Generally, CDBG funds may be for the following, subject to federal regulations:

- Acquisition of real property
- Relocation and demolition
- Rehabilitation of residential and non-residential structures
- Construction of public facilities and improvements
- Public services (subject to the funding cap explained below)
- Economic development
- Planning and administration (subject to the funding cap explained below)

Each year, a maximum of 15% of funds may be used for public services, a maximum of 20% may be used for grant administration, and at least 65% is used for housing programs, public facilities, infrastructure improvements, and other uses allowed under federal regulations. Programs and services may be delivered directly by the Village of Arlington Heights or the Village may make subgrants to agencies to carry-out eligible programs and projects.

The Consolidated Plan/Annual Action process begins in late September of each year when CDBG grant application forms are made available by the Village. Next, the Village holds two public hearings concerning the Consolidated Plan (every five years) and Annual Action Plan (annually) to determine the priority housing and community development needs of the Village. After the first public hearing, a *draft* Consolidated Plan and/or Annual Action Plan is made available for a 30-day public comment period. The second public hearing is usually held in early March. Usually, the Consolidated Plan and/or Annual Action Plan is adopted by the Village Board at the conclusion of the second public hearing.

To be placed on the mailing list to receive CDBG application forms and information about dates and times of public meetings concerning the Consolidated Plan and Annual Action Plans, contact the Village's Department of Planning and Community Development at (847) 368-5200 or via email at [planning@vah.com](mailto:planning@vah.com).

### 2016-2017 DRAFT Annual Action Plan - Public Comment Period

The Village of Arlington Heights will make available for public comment a DRAFT of its fiscal year 2016-2017 Annual Action Plan on May 12, 2016. The Annual Action Plan contains a description of the Village's plans for addressing the housing and community development needs in the Village during the fiscal year. The Annual Action Plan contains the amount of assistance expected to be received and the range of activities that may be undertaken. Any activities to be funded by the Village of Arlington Heights through HOME, CDBG, ESG, HOPWA, Public Housing Comprehensive Grant or other HUD programs are described therein. The Village anticipates that all federal funds will be used to benefit low and moderate-income residents of Arlington Heights, and the activities will not result in the displacement of any Arlington Heights residents.

Persons interested in receiving a copy of the DRAFT of the Consolidated Plan, may telephone or pick up a copy during regular business hours at:

Village of Arlington Heights  
 Department of Planning and Community Development  
 33 S. Arlington Heights Road  
 Arlington Heights, IL60005  
 Telephone: (847) 368-5200 TTY: (847) 368-5794

The DRAFT Annual Action Plan will also be available on the Village's website and at the following location:

Arlington Heights Memorial Public Library  
 500 N. Dunton Avenue  
 Arlington Heights, IL 60004  
 Telephone: (847) 392-0100

Village Hall is wheelchair accessible. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Robb, Disability Services Coordinator at (847) 368-5793 or (847) 368-5794 (TTY). Requests for accommodations should be made as soon as possible.

The Department of Planning and Community Development staff will be available to accept written or verbal comments during regular business hours at Village Hall: 33 S. Arlington Heights Rd., Arlington Heights, IL60005, (847) 368-5214. Written comments may be mailed to the Village at: 33 S. Arlington Heights Rd., Arlington Heights, IL60005 or sent by fax to (847) 368-5988. This public comment period expires at 5:00 p.m. on June 13, 2016.

### 2016 - 2017 Annual Action Plan and CDBG Budget - Public Hearing

The Village of Arlington Heights is in the process of developing its Federal Fiscal Year 2016 - 2017 Annual Action Plan. The Annual Action Plan identifies the overall housing and community development needs that the Village plans to address including those it will address using its Community Development Block Grant (CDBG) funds during the program year. The primary focus is the needs of low- and moderate-income residents.

The Federal resources expected to be received during the 1-year period of the Annual Action Plan are shown below:

FY 2016 CDBG Entitlement Grant:	\$249,746
Estimated Prior Year's CDBG Carry Over Funds:	\$132,900
Anticipated CDBG Program Income:	<u>\$ 50,000</u>
Total Estimated CDBG Funds Available:	\$432,646

The estimates above may be adjusted prior to the public hearing as additional information becomes available concerning current year expenditures and program income.

### A PUBLIC HEARING WILL BE HELD CONCERNING THE 2016- 2017 ANNUAL ACTION PLAN:

Date: Monday, May 9, 2016

Time: 7:30 p.m.

Place: Board Room, Municipal Building, 33 S. Arlington Heights Rd., Arlington Heights, IL

The funds available are expected to fund a range of activities including the provision of decent housing and suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The Village does not anticipate the displacement of any persons as the result of any activities presented in its Federal 2016 Annual Action Plan. If any displacement does occur, the Village will comply with all federal laws and regulations concerning assistance to displaced persons. The Arlington Heights Department of Planning and Community Development will respond to any problems associated with displacement in the Village. The Village anticipates that all of the activities funded will benefit very low, low and moderate income persons as defined by HUD.

For more information, contact Nora Boyer, Housing Planner, (847) 368-5214. Village Hall is wheelchair accessible. Provisions will be

[http://www.vsh.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=y](http://www.vsh.com/departments/planning_and_community_development/communitydevelopment.aspx?print=y)

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- arranged for any non-English speaking persons or individuals with disabilities who wish to attend. If non-English speaking persons wish to participate in the public hearing, and if a request for assistance is made at least 5 working days before the public hearing, the Village of Arlington Heights will arrange for translation. With notice, the Village will arrange to have a sign language interpreter present or a real time captionist available for the hearing impaired. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Robb, Disability Services Coordinator at (847) 368-5793 or (847) 368-5794 (TTY). Requests for accommodations should be made as soon as possible.

### **2015-2019 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' 2015 - 2019 Consolidated Plan was adopted by the Village Board on March 2, 2015. This Consolidated Plan includes the Village's Annual Action Plan for May 1, 2015 - April 30, 2016 program year. This Annual Action Plan contains the budget and descriptions of programs that the Village will undertake during the program year (May 1, 2015 - April 30, 2016).

### **CDBG - Recovery**

In 2009, the Village received access to an additional \$77,488 in CDBG funds through the American Reinvestment and Recovery Act of 2009. The Village used these funds as shown in the CDBG-R Budget document.

### **Contractor Opportunities - Residential Rehabilitation**

Several of the programs funded by the Village of Arlington Heights utilizing its federal entitlement funds include the rehabilitation of single-family residences and group homes. The Village seeks local contractors such as general contractors, roofing companies, plumbers and electricians, and concrete and asphalt contractors to perform work under the Village's programs for the benefit of our residents. Contractors are being sought for these and other trades, and the Village of Arlington Heights is committed to providing equal opportunity for minority business enterprises and women's business enterprises (MBE/WBE). Interested contractors are asked to complete a Contractor Qualification Form, including evidence of insurance and licenses/certifications.

