## Addressing: Interoffice Memorandum

## Addressing: Fire Safety Division

# Addressing: Engineering Department

### Addressing: Arlington Heights Fire Department Plan Review Sheet

## Addressing: Health Services Department

### Addressing: Planning and Community Development Department

#### 7-10 NO COMMENTS

- 11. The Response to comment #11 is noted. Based on the exhibit showing the reserved spaces for NewHope Academy staff parking, and based on the information that students will enter and exit through the southwestern entrance to the NewHope tenant space (which only provides access to the NewHope Academy Unit), please confirm if student drop off/pick up will occur in the location as shaded in blue on the diagram below.
  - o The blue area is correctly labeled where drop off and pick up will take place.

### **Addressing: Community Services Bureau**

#### 1-5. NO COMMENTS

- o General comments:
  - -Recommended to have security/policies in place; and a school crisis plan for emergencies, active shooter, etc...
    - o Noted
  - -Lock down procedures are to be scheduled with Arlington Heights Police Department in accordance with IL state law.
    - o Noted
  - -The projected enrollment at NewHope Academy is close to those at our existing alternative schools with school resource officers. Was there any discussion about the need for an SRO at NewHope in Arlington Heights or the previous location? While the numbers of calls for service don't appear to be an issue, we are just looking for some background information if an SRO would be needed in the future.
    - Students attending NewHope do not have a history of physical aggression or verbal aggression. They are internalizing students, they do not have a behavioral component; therefore do not require the assistance of an SRO. There are two documented calls to the police over the past two years regarding NewHope students. However, we welcome a strong working relationship with the Arlington Heights Police Department.

# Addressing: Village of Arlington Heights Public Works

### Addressing: Planning and Community Development Department

#### Landscape issues

- 1. Please provide a landscape plan as part of building permit that addresses the landscape code deficiencies.
  - AMG property services, the landscape maintenance service provider at the property, will complete the work necessary to address the landscape code deficiencies. A copy of AMG's project proposal, with landscape plan, is attached.
- 2. A landscape bond in the amount of 30% of the landscaping costs will be required at the time of building permit.
  - A landscape compliance bond in the amount of 30% of the landscape cost, which costs are currently estimated at \$14,352.00 (see the attached AMG project proposal), will be provided.



P.O. Bax 248 Batavia, IL 60510 630-460-1770

www.amgpropserv.com

#### **PROJECT PROPOSAL**

**DATE: 2/9/17** 

Client: ACG Management

Name: Jim Weber
Address: 3250 N Arlington Hts. Rd
Phone: 312-560-0828

Worksite: Arlington Corporate Center

Function: Shrub and Tree Installation

Based on project review AMG Property Services is pleased to submit proposal(s) for consideration.

Jim,

Per your request and our site review, here is a proposal to plant missing trees and place shrubs along the perimeter of the property adjacent to Arlington Hts. Rd to meet screening requirements.

#### PROCEDURES AND PRICING

•	Planting of five 4" caliper "autumn blaze" Maples in designated parking lot island
	location- to include soil amendments, mulch, initial watering and disposal of debris.

COST: \$4,472.00	
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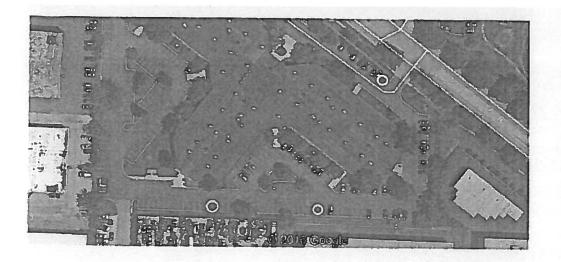
 Planting a mix of 105 - 30"/36" Black Choke Cherry & Burning Bush along the designated parkway area – Approx. 420LF. To include the area will be striped of turf, soil amendments, mulch, initial watering and disposal of debris.

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#### NOTES

- Permits are not included and are the Client's sole responsibility.
- AMG Property Services will secure permits upon clients request; related costs will be invoiced separately.
- Weather conditions may affect the work schedule and date of completion.
- A partial payment may be required during a project's progression and will be agreed upon prior to starting.

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### **Agreement Conditions and Acceptance**

All payments are invoiced 30 days net. A service charge of 1% per month may be applied to amounts due for more than 30 days. Collections costs, including, but not limited to attorney fees, if any, will be the sole responsibility of purchaser.

Should Contractor not receive invoiced amounts within 30 days of invoice(s) date, warranties may be voided and/or nullified.

This agreement, inclusive of all attached documents, specifications, conditions, surveys, and plans constitutes the entire agreement between the parties and supersedes prior agreements, conditions and/or promises. No changes may be made to this Agreement unless approved by both parties in writing.

All materials used for the work process are guaranteed to be as specified in the Agreement. All work will be performed and completed in a professional manner consistent with today's industry standards. Should alterations or deviations from the specifications of the Agreement might become necessary due to unforeseeable conditions beyond the Contractor's control; changes will be presented in writing to Purchaser together with adjusted additional costs.

This Agreement and any subsequent changes are upon conditions of force majeure, labor disputes, strikes, accidents, severe weather conditions.

Contractor	Accepted by Purchaser	
AMG Property Services, Inc.	Company:	
August Girardi	Name:	
Project representative	Position:	
Signature:	Signature:	
Date:	Date:	