



Memorandum

To: Chairman Lorenzini and Members of the Plan Commission
CC: Randy Recklaus, Village Manager
All Department Heads
From: Sam Hubbard, Development Planner
Date: 8/29/2016
Re: PC #16-007: Kensington School, 840 E. Kensington Rd. – Plan Commission Meeting July 13, 2016

On May 25, 2016, the Plan Commission voted to continue application PC #16-008 until the July 13th Plan Commission meeting due to a number of unresolved issues with the application. The petitioner has been working over the last two months to address all outstanding items and some progress has been made, however, staff has not yet received a response to our second round of comments on the application. As no response has been received, staff is unable to finalize a recommendation for the proposed development at this time.

As public notice has already provided for this project, an additional continuance is necessary in order to allow the petitioner more time to address all staff comments. Staff is working to schedule a meeting with the petitioner to help them address all staff concerns so that the project is ready for Plan Commission review.

Recommendation:

It is recommended that a continuance until the August 24th Plan Commission meeting be granted to allow the petitioner suitable time to address all items raised in the Village review comments.