Participating contractors must also be licensed to perform work in the Village of Arlington Heights prior to performing work under any of the Village-funding programs.

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The Village of Arlington Heights has enacted a local fair housing ordinance that prohibits housing discrimination on the basis of race, color, religion, national origin, familial status, disability, sexual orientation, and other unlawful discrimination listed in Article 3 of the Illinois Human Rights Act, as now or hereafter amended. The Village has a Fair Housing Review Board that reviews fair housing complaints. Further information concerning the Village's local fair housing ordinance and a Housing Discrimination Information Form for filing complaints are available in the Document Center or by calling the Department of Planning and Community Development at 847-368-5200.

### **Past Annual Action Plans/Consolidated Plans**

#### **2014 - 2015 Annual Action Plan**

On March 3, 2014 the Village adopted the final 2014 - 2015 Annual Action Plan. The 2014 - 2015 Annual Action Plan describes the programs to be carried out during the year May 1, 2014 - April 30, 2015, including the Village's CDBG-funded programs.

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On June 17, 2013, the Village adopted the final 2013-2014 Annual Action Plan. The 2013-2014 Annual Action Plan and the 2013-2014 Annual Action Plan Attachments describe the programs to be carried out during the year May 1, 2013 - April 30, 2014 including the Village's CDBG-funded programs.

#### **2012 - 2013 Annual Action Plan**

On March 5, 2012 the Village Board adopted the Village's 2012-2013 Annual Action Plan. This 2012-2013 Annual Action Plan and the 2012-2013 Annual Action Plan Attachments describe the programs to be carried out during

[http://www.vah.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=y](http://www.vah.com/departments/planning_and_community_development/communitydevelopment.aspx?print=y)

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the year May 1, 2012 - April 30, 2013 including the Village's CDBG-funded programs.

#### **2011 - 2012 Annual Action Plan**

On March 7, 2011 the Village Board adopted the Village's 2011-2012 Annual Action Plan. This Annual Action Plan describes the programs to be carried out during the program year May 1, 2011 - April 30, 2012 including the Village's CDBG funded programs.

#### **2010 - 2014 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' five-year Consolidated Plan for Federal fiscal years 2010-2014 was adopted by the Village Board on March 1, 2010. This Consolidated Plan includes the Village's Annual Action Plan for the Village's May 1, 2010 - April 30, 2011 fiscal year. This Annual Action Plan contains a budget and description of the programs that the Village will undertake during the program year (May 1, 2010 - April 30, 2011).

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Village of Arlington Heights | 33 S. Arlington Heights Road Arlington Heights, IL 60005 | 847.368.5000

[www.vah.com](http://www.vah.com)

**PUBLIC NOTICE**  
 To: The Citizens of Arlington Heights  
 Subject: 2016 - 2017 Annual Action Plan including the CDBG Budget  
 30-Day Public Comment Period  
 The Village of Arlington Heights will make available for public comment a Draft of its fiscal year 2016-2017 Annual Action Plan on May 12, 2016. The Annual Action Plan contains a description of the Village's plans for addressing the housing and community development needs in the Village during the fiscal year. The Annual Action Plan contains the amount of assistance expected to be received and the range of activities that may be undertaken. Any activities to be funded by the Village of Arlington Heights through HOME, CDBG, ESD, HOPEWA, Public Housing Comprehensive Grant or other HUD programs are described therein. The Village anticipates that all federal funds will be used to benefit low and moderate-income residents of Arlington Heights, and the activities will not result in the displacement of any Arlington Heights residents. Persons interested in receiving a copy of the DRAFT of the Consolidated Plan, may telephonically call a copy during regular business hours at Village of Arlington Heights Department of Planning and Community Development, 33 S. Arlington Heights Road, Arlington Heights, IL 60004 Telephone: (847) 384-5220 TTY: (847) 384-5294. The DRAFT Annual Action Plan will also be available on the Village's website and at the following locations: Arlington Heights Memorial Public Library, 500 N. Dunton Avenue, Arlington Heights, IL 60004 Telephone: (847) 392-0100 Wheeling Township Office, 1616 N. Arlington Heights Road, Arlington Heights, IL 60004 Telephone: (847) 336-7730 Village Hall is wheelchair accessible. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Ross, Disability Services Coordinator at (847) 384-3921 or (847) 384-3924 (TTY). Requests for accommodations should be made as soon as possible. The Department of Planning and Community Development staff will be available to accept written or verbal comments during regular business hours at Village Hall, 33 S. Arlington Heights Rd., Arlington Heights, IL 60004 (847) 384-3924. Written comments may be mailed to the Village at: 33 S. Arlington Heights Rd., Arlington Heights, IL 60004 or sent by fax to (847) 384-3924. This public comment period expires at 5:00 p.m. on June 13, 2016. Published in Daily Herald April 23, 2016 (4438927)

**CERTIFICATE OF PUBLICATION**  
 Paddock Publications, Inc.  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published April 23, 2016 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
 DAILY HERALD NEWSPAPERS

BY *Doula Baltzman*  
 Authorized Agent

Control # 4438927

**RECEIVED**  
 APR 29 2016  
 PLANNING & COMMUNITY  
 DEVELOPMENT DEPARTMENT



## Community Development Block Grant (CDBG)

The Village of Arlington Heights receives funding through the Federal government's U.S. Department of Housing and Urban Development (HUD) for housing and community development programs. The Village is an "entitlement community" for Community Development Block Grant (CDBG) funds which may be used to address the housing and community development needs of the community, particularly the needs of residents who are low- and moderate-income.

As an entitlement community, the Village may develop its own program and funding priorities. Every five years, the Village adopts a Consolidated Plan explaining the community's needs and priorities as well as the programs and projects it intends to fund.

Annually, the Village adopts an Annual Action Plan that explains how the Village will use its Federal resources (including its CDBG funds) during the individual fiscal year. Annual Action Plans become a part of the Consolidated Plan.

CDBG funds must be used primarily for the benefit of low- and moderate-income persons. Generally, CDBG funds may be for the following, subject to federal regulations:

- Acquisition of real property
- Relocation and demolition
- Rehabilitation of residential and non-residential structures
- Construction of public facilities and improvements
- Public services (subject to the funding cap explained below)
- Economic development
- Planning and administration (subject to the funding cap explained below)

Each year, a maximum of 15% of funds may be used for public services, a maximum of 20% may be used for grant administration, and at least 65% is used for housing programs, public facilities, infrastructure improvements, and other uses allowed under federal regulations. Programs and services may be delivered directly by the Village of Arlington Heights or the Village may make subgrants to agencies to carry-out eligible programs and projects.

