

Village of Arlington Heights Building Services Department

Interoffice Memorandum

To: Sam Hubbard, Development Planner, Planning and Community Development

From: Deb Pierce, Plan Reviewer, Building Services Department

Subject: Windsor Elementary School, 1315 E. Miner St., Amendment to Ordinance #90-

082, Parking Variation, Setback Variation and Impervious Surface Variation

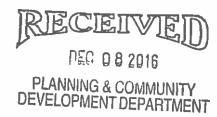
PC #: 16-026 – Round 1

Date: December 8, 2016

Sam:

I have reviewed the documents submitted for the above referenced project and offer the following comments:

- 1. Provide construction type of existing building and the proposed additions.
- 2. Indicate if the existing building has fire suppression and fire alarm systems.
- 3. Provide a height and area calculation based on Table 503 of the 2009 International Building Code.
- 4. Provide details on travel distance in the new additions to the nearest exit, along with an occupant load calculation for each exit.





Village of Arlington Heights, IL Department of Building Services





Date: 12/6/2016	P.C. Number: #16-026 Round 1
Project Name:	Windsor School Addition
Project Location:	1315 E. Miner St.
Planning Department Contact:	Sam Hubbard, Planning and Community Development
General Comments 1. Village amendment to the Fire	Code requires that all new buildings have fire suppression systems in-
stalled.	
shall be provided for every facility portions of the facility and all portion an approved route around the excompliance with this requirement 3. The addition is required to have 4. A zoning indicator panel and the closest proximity to the front the state of the sta	ternational Fire Code states that approved fire apparatus access roads y, building or potion of a building and shall extend to within 150 feet of all tions of the exterior walls of the first story of the building as measured by terior of the building or facility. Please provide information supporting to include widths of any access roads and maximum loads. We a complete fire alarm system. The associated controls, or fire alarm control panel shall be located within main entrance of the building as approved. agram with ladder truck specifications obtained from Engineering for any
UEVELOP	CEIVED PEC 0 6 2016 ING & COMMUNITY MENT DEPARTMENT CEPTUAL ONLY SUBJECT TO DETAILED PLAN REVIEW
Date12-6-16	Reviewed By:
	Fire Safety Supervisor

Memorandum

To:

Sam Hubbard, Development Planner

From:

Cris Papierniak, Assistant Director of Public Works <

Date:

December 22, 2016

Subject:

1315 E. Miner, P.C. #16-026

With regard to the proposed variances, I have the following comments:

- 1. Ensure that all sidewalks are returned to satisfactory condition at the completion of construction.
- The wire mesh screening system on Restrictor Structure A will most likely clog unless maintained/cleaned frequently. The best way to provide screening would be a bar, grate, or vortex type screening structure, not mesh.
- 3. Explain maintenance of Storm Tray System.
 - Where is debris removed from and how often should it be performed?
- 4. Will additional lighting be provided at ingress / egress to new parking lot?
- 5. Show limits of sidewalk replacement along Miner Street. All sidewalks must comply with ADA Standards.
- 6. Need to provide Limits and Cross Section of utility trench on Miner Street.
- Provide size of storm manhole on Miner Street that new system is being connected to.

Thank you for the opportunity to comment on this improvement.

