
*Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission
Tuesday, March 14, 2017 in the Hanson Room at Village Hall*

COMMISSION MEMBERS IN ATTENDANCE:

Peter Szabo, Chairman
Dr. Michael Bagby D.C.
Paul Danko
David Easley
Juergen Juffa
Alan Medsker

MEMBERS ABSENT:

Michael Walczak

STAFF PRESENT:

Briget Schwab, Engineering Liaison, VAH

OTHERS PRESENT:

RESIDENTS IN ATTENDANCE:

CALL TO ORDER:

A quorum being present, P. Szabo called the meeting to order at 7:37 p.m.

APPROVAL OF MINUTES:

J. Juffa moved to approve the Minutes of the Bicycle Advisory Commission Meeting from August 30, 2016. M. Bagby seconded the motion. P. Danko and D. Easley abstained since they were absent from the meeting. The motion carried unanimously.

CHAIRMAN'S REPORT:

- P. Szabo reported that the Arlington Heights Bike Club will hold the Ride of Silence on May 17th, 2017. This year's ride will be in honor of Joni Beaudry, whom was struck and killed on her bicycle last year in Mount Prospect at Central Road and Weller Lane. The route will be slightly altered to include the crash site.
- J. O'Neal updated P. Szabo that the Graphic Design staff will be completed with the main body of the Bike Plan by March 15th.

OLD BUSINESS:

- D. Easley reported he has a meeting with the Special Events Committee meeting with Village Staff on Thursday, March 16th for the May Bike Arlington ride. P. Szabo asked if B. Schwab has heard if the proposed dates have been approved, but B. Schwab did not. The Arlington Heights Memorial Library (AHML) contacted P. Szabo because their publicity deadline is approaching and wanted confirmation of the dates. Additionally, AHML had asked if registration was still being handled the same way and is awaiting confirmation to provide registration information in their newsletter. B. Schwab stated she thought it worked well, but will confirm that the Legal department is OK with the system. P. Szabo plans to use the same forms from

previous years and will handle updating the information and will provide to Legal for them to approve the forms. P. Danko has not heard back from Arlington Heights Park District yet. P. Szabo requested that P Danko follow-up with the Arlington Heights Park District in the morning.

- BPAC finished reviewing and updating the proposed Bike Parking Ordinance. BPAC reviewed each Use by comparing proposed requirements to existing businesses to determine if proposed bike parking requirements were realistic. The following changes were recommended:
 - Bowling Alleys – maximum of 12 Bike Parking (BP)
 - Dance Studios – Minimum of two BP and one BP for every 2% capacity
 - Furniture and Appliances – Max 12 BP
 - Motor Vehicle Sales – Max 12 BP
 - Offices – Business, Professional & Governmental – One BP per 6000 SQ FT with max of 36 BP and min 2 BP
 - Offices – Medical or Dental – One BP per 4000 SQ FT with max 12 BP
 - Medical Center – Max 12 BP
 - Personal Trainer – change to 5000 SQ FT
 - Restaurant – Carry out – change to 900 SQ FT
 - Restaurant – Sit Down – Max 24 BP
 - Retail – Not otherwise specified – Max 24 BP
 - Hospitals – One BP per 80 employees, min of 2 BP
 - Community Centers – Spaces equal to 2% capacity, min of 2 BP
 - Daycare – Change ‘students’ to ‘children’.
 - Public Utility and Public Services Uses – Remove from list
 - Recreational Facilities – BP spaces equal in number to 2% of capacity
 - BPAC agreed to list of Uses that do not require bike storage.
 - BPAC agreed to add language for multi-tenant commercial or industrial developments to combine parking which was in the first version of the proposed bike parking Ordinance.
 - BPAC agreed to add language stating the Director of Planning or designee may determine that fewer or no spaces be provided.
 - BPAC agreed to add language the parking in the downtown is not required except for Planned Unit Developments which will be determined by the Plan Commission.

M. Bagby moved to approve the Bicycle Parking Ordinance. J. Juffa seconded the motion and it carried unanimously.

- B. Schwab reported that the Planning Department is currently in the process of updating the entire Zoning Code and is planning to bring the Bike Parking Ordinance when the updated Parking Regulations section of the Zoning Code is brought forward to the Ordinance Review Commission. The meeting date would likely be in May 2017, but has not been confirmed.
- P. Szabo presented a memo he drafted on behalf of the BPAC to discuss their overall approval of the recommendations made by the Planning Department. BPAC approved the memo after suggested changes were made.
- P. Szabo requested to table the discussion on Bikeways Map until next meeting.
- B. Schwab reported that Walk Arlington project is progressing. B. Schwab put together route maps from various destinations throughout town that would be considered walkable. The Village Manager and B. Schwab selected 12 locations to

launch the project and will be looking for approval from the rest of the committee which consists of representatives from Arlington Heights Library, Arlington Heights Park District, Northwest Community Hospital, Chamber of Commerce, School District 25, and the Village.

NEW BUSINESS:

- The next meeting is tentatively scheduled for April 20, 2017 at 7:30 PM.

ADJOURNMENT:

- **D. Easley moved to adjourn the meeting. M. Bagby seconded the motion and the meeting adjourned at 9:02 PM.**

APPROVED:

_____ Date
Chairman

_____ Date
Secretary