The Consolidated Plan/Annual Action process begins in late September of each year when CDBG grant application forms are made available by the Village. Next, the Village holds two public hearings concerning the Consolidated Plan (every five years) and Annual Action Plan (annually) to determine the priority housing and community development needs of the Village. After the first public hearing, a *draft* Consolidated Plan and/or Annual Action Plan is made available for a 30-day public comment period. The second public hearing is usually held in early March. Usually, the Consolidated Plan and/or Annual Action Plan is adopted by the Village Board at the conclusion of the second public hearing.

To be placed on the mailing list to receive CDBG application forms and information about dates and times of public meetings concerning the Consolidated Plan and Annual Action Plans, contact the Village's Department of Planning and Community Development at (847) 368-5200 or via email at [planning@vah.com](mailto:planning@vah.com).

## 2016-2017 DRAFT Annual Action Plan - Public Comment Period

The Village of Arlington Heights will make available for public comment a DRAFT of its fiscal year 2016-2017 Annual Action Plan on May 12, 2016. The Annual Action Plan contains a description of the Village's plans for addressing the housing and community development needs in the Village during the fiscal year. The Annual Action Plan contains the amount of assistance expected to be received and the range of activities that may be undertaken. Any activities to be funded by the Village of Arlington Heights through HOME, CDBG, ESG, HOPWA, Public Housing Comprehensive Grant or other HUD programs are described therein. The Village anticipates that all federal funds will be used to benefit low and moderate-income residents of Arlington Heights, and the activities will not result in the displacement of any Arlington Heights residents.

- Persons interested in receiving a copy of the DRAFT of the Consolidated Plan, may telephone or pick up a copy during regular business hours at:

- Village of Arlington Heights  
Department of Planning and Community Development  
33 S. Arlington Heights Road  
Arlington Heights, IL60005  
Telephone: (847) 368-5200 TTY: (847) 368-5794

The DRAFT Annual Action Plan will also be available on the Village's website and at the following location:

Arlington Heights Memorial Public Library  
500 N. Dunton Avenue  
Arlington Heights, IL 60004  
Telephone: (847) 392-0100

Village Hall is wheelchair accessible. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Robb, Disability Services Coordinator at (847) 368-5793 or (847) 368-5794 (TTY). Requests for accommodations should be made as soon as possible.

The Department of Planning and Community Development staff will be available to accept written or verbal comments during regular business hours at Village Hall: 33 S. Arlington Heights Rd., Arlington Heights, IL60005, (847) 368-5214. Written comments may be mailed to the Village at: 33 S. Arlington Heights Rd., Arlington Heights, IL60005 or sent by fax to (847) 368-5988. This public comment period expires at 5:00 p.m. on June 13, 2016.

### 2016 - 2017 Annual Action Plan and CDBG Budget - Public Hearing

The Village of Arlington Heights is in the process of developing its Federal Fiscal Year 2016 - 2017 Annual Action Plan. The Annual Action Plan identifies the overall housing and community development needs that the Village plans to address including those it will address using its Community Development Block Grant (CDBG) funds during the program year. The primary focus is the needs of low- and moderate-income residents.

The Federal resources expected to be received during the 1-year period of the Annual Action Plan are shown below:

FY 2016 CDBG Entitlement Grant:	\$249,746
Estimated Prior Year's CDBG Carry Over Funds:	\$132,800
Anticipated CDBG Program Income:	\$ 50,000
Total Estimated CDBG Funds Available:	\$432,546

The estimates above may be adjusted prior to the public hearing as additional information becomes available concerning current year expenditures and program income.

#### A PUBLIC HEARING WILL BE HELD CONCERNING THE 2016- 2017 ANNUAL ACTION PLAN:

Date: Monday, May 9, 2016

Time: 7:30 p.m.

Place: Board Room, Municipal Building, 33 S. Arlington Heights Rd., Arlington Heights, IL

The funds available are expected to fund a range of activities including the provision of decent housing and suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The Village does not anticipate the displacement of any persons as the result of any activities presented in its Federal 2016 Annual Action Plan. If any displacement does occur, the Village will comply with all federal laws and regulations concerning assistance to displaced persons. The Arlington Heights Department of Planning and Community Development will respond to any problems associated with displacement in the Village. The Village anticipates that all of the activities funded will benefit very low, low and moderate income persons as defined by HUD.

For more information, contact Nora Boyer, Housing Planner, (847) 368-5214. Village Hall is wheelchair accessible. Provisions will be

[http://www.veh.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=y](http://www.veh.com/departments/planning_and_community_development/communitydevelopment.aspx?print=y)

- arranged for any non-English speaking persons or individuals with disabilities who wish to attend. If non-English speaking persons wish to participate in the public hearing, and if a request for assistance is made at least 5 working days before the public hearing, the Village of Arlington Heights will arrange for translation. With notice, the Village will arrange to have a sign language interpreter present or a real time captionist available for the hearing impaired. Should you need an auxiliary aid or service, such as a sign language interpreter or materials in alternate formats, please contact David Robb, Disability Services Coordinator at (847) 368-5793 or (847) 368-5794 (TTY). Requests for accommodations should be made as soon as possible.

### **2015-2019 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' 2015 - 2019 Consolidated Plan was adopted by the Village Board on March 2, 2015. This Consolidated Plan includes the Village's Annual Action Plan for May 1, 2015 - April 30, 2016 program year. This Annual Action Plan contains the budget and descriptions of programs that the Village will undertake during the program year (May 1, 2015 - April 30, 2016).

### **CDBG - Recovery**

In 2009, the Village received access to an additional \$77,488 in CDBG funds through the American Reinvestment and Recovery Act of 2009. The Village used these funds as shown in the CDBG-R Budget document.

### **Contractor Opportunities - Residential Rehabilitation**

Several of the programs funded by the Village of Arlington Heights utilizing its federal entitlement funds include the rehabilitation of single-family residences and group homes. The Village seeks local contractors such as general contractors, roofing companies, plumbers and electricians, and concrete and asphalt contractors to perform work under the Village's programs for the benefit of our residents. Contractors are being sought for these and other trades, and the Village of Arlington Heights is committed to providing equal opportunity for minority business enterprises and women's business enterprises (MBE/WBE). Interested contractors are asked to complete a Contractor Qualification Form, including evidence of insurance and licenses/certifications.

Participating contractors must also be licensed to perform work in the Village of Arlington Heights prior to performing work under any of the Village-funding programs.