tw

ENGINEERING DEPARTMENT

PETITIONER'S APPLICATION - ARLIN	GTON HEIGHTS PLAN COMMISSION	
	P.I.N.# 03-29-412-042	
Petition #: P.C. (6 - 026	Location: 1315 E. Miner St.	
Petitioner: Don Hansen, STR Partners LLC Architects	Rezoning: Current: Pro	oposed:
350 W. Ontario Street, Suite 200		
Chicago, IL 60654	Subdivision: Current:Pro	posed:
Owner: Arlington Heights School District 25	PUD:For:	
1200 South Dunton Avenue	Special Use:For:	
Arlington Heights, IL 60005	Land Use Variation: For:	
Contact Person:		
Address: 350 W. Ontario Street, Suite 200	Land Use: Current:	
Chicago, IL 60654	Proposed:	
Phone #: <u>312-464-1444 ext. 168</u>	Site Gross Area: 7.54 acres	
Fax #: 312-464-0785	II CII II TE CI	
E-Mail: don@strpartners.com	# of Units Total: 1BR: 2BR: 3BR: 4BR:	
(Petitioner: Please do n		
(, , , , , , , , , , , , , , , , , , ,	with the solon time mon,	
1. PUBLIC IMPROVEMENTS		
REQUIRED: YES NO COMMEN	TS	
a. Underground Utilities		
Water		
Sanitary Sewer		
Storm Sewer	121ECEIN	MEIN
b. Surface Improvement		· FEID)
Pavement		010
Curb & Gutter	*	
Sidewalks	PLANNING & LOW	VIMUNITY
Street Lighting	DEVELOPMENT DE	PARTMENT
c. Easements		
Utility & Drainage		
Access	<u> </u>	
2. PERMITS REQUIRED OTHER THAN VILLAGE:		
a. MWRDGC X b. IDOT		
c. ARMY CORP d. IEPA		
e. CCHD		
	YES NO COMMENTS	
3. R.O.W. DEDICATIONS?	X	
4. SITE PLAN ACCEPTABLE?		
5. PRELIMINARY PLAT ACCEPTABLE?	<u>N/A</u>	
6. TRAFFIC STUDY ACCEPTABLE?	X	
7. STORM WATER DETENTION REQUIRED?	X	
8. CONTRIBUTION ORDINANCE EXISTING?		
9. FLOOD PLAIN OR FLOODWAY EXISTING?		
10. WETLAND EXISTING?	X	
CENEDAL COMMENTS ATTACHED		
GENERAL COMMENTS ATTACHED	0	0
PLANS PREPARED BY: ERIKSSON ENGWERPING ASSOCIATION.	James & Morsmaller & MY	12/2/1
	Director	· injary 16
DATE OF PLANS: 11-22-16	Director	Date



PLAN COMMISSION PC #16-026 Windsor School Addition 1315 E. Miner Street

Amendment to Ord#90-082; Parking Variation; Setback Variation; Impervious Surface Variation Round 1

- 11. The petitioner is notified that these comments are being provided to ensure that the project meets the requirements for submittal to the Plan Commission. Approval by the Plan Commission is not an endorsement or approval of these documents to obtain the required building permits, engineering approval, or permits required by other government or permitting agencies for construction. Detailed plan review with associated comments will be provided upon submittal of plans for a building permit. The petitioner shall acknowledge that they accept this understanding.
- 12. Final engineering plans shall be georeferenced by using State Plane Coordinate System Illinois East. Below are details about projection:

Projected Coordinate System: NAD 19

NAD_1983_StatePlane_Illinois_East_FIPS_1201_Feet Transverse Mercator

Projection: False Easting:

984250.00000000

False_Easting: False Northing:

0.00000000

Central Meridian:

-88.33333333

Scale Factor:

0.99997500

Latitude Of Origin:

36.6666667

Linear Unit:

Foot US

Geographic Coordinate System:

GCS North American 1983

Datum:

D North American 1983

Prime Meridian:

Greenwich

Angular Unit:

Degree

- 13. The proposed detention facility will be a private system and as such will not be the Village's responsibility to maintain. The basin requires a 1-foot freeboard with an overflow weir at the 6" line. Provide calculation s for sizing the weir. An Onsite Utility Maintenance Agreement must be executed prior to final engineering approval. Please use the previous agreements for Ivy Hill School and Olive School as templates.
- 14. The stormwater calculations were not available at the time of review. Final approval will require final engineering plans including detention calculations showing HWL, storage required, storage provided, and restrictor sizing calculations. Any detention storage system located under pavement must be designed to AASHTO HS-25 loading standard. The Village's allowable release rate is 0.18 cfs/Ac. Use C=0.50 for pervious areas, C=0.95 for impervious areas. Use Bulletin 70 rainfall data. Clearly show the overflow route for the site. Minimum restrictor size allowed, for maintenance reasons, is 2". Restrictors between 2" and 4" must be in a trap in a catch basin. Show the location and size of the restrictor. Provide a detail showing the restrictor catch basin.
- 15. The overall site release rate cannot be increased. Determine the release rate under existing conditions, including unrestricted flow, and compare that to the overall site release rate under proposed conditions. Similar to what was done for Ivy Hill School, calculate the overall site release rate and detention volume per Village requirements and show what percentage of this is being provided by the proposed design.
- 16. It appears from the existing survey that the existing storm sewer connection goes north to Miner Street. Is this being disconnected or remaining in place? Please clarify.

