



## MINUTES

President and Board of Trustees  
Village of Arlington Heights  
Board Room

Arlington Heights Village Hall  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

August 7, 2017

8:00 PM

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL OF MEMBERS**

President Hayes and the following Trustees responded to roll: Glasgow, LaBedz, Tinaglia, Sidor, Blackwood and Baldino.

Trustees Rosenberg and Scaletta were absent.

Also present were: Randy Recklaus, Diana Mikula, Mark Burkland, Tom Kuehne, Robin Ward, Gerald Mourning, Robert Taraszka and Becky Hume.

### **IV. APPROVAL OF MINUTES**

A. Committee of the Whole 07/10/2017 Approved

Trustee Carol Blackwood moved to approve approve. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

B. Village Board 07/10/2017 Approved

Trustee Mike Sidor moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

C. Village Board 07/17/2017 Approved

Trustee Jim Tinaglia moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Abstain: Baldino

Absent: Rosenberg, Scaletta

## **V. APPROVAL OF ACCOUNTS PAYABLE**

A. Warrant Register 07/30/2017 Approved

Trustee Thomas Glasgow moved to approve the Warrant Register dated 7/30/17. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

## **VI. RECOGNITIONS AND PRESENTATIONS**

A. Police Department Life Saving Award Presented to Officer Adam Plawer

President Hayes presented Officer Adam Plawer with the Life Saving Award for his brave and heroic actions on June 28th. 2017. Officer Plawer took action to successfully remove a young lady from a flaming crashed vehicle, exposing himself to significant personal risk.

B. Police Department Certificate of Appreciation Awarded to Citizens Delivering Aid to a Victim of a Violent Attack

Scott Frost, Mark Hewitt, Deborah Bauer and Valerie Valadez worked together to rescue and provide life saving first aid to a victim of a brutal chain saw attack. President Hayes presented each of them with a Certificate of Appreciation.

## **VII. PUBLIC HEARINGS**

## **VIII. CITIZENS TO BE HEARD**

Josh Fishel, President of the Arlington Market Community Homeowners Association built by MMI Homes, said the development is having sump

pump issues. Despite the issuance of Certificates of Occupancy, the sump pump discharge elements were not installed according to Code. A Village representative agreed that the discharge pipes were not installed with access to a drainage ditch or storm sewer, which is required. Mr. Fishel said there is no possibility of a drainage ditch. The neighborhood is experiencing flooding and constant standing water. Mr. Fishel cited a letter, dated March 10, 2017 from the Deputy Director of Engineering Mike Pagones to MMI Homes, referencing an email dated 11/18/2016 that said "as we discussed on site, many of the sump pump discharges are not within Code." The understanding was that Michele Perkins, the construction supervisor of the development, would perform all exterior work; grading, pump and downspout discharge, under the site improvement permit, in order to expedite the issuance of the Occupancy Permits. Mr. Fishel said all homes would fail inspection if they needed to be sold now. He asked for help in resolving this issue.

President Hayes said the Board was not in a position to respond this evening. Mr. Recklaus said they will work with residents, investigate further and communicate with the residents and the Board what they find.

**IX. OLD BUSINESS**

**X. CONSENT AGENDA**

**CONSENT OLD BUSINESS**

**CONSENT APPROVAL OF BIDS**

- A. Contract Manhole Rehabilitation Approved

Trustee Robin LaBedz moved to approve. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

**CONSENT LEGAL**

- A. An Ordinance Amending Chapter 18 of the Arlington Heights Municipal Code (Sections 18-217c and 18-218a - Parking - permits and fees) Approved

Trustee Robin LaBedz moved to approve 17-031. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

- B. A Resolution Approving an Intergovernmental Major Case Assistance Team Agreement (Law enforcement intergovernmental cooperation of participating agencies) Approved

Trustee moved to approve R17-047/A17-045. Trustee Seconded the Motion.