### **Fair Housing**

The Village of Arlington Heights has enacted a local fair housing ordinance that prohibits housing discrimination on the basis of race, color, religion, national origin, familial status, disability, sexual orientation, and other unlawful discrimination listed in Article 3 of the Illinois Human Rights Act, as now or hereafter amended. The Village has a Fair Housing Review Board that reviews fair housing complaints. Further information concerning the Village's local fair housing ordinance and a Housing Discrimination Information Form for filing complaints are available in the Document Center or by calling the Department of Planning and Community Development at 847-368-5200.

### **Past Annual Action Plans/Consolidated Plans**

#### **2014 - 2015 Annual Action Plan**

On March 3, 2014 the Village adopted the final 2014 - 2015 Annual Action Plan. The 2014 - 2015 Annual Action Plan describes the programs to be carried out during the year May 1, 2014 - April 30, 2015, including the Village's CDBG-funded programs.

#### **2013 - 2014 Annual Action Plan**

On June 17, 2013, the Village adopted the final 2013-2014 Annual Action Plan. The 2013-2014 Annual Action Plan and the 2013-2014 Annual Action Plan Attachments describe the programs to be carried out during the year May 1, 2013 - April 30, 2014 including the Village's CDBG-funded programs.

#### **2012 - 2013 Annual Action Plan**

On March 5, 2012 the Village Board adopted the Village's 2012-2013 Annual Action Plan. This 2012-2013 Annual Action Plan and the 2012-2013 Annual Action Plan Attachments describe the programs to be carried out during

[http://www.vah.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=y](http://www.vah.com/departments/planning_and_community_development/communitydevelopment.aspx?print=y)

5/10/2016

Community Development Block Grant

the-year May 1, 2012 - April 30, 2013 including the Village's CDBG-funded programs.

**2011 - 2012 Annual Action Plan**

On March 7, 2011 the Village Board adopted the Village's 2011-2012 Annual Action Plan. This Annual Action Plan describes the programs to be carried out during the program year May 1, 2011 - April 30, 2012 including the Village's CDBG funded programs.

**2010 - 2014 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' five-year Consolidated Plan for Federal fiscal years 2010-2014 was adopted by the Village Board on March 1, 2010. This Consolidated Plan includes the Village's Annual Action Plan for the Village's May 1, 2010 - April 30, 2011 fiscal year. This Annual Action Plan contains a budget and description of the programs that the Village will undertake during the program year (May 1, 2010 - April 30, 2011).

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Village of Arlington Heights | 33 S. Arlington Heights Road Arlington Heights, IL 60005 | 847.368.5000

[www.vah.com](http://www.vah.com)

[http://www.vah.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=v](http://www.vah.com/departments/planning_and_community_development/communitydevelopment.aspx?print=v)

**PUBLIC HEARING**  
TO: The Citizens of Arlington Heights  
SUBJECT: Public Hearing - Federal Fiscal Year 2016 Annual Action Plan

The Village of Arlington Heights is in the process of developing its Federal Fiscal Year 2016 Annual Action Plan for the program year October 1, 2016 - September 30, 2017. The 2016 Annual Action Plan explains how the Village will address the housing and community development needs of the Village's low and moderate income residents, and specifically how the Village will utilize its Federal Community Development Block Grant (CDBG) allocation during the 2016 year.

The Village is seeking resident input and involvement in the development of the Plan. For this purpose, a public hearing has been scheduled for the date and time indicated below. The draft 2016 Annual Action Plan is available in printed form upon request and is available on the Village's website at:

[http://www.vch.com/assets/planning\\_department/Annual\\_Action\\_Plan\\_2016\\_Public\\_Comment\\_Period\\_061616.pdf](http://www.vch.com/assets/planning_department/Annual_Action_Plan_2016_Public_Comment_Period_061616.pdf)

A PUBLIC HEARING WILL BE HELD CONCERNING THE 2016 ANNUAL ACTION PLAN:

Date: Tuesday, July 5, 2016

Time: 8:00 a.m.

Place: Board Room, Municipal Building, 33 S. Arlington Heights Rd., Arlington Heights, IL

For more information, contact Nera Bayer, Housing Planner, (847) 268-2714. Village staff is wheelchair accessible.

Provisions will be arranged for any non-English speaking persons or individuals with disabilities who wish to attend.

If non-English speaking persons wish to participate in the public hearing, and if a request for assistance is made of the Village least 5 working days before the public hearing, the Village of Arlington Heights will arrange for translation. With notice, the Village will arrange to have a sign language interpreter present at a real time captionist available for the hearing (impaired). Should you need an auxiliary aid device, such as a sign language interpreter or materials in alternative format, please contact David Robb, Disability Services Coordinator at (847) 268-2722 or (847) 268-2724 (TTY). Requests for accommodations should be made as soon as possible.

Published in Daily Herald June 13, 2016 (4443751)

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JUN 18 2016  
PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT

## CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

# Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora, Glenview.

County(ies) of Cook, Kane, Lake, McHenry

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That notice of which the annexed printed slip is a true copy, was published June 13, 2016 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
DAILY HERALD NEWSPAPERS

BY Laula Baltz  
Authorized Agent

Control # 4443751



### Community Development Block Grant (CDBG)

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Annually, the Village adopts an Annual Action Plan that explains how the Village will use its Federal resources (including its CDBG funds) during the individual fiscal year. Annual Action Plans become a part of the Consolidated Plan.

CDBG funds must be used primarily for the benefit of low- and moderate-income persons. Generally, CDBG funds may be for the following, subject to federal regulations:

- Acquisition of real property
- Relocation and demolition
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- Public services (subject to the funding cap explained below)
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Each year, a maximum of 15% of funds may be used for public services, a maximum of 20% may be used for grant administration, and at least 65% is used for housing programs, public facilities, infrastructure improvements, and other uses allowed under federal regulations. Programs and services may be delivered directly by the Village of Arlington Heights or the Village may make subgrants to agencies to carry-out eligible programs and projects.

The Consolidated Plan/Annual Action process begins in March of each year when CDBG grant application forms are made available by the Village. Next, the Village holds two public hearings concerning the Consolidated Plan (every five years) and Annual Action Plan (annually) to determine the priority housing and community development needs of the Village. After the first public hearing, a draft Consolidated Plan and/or Annual Action Plan is made available for a 30-day public comment period. The second public hearing is usually held in July. Usually, the Consolidated Plan and/or Annual Action Plan is adopted by the Village Board at the conclusion of the second public hearing.

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### 2016-2017 Annual Action Plan Public Hearing

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The Village is seeking resident input and involvement in the development of the Plan. For this purpose, a public hearing has been scheduled for the date and time indicated below. The draft 2016 Annual Action Plan is available in printed form upon request and on the Village website [here](#).