- 17. Provide an exhibit to engineering scale showing the turning path of the Fire Department's responding vehicle, in this case the tower truck. Exhibit must show front and rear wheel paths and the extent of the front and rear overhangs, as provided in an "Autoturn" exhibit. The vehicle shall be shown maneuvering through the site in all possible directions of travel. Attached are the specifications for the tower apparatus.
- 18. Better define the overflow elevations along the east side of the school. Provide a weir calculation to ensure the proposed swale is adequately sized to convey the overflow volume before reaching the finished floor elevation of 673.65.
- 19. Consider including bicycle racks in development plan to encourage alternate modes of transportation for employees and patrons.
- 20. The lighting information provided did not include catalog cuts of the proposed fixtures. Also no site lighting photometric plan has been provided showing the footcandle reading for the property.
- 21. The proposal for two new driveway cuts along Miner Street has not been adequately explained. The orientation of the westerly most driveway looks to be designed for right turn in only, but is substandard, and is not explained in sufficient fashion, since the easterly driveway is shown to be an exit only driveway. This presumes only traffic from the west will be entering this lot.
- 22. The orientation of the parking lot angled parking stall configuration only permits easterly flow, with no capability to circulate within the parking lot. Motorists getting to the east drive aisle are forced back to Miner Street to circulate, if they turn left, cannot turn back into the lot into the westerly right turn in only driveway. The engineering plans conflict with other architectural and landscaping plans showing a different parking lot orientation and flow.
- 23. The presumption is that all drives and aisles are intended to be one-way operation, is this correct?
- 24. How does the flow from the Miner school lot and bus operations at that school affect the use of this lot?
- 25. The significant difference between observed and projected trip generation values must be discussed. There is no explanation of the current or proposed use of the west parking lot for student drop off and loading, or any recommendations to manage the on-street operation along the west side of Windsor Drive east of the school. What is the expected queue for parents using the west lot for drop off and pick up, and will this have any potential to back up into Miner Street?

James J. Massarelli, P.E. Date 12/22/16

Director of Engineering

Attachments:

Fire Apparatus Tower 131 Specifications (1 page)

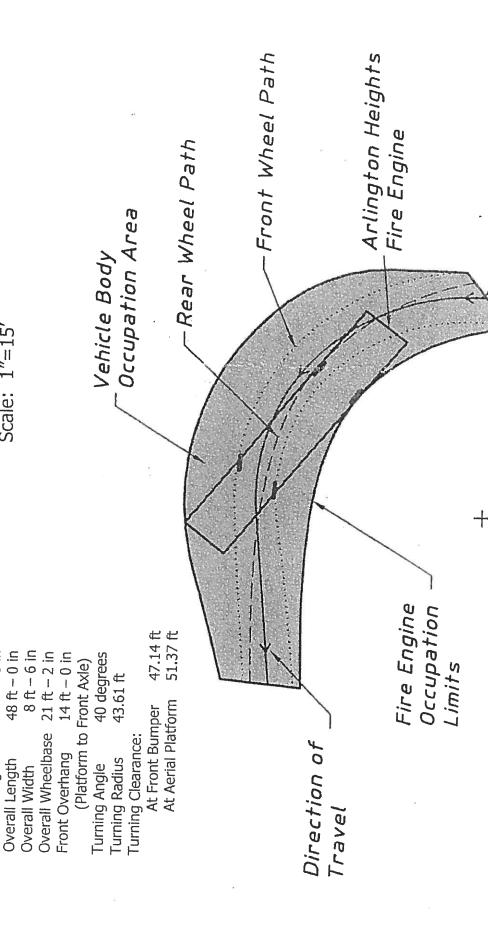
FIRE ENGINE TURNING TEMPLATE

Village of Arlington Heights Tower 131

Scale: 1"=15'

48 ft - 0 in

Overall Height



Centerline Path of Front Axle



Dec. 19, 2016

Date

Arlington Heights Fire Department Plan Review Sheet

EST. 1894		
DEPT	P. C. Number	16-026
Project Name	Windsor School Additi	on
Project Location	1315 E. Miner Street	
Planning Department Contact	Sam Hubbard	
General Comments		
Round 1		
Please follow the October 27, 2016 regarding Fire Department access.	6 email between Lt. And No other comments a	drew Larson and Josh Cap
NOTE: PLAN	IS CONCEPT	UAL ONLY
SUBJECT TO D	DETAIL ED PL	AN REVIEW

Reviewed By:

Arlington Heights Fire Department

LT. Mark Aleckson

ARLINGTON HEIGHTS POLICE DEPARTMENT

Community Services Bureau

DEPARTMENT PLAN REVIEW SUMMARY

Windsor School – 1315 E. Miner St. PC#16-026 Round 1

Round 1 Review Comments

12/16/2016

1. Character of use:

The character of use should not be problematic.