The Motion: Passed

Absent: Rosenberg, Scaletta

- C. An Ordinance Authorizing the Sale of Surplus Property Owned by the Village of Arlington Heights (2071 and 2081 N. Ridge Avenue, former water detention) Approved

Trustee Robin LaBedz moved to approve 17-032. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

### **CONSENT REPORT OF THE VILLAGE MANAGER**

- A. Settlement of Worker's Compensation Claim - Nicholas Buchanan Approved

Trustee Robin LaBedz moved to approve the worker's compensation settlement for Nicholas Buchanan in the amount of \$32,474.46. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

- B. Settlement - Workers' Compensation Claim - Ryan Glendenning Approved

Trustee Robin LaBedz moved to approve the worker's compensation

settlement for Ryan Glendenning in the amount of \$27,116.37. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

### **CONSENT PETITIONS AND COMMUNICATIONS**

A. Bond Waiver - American Legion Post #208 Approved

Trustee Robin LaBedz moved to approve. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

B. Bond Waiver - Northwest Suburban Genealogy Society Approved

Trustee Robin LaBedz moved to approve. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

### **XI. APPROVAL OF BIDS**

### **XII. NEW BUSINESS**

A. Proposed Storm Water Utility Fee Approved

Mr. Recklaus said a Storm Water Utility Fee is being proposed in order to perform ongoing storm water improvement projects and support the storm sewer program. Mr. Kuehne said in the past, storm water improvements have relied on transfers of surplus dollars from other funds. This fee will cover ongoing annual projects and 5 years' worth of storm-water infrastructure projects. The Villages of Palatine, Buffalo Grove and Wheeling have storm water utility fees. The proposal would add a charge on resident's water and sewer bill. A \$6.25 is being proposed for each Single-Family Home, Non-Profit and Small Business. Larger properties would be priced on a tier basis. Implementation could occur on October 1, 2017.

Trustee Tinaglia said this is a reasonable approach to get some of these

projects going. One of the number one issues in the Village is sewer water management. Mr. Kuehne explained that commercial properties might have a number of meters and larger square footage. These properties could end up in tier two or three.

Trustee Sidor asked why the grant projections were zero. Mr. Kuehne said staff is pursuing all grant opportunities available. For budgeting purposes, he said staff never projects grant funds unless it is known that the money is certain. Mr. Recklaus said three grants have been applied for. Grants are not given until projects are shovel ready.

President Hayes said this is a good approach as it spreads the burden and benefits the community.

Trustee Thomas Glasgow moved to approve the Storm Water Utility Fee rate structure as outlined and that it become effective with the October, 2017 billing dates. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

### **XIII. LEGAL**

- A. A Resolution Approving a Membership Agreement for a Geographic Information System Consortium (Arlington Heights' membership to consortium) Approved

Mr. Recklaus said a there has been a recent vacancy in the GIS (Geographic Information Systems) work unit. Staff reviewed the current use of GIS to determine what might be necessary to meet current and future needs. After evaluation, joining a regional cooperative for GIS services makes sense.

Ms. Mikula said the GIS program includes computer hardware, software and geographic data. It is very specialized and needs highly trained staff to keep up with all the capabilities. The Village's GIS has become stagnant because of limited staffing and its benefits are not being maximized. It was determined that two-three people would be needed to have a proper GIS system. Hiring the appropriate staff is more costly than joining a consortium. Keeping the status quo would sustain limited satisfaction and not provide adequate mapping information to the community or staff.

Ms. Mikula explained the organization of the GIS Consortium (GISC). Hardware and software costs are shared. The fee is based on the size of the municipality and the amount of staffing required. There would be dedicated GISC staff in Village Hall 5 days a week. The total cost savings are projected to be \$18,461.50 annually with increased GIS capability and

service. GISC partners with Municipal GIS Partners, Inc. (MPG) for its GIS services.

Maria Storm from MPG demonstrated the benefits they have provided to other communities. All programming would be available to the Village and is customizable. She said there is greater efficiency, better customer service and increased transparency. Municipalities share software, hardware, solutions and ideas. She showed different kinds of applications related to address like taxes, school districts, permits, pets, and vehicle stickers. Community information can be mapped and shown including: closed roads during storm events, sandbag locations, snow plowing, projects under review, available commercial properties, vacant land and home developments, parking for special events, capital improvement projects, and parade routes.