A PUBLIC HEARING WILL BE HELD CONCERNING THE 2016 ANNUAL ACTION PLAN ON:

DATE: Tuesday, July 5, 2016  
TIME: 8:00 p.m.

[http://www.vah.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=y](http://www.vah.com/departments/planning_and_community_development/communitydevelopment.aspx?print=y)

1/3



PLACE: Arlington Heights Municipal Building  
33 S. Arlington Heights Rd.  
Arlington Heights, IL 60005

For more information, contact Nora Boyer, Housing Planner at 847-368-5214.

### **2015-2019 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' 2015 - 2019 Consolidated Plan was adopted by the Village Board on March 2, 2015. This Consolidated Plan includes the Village's Annual Action Plan for May 1, 2015 - April 30, 2016 program year. This Annual Action Plan contains the budget and descriptions of programs that the Village will undertake during the program year (May 1, 2015 - April 30, 2016).

### **CDBG - Recovery**

In 2009, the Village received access to an additional \$77,488 in CDBG funds through the American Reinvestment and Recovery Act of 2009. The Village used these funds as shown in the CDBG-R Budget document.

### **Contractor Opportunities - Residential Rehabilitation**

Several of the programs funded by the Village of Arlington Heights utilizing its federal entitlement funds include the rehabilitation of single-family residences and group homes. The Village seeks local contractors such as general contractors, roofing companies, plumbers and electricians, and concrete and asphalt contractors to perform work under the Village's programs for the benefit of our residents. Contractors are being sought for these and other trades, and the Village of Arlington Heights is committed to providing equal opportunity for minority business enterprises and women's business enterprises (MBE/WBE). Interested contractors are asked to complete a Contractor Qualification Form, including evidence of insurance and licenses/certifications.

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### **Fair Housing**

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### **Past Annual Action Plans/Consolidated Plans**

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#### **2012 - 2013 Annual Action Plan**

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#### **2011 - 2012 Annual Action Plan**

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[http://www.vah.com/departments/planning\\_and\\_community\\_development/communitydevelopment.aspx?print=y](http://www.vah.com/departments/planning_and_community_development/communitydevelopment.aspx?print=y)

Plan describes the programs to be carried out during the program year May 1, 2011 - April 30, 2012 including the Village's CDBG funded programs.

**2010 - 2014 Consolidated Plan and Annual Action Plan**

The Village of Arlington Heights' five-year Consolidated Plan for Federal fiscal years 2010-2014 was adopted by the Village Board on March 1, 2010. This Consolidated Plan includes the Village's Annual Action Plan for the Village's May 1, 2010 - April 30, 2011 fiscal year. This Annual Action Plan contains a budget and description of the programs that the Village will undertake during the program year (May 1, 2010 - April 30, 2011).

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Village of Arlington Heights | 33 S. Arlington Heights Road Arlington Heights, IL 60005 | 847.368.5000

[www.vah.com](http://www.vah.com)



## MINUTES

President and Board of Trustees  
 Village of Arlington Heights  
 Committee-of-the-Whole  
 Board Room  
 Arlington Heights Village Hall  
 33 S. Arlington Heights Road  
 Arlington Heights, IL 60005  
 May 9, 2016  
 7:30 PM

### I. CALL TO ORDER

President Hayes called the meeting to order at 7:31 PM. The Pledge of Allegiance was recited.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

BOARD MEMBERS PRESENT: President Hayes, Trustees Blackwood, Farwell, LaBedz, Sidor and Tinaglia

BOARD MEMBERS ABSENT: Trustees Glasgow, Rosenberg, and Scaletta

STAFF MEMBERS PRESENT: Randy Recklaus, Village Manager; Charles Witherington-Perkins, Director of Planning & Community Development; Nora Boyer, Housing Planner; Eileen Hellstrom, Recording Secretary

### IV. NEW BUSINESS

- A. Community Development Block Grant (CDBG) Budget for Program Year October 1, 2016 - September 30, 2017

**TRUSTEE LABEDZ MOVED, SECONDED BY TRUSTEE SIDOR, THAT THE COMMITTEE-OF-THE-WHOLE CONVENE THE PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT.**

**THE MOTION CARRIED UNANIMOUSLY.**

Charles Perkins, Director of Planning & Community Development, said pursuant to HUD regulations, a two part hearing is required to discuss the Community Development Block Grant (CDBG) budget and the requests from the agencies, and the second item is the Annual Action Plan. This budget year will start October 1, 2016 with a completion date of September 30, 2017 due to the transition from fiscal year to the Village joining the Cook County Home Consortium which requires the Village to align its Annual Action Plan/CDBG program and fiscal year with that of Cook County and the Federal government.

Federal 2016 Entitlement Grant:	\$249,746
Previous Year Carry-Over:	\$106,927
Projected Program Income:	\$ 50,000
<b>Total:</b>	<b>\$406,673</b>

Mr. Perkins said there is an estimated budget of \$406,673. There are certain caps and limits that the Village has to abide by under Federal regulations.

The following are the guidelines for the expenditure categories:

- **Public Service Activities Cap** – The maximum funding for public service activities is 15% of the sum of the Federal 2016 CDBG Entitlement Grant and the estimated prior year's (2015-2016) program income of approximately: \$55,550 (rounded).
- **Administrative Services Cap** – The maximum funding for administrative services is 20% of the sum of the 2016 Federal CDBG Entitlement Grant and anticipated FY 2016-2017 program income of \$50,000: \$60,000 (rounded).
- **Brick and Mortar Projects** – If the Village elects to expend the full amounts allowed under the caps for public service activities and administration, the amount available for brick and mortar and economic development projects is the total amount of CDBG funds available for FY 2016-2017 less the amounts of the two caps: \$296,123.
- **Low and Moderate Income Benefit** – A minimum of 70% of the total CDBG funds for 2016-2017 must benefit low and moderate income persons: \$285,000 (rounded).

In accordance with the approved budget calendar, a second public hearing will be held by the Village Board. This will follow the 30-day public comment period during which the proposed Consolidated Plan will be available for public comment.

President Hayes thanked all the agencies for all they do for those in need in Arlington Heights and surrounding suburbs.

**Charles Warner of Faith Community Homes** explained that Faith Community Homes' mission is to move families out of poverty and into financial stability. This is accomplished by bringing families into their program for up to two years along with financial support. They ask families to pay 30% of their income towards rent

and Faith Community Homes pays the balance. The most important thing they do is provide case management and mentoring for families. They help families budget their resources. Another important thing the mentors provide is to help families figure out ways to increase their income, through improved employment. Over the last thirteen years, Faith Community Homes has been able to help 86% of the families they have served. The families are in a better position at the completion of the program and are no longer at risk of losing their home. The grant request from the Village (CDBG) is \$2,500.