2. Are lighting requirements adequate?

Lighting should be up to the Village of Arlington Heights code. There are concerns regarding the South and East sides of the building, with lighting being adequate enough to deter criminal activity, especially the areas where there is new construction.

3. Present traffic problems?

Currently there are several reported traffic issues with student drop-off and pick-up on Windsor Dr.. It may be beneficial to create a new area in the Northwest parking lot which appears to be bigger than the previous lot.

4. Traffic accidents at particular location?

This is not a problem area in relation to traffic accidents.

5. Traffic problems that may be created by the development.

Please provide a detailed map regarding bus drop-off and pick-up procedures/times to highlight whether it will create additional traffic problems.

6. General comments:

-The new gym and classroom areas need to be well lit and measures need to be taken to ensure that area is not an area that is susceptible to criminal activity. Although the courtyard is enclosed, there have been issues at other buildings and schools in AH with juveniles accessing these areas via rooftops and ladders.

-Agent contact information must be provided to the Arlington Heights Police Department during all construction phases. Emergency contact cards can be filled out at the Village of Arlington Heights website (vah.com). This allows police department personnel to contact an agent during emergency situations or for suspicious/criminal activity on the property during all hours.

Rick Veenstra, School Resource Officer

Community Services Bureau

Approved by:

Supervisor's Signature

Arlington Heights Police Department

Emergency Information Card

1. Fill in all information by tabbing to each field.

2. When completed, save the form and send as an attachment to: tmorales@vah.com.

Arlington Heights Police Department 200 E. Sigwalt Street Arlington Heights, IL 60005-1499 Phone: 847/368-5300

Print Form (To Mall

Completed forms may also be printed and submitted in the following manner:

By Mail: Arlington Heights Police Department

200 E. Sigwalt Street, Arlington Heights, IL. 60005

Attention: Police Administration

By Fax: (847) 368-5970 - Attention: Police Administration

In Person: Dropped off at the Arlington Heights Police Department's front desk for

forwarding to Police Administration.

Name (Firm or Residence)		
Address/City		
Telephone Number		
Date Information Obtained		
N CASE OF EMERGENCY PLEA	ASE CALL:	
Contact #1		
Name		
Address/City		
Telephone Number		
Cell Number		
Contact #2		
Name		
Address/City		
Telephone Number		
Cell Number		
Alarm System		
□ No		
Yes	Phone number:	
Alarm Company Name		

HEALTH SERVICES DEPARTMENT

PETITIONER'S APPLICATION - ARLING	STON HEIGHTS PLAN COMMISSION
	P.I.N.# <u>03-29-412-042</u>
Petition #: P.C. 16 - 026	Location:1315 E. Miner St.
Petitioner: Don Hansen, STR Partners LLC Architects	Rezoning: Current: Proposed:
350 W. Ontario Street, Suite 200	Subdivision:
Chicago, IL 60654	# of Lots: Current:Proposed:
Owner: Arlington Heights School District 25	PUD: For:
1200 South Dunton Avenue	Special Use:For:
Arlington Heights, IL 60005	Land Use Variation: For:
Contact Person:	
Address: 350 W. Ontario Street, Suite 200	Land Use: Current:
Chicago II 60654	Proposed:
Phone #:312-464-1444 ext. 168	Site Gross Area: 7 54 acres
Fax #:312-464-0785	# of Units Total:
E-Mail: don@strpartners.com	1BR: 2BR: 3BR: 4BR:

(Petitioner: Please do not write below this line.)

1. **GENERAL COMMENTS**:

No comments at this time.