**Rhonda Serafin of Township High School District 214 Community Education Foundation** said this is a program that serves eligible non-native speakers of the English language who could benefit from beginning lessons in English as a second language by providing them with classroom instruction at the Arlington Heights Memorial Library. They serve immigrants in the area who speak very limited English. The instructor of this program teaches them beginning English as a second language in the context of computer usage and library usage. As they learn more English they learn how to use the computer and they learn the many resources offered at the library. They have twenty-two residents of Arlington Heights in the program this year. The grant request from the Village (CDBG) is \$1,500.

Trustee Farwell asked what the length of the program is.

Ms. Serafin replied that it is an on-going program and it depends on the person. The individual can stay in the program as long as necessary.

Trustee Farwell asked how long the average person stays in the program.

Ms. Serafin replied about one year and then they move on to other programs.

**Jim Huenink of Northwest Center Against Sexual Assault (CASA)** said this program is based in Arlington Heights and has been here since 1978. Arlington Heights is one of thirty communities they serve in Cook County. They are considered a rape crisis center and provide comprehensive services for sexual assault for all ages. They work with children from the age of three and their oldest client is in her nineties. About 30% of their clients are under the age of 18. The funds support the counseling and advocacy services for Arlington Heights residents. This is a 24 hours a day, seven days a week service. They provide a very professional service to victims for free. They also provide community education in the schools. They started a new program where they recruit people from the community. One resident from Arlington Heights has her Masters' Degree in Counseling. CASA provides training and supervision for volunteers such as this resident so they can work with this agency to provide counseling services to clients. The grant request from the Village (CDBG) is \$2,500.

Trustee Sidor asked, regarding the Master's Degree level resident, are they being trained and supervised at the doctoral level of psychology.

Mr. Huenink replied that these individuals have their Master's Degree in Counseling or Social Work and if they want to volunteer for CASA, they are trained and given on-going clinical supervision. When a client is assigned to them, they will give them instruction on how to serve that client.

Trustee Sidor asked who is providing the supervision.

Mr. Huenink replied it is a licensed clinical social worker.

Trustee Tinaglia said what CASA does is wonderful and it's clear to him that it is not an age restricted situation. Having them to assist the victim is critical.

Mr. Huenink talked about one of things they are starting in this community is a sexual assault response team. This would include the Arlington Heights Police Department and Kristin Eby, Victims Services Coordinator. They would be part of a network of agencies that would work together to coordinate services for victims.

**Mark Parr of Children's Advocacy Center** explained that this center provides a range of services for children who are victims of sexual abuse, physical abuse or witnesses to violence or other crimes. They work very closely with law enforcement at the time the cases are reported. They coordinate the work that's done by law enforcement, DCFS and the States Attorney's Office so the child is only interviewed once with the team of professionals. All their services are free and they are also a 24 hour agency. Each family is assigned an advocate who works with the team to ensure that a proper plan is in place and is a constant support person for the family. Last year they served 36 children from Arlington Heights. The grant request from the Village (CDBG) is \$2,500.

Trustee LaBedz asked what the age range of children served is.

Mr. Parr replied as young as three up to age seventeen. Primarily, about 90% of the children seen are because of sexual abuse allegation.

Trustee LaBedz thanked Mr. Parr for what they do.

**Bea Pedersen of Wings Program** said this organization is set-up and designed to provide shelter and supportive services for victims of domestic violence. Their vision, through these services, will end the cycle of domestic violence. They provide care which starts at the Safe House, then through permanent supportive housing such as shared and group homes and finally through transitional apartment living. A victim and their family can be in the Safe House for up to three months and in the continuum of care for up to two years. They have found that a victim who comes to Wings and takes advantage of the many services provided, have a 95% success rate and will not return to the abusive situation. The grant request from the Village (CDBG) is \$10,000.

President Hayes said the 95% success rate is very impressive.

**Frederick Stupen of Resources for Community Living** said this program helps adults with special needs live independently. They do this through affordable housing options, supportive services, vocational services and social group activities. In fiscal year 2015 they served a total of 237 individuals. In Arlington Heights they served 30 individuals. The grant request from the Village (CDBG) is \$5,000.

Trustee Tinaglia is aware at Hersey High School they have a successful program for students with special needs and what happens to these young people after they age out of this kind of support. Where can they go to get the support they need. He thinks this is a wonderful program and thanks them for all they do.

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Ms. Larson said it includes tactile material throughout the room and it uses this as a calming effect.

Trustee Sidor asked is this room is used under supervision.

Ms. Larson replied yes this is used under supervision and many times this would be used with their therapist.

**Charles Witherington-Perkins** talked about two requests. The first request is for the annual allocation of \$150,000 in CDBG funds to be used to pay debt service for the Senior Center. This will be the last year of the debt service payment for the Senior Center. The grant request from the Village (CDBG) is \$150,000.

The second request deals with CDBG administration costs in the amount of \$60,000 for personnel staffing costs to run these programs and for the cost of a required audit/legal notice. The grant request from the Village (CDBG) is \$60,000.

**Nora Boyer, Housing Planner** said the **Single Family Rehabilitation Loan Program** is a CDBG funded program where the Village provides 0% interest home rehab loans to low and moderate income home owners. The work that is done are basic home repairs, the most common being roofs, furnaces, and window replacement. The loans eventually get repaid the majority of the time when the owner sells the home. In the last couple of years she has seen a variety in the kinds of households requesting the loans from two parent households with children to single parents with children and elderly people living alone. The Village has funded this program since 1978 for about 475 homes. There was a decrease in applications during the housing crisis in 2008-2009 since people were reluctant to make housing improvements. Now the applications are starting to pick-up again. The grant request from the Village (CDBG) is \$65,000.

**Nora Boyer discussed the Group Residence/Transitional Rehabilitation Program** and said for the last several years the Housing Commission has requested CDBG funds to be made available to make improvements to group homes and transitional housing. She said that in the past couple of years, the Village has funded group home renovations under this program with grant applications being reviewed and approved by the Housing Commission. The grant request from the Village (CDBG) is \$80,000.

#### B. 2016-2017 Annual Action Plan

Mr. Perkins said the purpose of this part of the public hearing is to obtain comments from the public concerning the housing and supportive service needs of the Village of Arlington Heights. These comments are to be taken into consideration in the development of the Village's 2016-2017 Annual Action Plan. Every year, the Village must submit to HUD an Annual Action Plan describing the Village's strategy for meeting its housing and community development needs over the one-year period.

A second public hearing will be held on July 5 or July 18, 2016, following the required 30-day period during which the proposed Annual Action Plan will be

available for public comment.

**TRUSTEE TINAGLIA MOVED, SECONDED BY TRUSTEE LABEDZ THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE DRAFT 2016-2017 ANNUAL ACTION PLAN, INCLUDING THE DRAFT 2016-2017 CDBG BUDGET, BE MADE AVAILABLE FOR THE HUD-REQUIRED 30-DAY PUBLIC COMMENT PERIOD.**

**THE MOTION PASSED UNIMOUSLY**

**TRUSTEE TINAGLIA MOVED, SECONDED BY TRUSTEE SIDOR, TO CLOSE THE PUBLIC HEARING.**

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

**TRUSTEE LABEDZ MOVED, SECONDED BY TRUSTEE SIDOR TO ADJOURN THE MEETING 9:07 P.M.**

**THE MOTION CARRIED UNANIMOUSLY.**



### MINUTES

President and Board of Trustees  
 Village of Arlington Heights  
 Committee-of-the-Whole  
 Board Room  
 Arlington Heights Village Hall  
 33 S. Arlington Heights Road  
 Arlington Heights, IL 60005  
 May 9, 2016  
 7:30 PM

#### I. CALL TO ORDER

President Hayes called the meeting to order at 7:31 PM. The Pledge of Allegiance was recited.

#### II. PLEDGE OF ALLEGIANCE

#### III. ROLL CALL

BOARD MEMBERS PRESENT: President Hayes, Trustees Blackwood, Farwell, LaBedz, Sidor and Tinaglia

BOARD MEMBERS ABSENT: Trustees Glasgow, Rosenberg, and Scaletta

STAFF MEMBERS PRESENT: Randy Recklaus, Village Manager; Charles Witherington-Perkins, Director of Planning & Community Development; Nora Boyer, Housing Planner; Eileen Hellstrom, Recording Secretary

#### IV. NEW BUSINESS

- A. Community Development Block Grant (CDBG) Budget for Program Year October 1, 2016 - September 30, 2017

**TRUSTEE LABEDZ MOVED, SECONDED BY TRUSTEE SIDOR, THAT THE COMMITTEE-OF-THE-WHOLE CONVENE THE PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT.**

**THE MOTION CARRIED UNANIMOUSLY.**

Charles Perkins, Director of Planning & Community Development, said pursuant to HUD regulations, a two part hearing is required to discuss the Community Development Block Grant (CDBG) budget and the requests from the agencies, and the second item is the Annual Action Plan. This budget year will start October 1, 2016 with a completion date of September 30, 2017 due to the transition from fiscal year to the Village joining the Cook County Home Consortium which requires the Village to align its Annual Action Plan/CDBG program and fiscal year with that of Cook County and the Federal government.

Federal 2016 Entitlement Grant:	\$249,746
Previous Year Carry-Over:	\$106,927
Projected Program Income:	\$ 50,000
<b>Total:</b>	<b>\$406,673</b>

Mr. Perkins said there is an estimated budget of \$406,673. There are certain caps and limits that the Village has to abide by under Federal regulations.

The following are the guidelines for the expenditure categories:

- **Public Service Activities Cap** – The maximum funding for public service activities is 15% of the sum of the Federal 2016 CDBG Entitlement Grant and the estimated prior year's (2015-2016) program income of approximately: \$55,550 (rounded).
- **Administrative Services Cap** – The maximum funding for administrative services is 20% of the sum of the 2016 Federal CDBG Entitlement Grant and anticipated FY 2016-2017 program income of \$50,000: \$60,000 (rounded).
- **Brick and Mortar Projects** – If the Village elects to expend the full amounts allowed under the caps for public service activities and administration, the amount available for brick and mortar and economic development projects is the total amount of CDBG funds available for FY 2016-2017 less the amounts of the two caps: \$296,123.
- **Low and Moderate Income Benefit** – A minimum of 70% of the total CDBG funds for 2016-2017 must benefit low and moderate income persons: \$285,000 (rounded).

In accordance with the approved budget calendar, a second public hearing will be held by the Village Board. This will follow the 30-day public comment period during which the proposed Consolidated Plan will be available for public comment.

President Hayes thanked all the agencies for all they do for those in need in Arlington Heights and surrounding suburbs.

**Charles Warner of Faith Community Homes** explained that Faith Community Homes' mission is to move families out of poverty and into financial stability. This is accomplished by bringing families into their program for up to two years along with financial support. They ask families to pay 30% of their income towards rent

and Faith Community Homes pays the balance. The most important thing they do is provide case management and mentoring for families. They help families budget their resources. Another important thing the mentors provide is to help families figure out ways to increase their income, through improved employment. Over the last thirteen years, Faith Community Homes has been able to help 86% of the families they have served. The families are in a better position at the completion of the program and are no longer at risk of losing their home. The grant request from the Village (CDBG) is \$2,500.

**Rhonda Serafin of Township High School District 214 Community Education Foundation** said this is a program that serves eligible non-native speakers of the English language who could benefit from beginning lessons in English as a second language by providing them with classroom instruction at the Arlington Heights Memorial Library. They serve immigrants in the area who speak very limited English. The instructor of this program teaches them beginning English as a second language in the context of computer usage and library usage. As they learn more English they learn how to use the computer and they learn the many resources offered at the library. They have twenty-two residents of Arlington Heights in the program this year. The grant request from the Village (CDBG) is \$1,500.

Trustee Farwell asked what the length of the program is.

Ms. Serafin replied that it is an on-going program and it depends on the person. The individual can stay in the program as long as necessary.

Trustee Farwell asked how long the average person stays in the program.

Ms. Serafin replied about one year and then they move on to other programs.

**Jim Huenink of Northwest Center Against Sexual Assault (CASA)** said this program is based in Arlington Heights and has been here since 1978. Arlington Heights is one of thirty communities they serve in Cook County. They are considered a rape crisis center and provide comprehensive services for sexual assault for all ages. They work with children from the age of three and their oldest client is in her nineties. About 30% of their clients are under the age of 18. The funds support the counseling and advocacy services for Arlington Heights residents. This is a 24 hours a day, seven days a week service. They provide a very professional service to victims for free. They also provide community education in the schools. They started a new program where they recruit people from the community. One resident from Arlington Heights has her Masters' Degree in Counseling. CASA provides training and supervision for volunteers such as this resident so they can work with this agency to provide counseling services to clients. The grant request from the Village (CDBG) is \$2,500.

Trustee Sidor asked, regarding the Master's Degree level resident, are they being trained and supervised at the doctoral level of psychology.