DEC 39 2016

PLANNING A JUNIOUNITY
DEVELOPMENT DEPARTMENT

Sean Freres, LEHP

12/09/16

Environmental Health Officer

Date

Sean Freres

12/09/16 _Direc

to

Date

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION						
	P.I.N.# <u>03-29-4</u>	12-042				
Petition #: P.C. 16 - 026	Location: 131	5 E. Miner St.				
Petitioner: Don Hansen, STR Partners LLC Architects			Proposed:			
350 W. Ontario Street, Suite 200	Subdivision:		Proposed:			
Chicago, IL 60654	# of Lots:	Current:	Proposed:			
Owner: Arlington Heights School District 25	PUD:	For:				
1200 South Dunton Avenue	Special Use:	For:				
Arlington Heights, IL 60005	Land Use Varia	ion: Fo	r:			
Contact Person:						
Address: 350 W. Ontario Street, Suite 200	Land Use:	Curren	t:			
Chicago, II_60654	0" 0 4	•	sed:			
Phone #:312-464-1444 ext_168						
Fax #:312-464-0785	# of Units Total:	0DD, 2DD,	4DD:			
E-Mail: don@strpartners.com 1BR: 2BR: 3BR: 4BR:						
(Petitioner: Please do not write below this line.)						
<u>YES</u> <u>NO</u>						
4 V COMPLIES WITH COMPREIN	THEIVE DLAND					
	COMPLIES WITH COMPREHENSIVE PLAN?					
	COMPLIES WITH THOROUGHFARE PLAN?					
3. X VARIATIONS NEEDED FROM	I ZONING REGULATION	DNS?				
(See below.)						
4. × VARIATIONS NEEDED FROM	SUBDIVISION REGU	ILATIONS?				
(See below.)						
5 SUBDIVISION REQUIRED?						
6 X SCHOOL/PARK DISTRICT CO	INTRIBUTIONS REQU	JIRED?				
(See below.)						

Comments:

Please see attatched

Sunt horas 12.21.16

Date

Planning & Community Development Dept. Review

December 20, 2016



REVIEW ROUND 1

Project: 1315 E. Miner Street - School District 25

Windsor Elementary School

Case Number: PC 16-026

General:

- 7. The Plat & Subdivision report requested that the School District work with the Park District to coordinate the removal of the recreational field, which field will be removed to accommodate the reoriented parking lot. Please provide an update on where things stand relative to coordination with the Park District.
- 8. A courtesy meeting with the neighbors is required prior to appearing before the Plan Commission. Has this meeting been scheduled yet?
- 9. Please provide a detailed explanation as to why the building expansion is needed given that growth of the student population is expected to be minimal. As part of this explanation, it may be helpful to outline what the current capacity of the school is vs. the current enrollment (i.e. the school was built to accommodate xxx number of students and currently we have xxx number of students enrolled). An explanation of the Special Education program and their associated needs may also be a way to illustrate the need for the building addition. Finally, as the expansion will create additional storage and office areas, it may be useful to outline if a lack of existing storage and/or offices is part of the impetus for the expansion.
- 10. Please provide a Photometric Plan showing proposed illumination levels.
- 11. The following Variations have been identified:
 - a. Section 5.1-3.6 to allow an exterior side yard setback of approx. 12.92' where code requires a 40' setback. This setback applies to the existing building.
 - b. Section 5.1-3.8 Maximum Impervious Surface Coverage to allow 50.11% impervious surface coverage where code allows a maximum of 50% impervious surface coverage.
 - c. Section 11.4-4 to allow 90 parking spaces where code requires 218 parking spaces.

Site Plan:

- 12. The "Existing Site Area" as shown on the Architectural Site Plan is listed at 274,658 sq. ft. However, the Plat of Survey indicates that the property is 536.93' x 610.99', which would result in an area of 328,059 sq. ft. Please clarify the actual area of the subject property. Assuming that the area is 328,059 sq. ft., the corresponding FAR, Building Coverage, and Impervious Surface Coverage calculations must be revised. Additionally, the written justification letter outlining the Variation requests should also be revised to reflect the actual impervious surface Variation requested.
- 13. The required front yard setback (north side of property) is based on the average of the existing front yard setbacks on the frontage due to the frontage being 100% developed. Since the average setback of both Miner School and Windsor School is greater than 40', a maximum 40' front yard setback is required. Please revise the architectural site plan to show a 40' required front yard setback along Miner Street.