Mr. Huenink replied that these individuals have their Master's Degree in Counseling or Social Work and if they want to volunteer for CASA, they are trained and given on-going clinical supervision. When a client is assigned to them, they will give them instruction on how to serve that client.

Trustee Sidór asked who is providing the supervision.

Mr. Huenink replied it is a licensed clinical social worker.

Trustee Tinaglia said what CASA does is wonderful and it's clear to him that it is not an age restricted situation. Having them to assist the victim is critical.

Mr. Huenink talked about one of things they are starting in this community is a sexual assault response team. This would include the Arlington Heights Police Department and Kristin Eby, Victims Services Coordinator. They would be part of a network of agencies that would work together to coordinate services for victims.

**Mark Parr of Children's Advocacy Center** explained that this center provides a range of services for children who are victims of sexual abuse, physical abuse or witnesses to violence or other crimes. They work very closely with law enforcement at the time the cases are reported. They coordinate the work that's done by law enforcement, DCFS and the States Attorney's Office so the child is only interviewed once with the team of professionals. All their services are free and they are also a 24 hour agency. Each family is assigned an advocate who works with the team to ensure that a proper plan is in place and is a constant support person for the family. Last year they served 36 children from Arlington Heights. The grant request from the Village (CDBG) is \$2,500.

Trustee LaBedz asked what the age range of children served is.

Mr. Parr replied as young as three up to age seventeen. Primarily, about 90% of the children seen are because of sexual abuse allegation.

Trustee LaBedz thanked Mr. Parr for what they do.

**Bea Pedersen of Wings Program** said this organization is set-up and designed to provide shelter and supportive services for victims of domestic violence. Their vision, through these services, will end the cycle of domestic violence. They provide care which starts at the Safe House, then through permanent supportive housing such as shared and group homes and finally through transitional apartment living. A victim and their family can be in the Safe House for up to three months and in the continuum of care for up to two years. They have found that a victim who comes to Wings and takes advantage of the many services provided, have a 95% success rate and will not return to the abusive situation. The grant request from the Village (CDBG) is \$10,000.

President Hayes said the 95% success rate is very impressive.

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<http://arlingtonheights.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=798&MinutesMeetingID=196&doctype=Minutes>

8/10

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Trustee Sidor asked is this room is used under supervision.

Ms. Larson replied yes this is used under supervision and many times this would be used with their therapist.

**Charles Witherington-Perkins** talked about two requests. The first request is for the annual allocation of \$150,000 in CDBG funds to be used to pay debt service for the Senior Center. This will be the last year of the debt service payment for the Senior Center. The grant request from the Village (CDBG) is \$150,000.

The second request deals with CDBG administration costs in the amount of \$60,000 for personnel staffing costs to run these programs and for the cost of a required audit/legal notice. The grant request from the Village (CDBG) is \$60,000.

**Nora Boyer, Housing Planner** said the **Single Family Rehabilitation Loan Program** is a CDBG funded program where the Village provides 0% interest home rehab loans to low and moderate income home owners. The work that is done are basic home repairs, the most common being roofs, furnaces, and window replacement. The loans eventually get repaid the majority of the time when the owner sells the home. In the last couple of years she has seen a variety in the kinds of households requesting the loans from two parent households with children to single parents with children and elderly people living alone. The Village has funded this program since 1978 for about 475 homes. There was a decrease in applications during the housing crisis in 2008-2009 since people were reluctant to make housing improvements. Now the applications are starting to pick-up again. The grant request from the Village (CDBG) is \$65,000.

**Nora Boyer discussed the Group Residence/Transitional Rehabilitation Program** and said for the last several years the Housing Commission has requested CDBG funds to be made available to make improvements to group homes and transitional housing. She said that in the past couple of years, the Village has funded group home renovations under this program with grant applications being reviewed and approved by the Housing Commission. The grant request from the Village (CDBG) is \$80,000.

#### B. 2016-2017 Annual Action Plan

Mr. Perkins said the purpose of this part of the public hearing is to obtain comments from the public concerning the housing and supportive service needs of the Village of Arlington Heights. These comments are to be taken into consideration in the development of the Village's 2016-2017 Annual Action Plan. Every year, the Village must submit to HUD an Annual Action Plan describing the Village's strategy for meeting its housing and community development needs over the one-year period.

A second public hearing will be held on July 5 or July 18, 2016, following the required 30-day period during which the proposed Annual Action Plan will be

available for public comment.

**TRUSTEE TINAGLIA MOVED, SECONDED BY TRUSTEE LABEDZ THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE DRAFT 2016-2017 ANNUAL ACTION PLAN, INCLUDING THE DRAFT 2016-2017 CDBG BUDGET, BE MADE AVAILABLE FOR THE HUD-REQUIRED 30-DAY PUBLIC COMMENT PERIOD.**

**THE MOTION PASSED UNIMOUSLY**

**TRUSTEE TINAGLIA MOVED, SECONDED BY TRUSTEE SIDOR, TO CLOSE THE PUBLIC HEARING.**

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

**TRUSTEE LABEDZ MOVED, SECONDED BY TRUSTEE SIDOR TO ADJOURN THE MEETING 9:07 P.M.**

**THE MOTION CARRIED UNANIMOUSLY.**

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 8/31/2018

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Village of Arlington Heights, IL"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="36-6005774"/>	* c. Organizational DUNS: <input type="text" value="0723196249000"/>	
d. Address:		
* Street1: <input type="text" value="33 S. Arlington Heights Road"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Arlington Heights"/>	County/Parish: <input type="text" value="Cook"/>	
* State: <input type="text" value="IL: Illinois"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="60005-1499"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Planning &amp; Community Dev."/>	Division Name: <input type="text" value="Planning &amp; Community Dev."/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Nora"/>	
Middle Name: <input type="text" value="Anne"/>	* Last Name: <input type="text" value="Boyer"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Housing Planner"/>	
Organizational Affiliation: <input type="text" value="Village of Arlington Heights"/>		
* Telephone Number: <input type="text" value="847-368-5213"/>	Fax Number: <input type="text" value="847-368-5988"/>	
* Email: <input type="text" value="nboyer@vah.com"/>		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14.218"/> CFDA Title: <input type="text" value="CDBG Program - Entitlement Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="na"/> * Title: <input type="text" value="na"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> Title: <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="2016-2017 (FFY 2016) Annual Action Plan"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	



**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:  \* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="249,746.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="106,927.00"/>
* f. Program Income	<input type="text" value="50,000.00"/>
* g. TOTAL	<input type="text" value="406,673.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** – It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

NA  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title





**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING:**

**A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.