- 14. Please revise sheet C2.1 of the engineering plans to show the proposed setbacks of the building addition to the property lines.
- 15. Was the rubber surface play area considered as impervious surface and included within the impervious surface calculation?
- 16. Section 11.2-12.6 requires curbing along the perimeter of all parking areas. Please add curbing around the edge of both of the two proposed landscape islands at the northwestern corner of the site (where the exiting parking lot connects to the proposed parking lot) so that these landscape islands have curbing around their entire perimeter.
- 17. The size of the "chiller enclosure" on the architectural site plan does not match the size as shown on the landscape and engineering plans. Additionally, this area on the landscape plan and engineering plans is labeled "dumpster enclosure". Please revise the plans so that they are consistent.
- 18. Please confirm the height of the walls on the chiller enclosure. Please confirm the height of the chiller. Will the walls completely screen the chiller?
- 19. Per Section 6.13-2(f), slatted chain-link fencing is prohibited. Staff recommends substituting the proposed slatted chain-link gate on the chiller enclosure with a wood or metal gate.
- 20. The engineering and landscape plans show a door on the northern elevation of the gymnasium addition where no door is shown on the architectural plans. Will a door be constructed in this location?
- 21. Staff recommends the addition of evergreen landscape plantings around the proposed transformer west of the gym addition.
- 22. Please provide details on the proposed playground equipment that will be added to the rubber play area. Will the same equipment that is currently there be reused? If new equipment will be added, what will the height of this equipment be?
- 23. The parking lot on the electrical plan does not match the parking lot as shown on the architectural, engineering, and landscape plans. Therefore, staff could not evaluate if the proposed light poles will interfere with the proposed landscaping. Please revise the electrical plan to show the correct orientation of the parking lot and proposed lighting. It may be helpful to show the proposed lights on the landscape plan to ensure that they will not interfere with the landscaping.

Parking and Traffic:

- 24. In counting the total number of parking spaces as shown on sheet C2.1 of the engineering plans, it appears that only 90 parking spaces have been proposed, however, all documents submitted indicate that 92 parking spaces are proposed. Please clarify the total number of parking spaces proposed. One of the labels which totals the number of parking spaces in a parking row indicates 12 parking spaces and 1 handicap space will be provided, however, the row actually contains 10 parking spaces and 2 handicap spaces. Please revise this sheet to reflect the correct number of parking spaces. Additionally, the Traffic and Parking Study states that 92 spaces will be provided on the site; please revise this study to reflect that only 90 spaces will be added. Finally, please revise the Written Justification for Variation approval to reflect the correct number of parking spaces that will be included on the site.
- 25. Please revise sheet C2.1 to include "Do Not Enter" signage facing Miner Street at the "exit only" drive aisle where the drive aisle connects to Miner Street.
- 26. Page 5 of the Traffic and Parking Study needs revisions to the **Windsor Drive at Miner Street** paragraph. It is unclear what the first sentence of this section is trying to say.
- 27. Further analysis of the adequacy of the parking is needed. The study states that "parking counts were conducted in May after the morning arrival period which found only a few open spots on-site for staff and visitors". How

many spots were available? It appears that the study is indicating the existing 89 space parking lot is at capacity. If the number of staff is expected to increase by five and the parking lot will only increase by one space, it appears that a parking shortage may exist.

- 28. The northern parking row is shown at 18.5' in parking space depth, and per Section 11.2-8, parking spaces with 60 degree angled parking must be a minimum of 20' in depth. Please revise the depth of the parking spaces to conform to the code requirement.
- 29. The parking requirements for the site are shown below:

SPACE	PARKING CODE USE	NUMBER OF EMPLOYEES	NUMBER OF CLASSROOMS	PARKING RATIO	PARKING REQUIRED
Windsor Elementary School	Elementary School	93	32	1 space per classroom plus two spaces per employee	218
Total Parking Required			218		
Total Parking Provided				90	
Parking Surplus /(Deficit)				128 (59% reduction in required parking)	

As outlined above, a parking variation is required.

Prepared by:

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

PETITIONER'S APPLICATION - APLINGTON HEIGHTS PLAN COMMISSION

TETHIORER O ALT EIGATION - AREII	1010H TEIOTTOT EAR COMMISSION			
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Address: 350 W. Ontario Street, Suite 200	Land Use: Current:			
Chicago II 60654	Proposed:			
Phone #: 312-464-1444 ext 168	Site Gross Area: 7 54 acres			
Fax #: <u>312-464-0785</u>	# of Units Total:			
E-Mail: don@strpartners.com	1BR: 2BR: 3BR: 4BR:			
/D-42/1	4 74 5 6 45 5 5			

(Petitioner: Please do not write below this line.)

LANDSCAPE & TREE PRESERVATION:

1.	Complies with Tree Preservation Ordinance	X	
2.	Complies with Landscape Plan Ordinance	<u>X</u>	
2	Parkway Trop Foo Popuired		$\overline{}$

3. Parkway Tree Fee Required (See below.)

Comments:

HO COMMENTS

Coordinator | 12/16/16 | Date

YES

NO