President Hayes asked about the staffing. Ms. Storm said they would have a person on site 5 days a week, but those days would be shared by two people so that more than one person knows the system. These site staff have access to analysts, managers and client account staff who are remotely based. President Hayes asked what if a project needs more manpower? Ms. Storm said they will work with staff to set priorities. If necessary they will add more resources and there may or may not be additional charges.

Mr. Recklaus said he spoke with colleagues in other communities and was overwhelmed by how much support this consortium has. No communities have left. Because the consortium owns the intellectual property, once a program is created, all communities can use it, which is an innovation accelerator.

Trustee Glasgow said he typically is not in favor of outsourcing. He said this proposal has good benefits, staff expertise and is cost effective. Trustee Glasgow asked about privacy issues. Ms. Storm said the Village has complete control of what data is made public. Staff has different access than the public does.

Trustee Glasgow asked about staffing and implementation. Mr. Recklaus said the previous manager was outstanding. The system needs a lot of data entry. Someone of that caliber is not needed for data entry. The Consortium provides access to developers, and the data entry is done too. The price is based on getting the appropriate level of both of those capabilities.

Ms. Mikula said there will be an onboarding process and Staff will prepare a priority list of projects after meetings with departments. Ms. Storm said it takes 12 months or less for a community portal to be constructed. They will figure out how many projects are ongoing, and how quickly data can be integrated into the model.

Trustee Tinaglia said this is a front loaded operation; a lot of early

information has to occur to make sure it is usable. Ms. Storm said several client account representatives will help get projects prioritized; there will also be analysts, project owners and platform administrators working on it. Mr. Recklaus said the Village is not starting from scratch. Staff is already collecting and cleaning data.

Trustee Tinaglia asked how long it will take to implement. Ms. Storm said because the Village has data, some projects will be delivered right away. Within 6 months, they will have a lot built out. She said she hoped it would not take 12 months, but it depends on the balancing of priorities.

Trustee LaBedz asked how this will integrate into the new website? Mr. Recklaus said this will be another component of the new website but won't delay implementation. Things will be added to website as they become available. Ms. Mikula said there is no issue with integration into the website.

Trustee Blackwood said the community interaction is the most powerful component in its ability to go to a particular issue and get all the information, without having to pick up the phone. Ms. Storm said the links can be visual in a gallery format or in a text link. Trustee Blackwood said the portal concept for staff is critical.

Trustee Baldino asked where the Village's data lives and how it is stored. Ms. Storm said on their servers/Microsoft Azure, but the Village owns the data. GIS Partners President Tom Thomey said it is in one massive database that is standardized but communities are filtered.

Trustee Baldino asked if there were concerns regarding migration. Mr. Thomey said there are some concerns as they try to make the Village's data fit in a uniform model. A preliminary review was done on primary data sets and there are no initial concerns. There is an opportunity to have custom data that lives outside the model if needed. Trustee Baldino said he was in support as long as there was data integrity and security.

Trustee Sidor asked about the Village's investment in hardware and software. Ms. Mikula said costs will be reduced as not all current licenses and expenditures will need to continue. A lot of software will not be needed anymore. No additional hardware is needed. Trustee Sidor asked if there was a possibility for overload during weather events. Ms. Storm said there could be, but the technical team monitors the performance of the servers to make sure there is always enough space. She explained that the Village would create its own tabs in the portal program. The Village is responsible for the content.

Trustee Sidor asked when the website would be live. Ms. Mikula said by the end of September, testing will begin in a few weeks. Trustee Sidor asked if content will come from the website. Mr. Recklaus said staff has not determined what exact products will be available, as it was not assumed the Board would give approval. This will be a new feature that will be



easily integrated.

Trustee Sidor asked if the usual website staff will create this too? Ms. Mikula said implementation will be faster because of the new content on the website. She and Mr. Taraszka will be the primary people responsible for content. Forestry will contribute too. Nancy Kluz is responsible for website content with two other team members. Mr. Recklaus said the web team meets regularly and will continue to work with content owners in different departments. The website is an ongoing process and will never be complete; it lives and breathes. Each piece of GIS information will be seamless with the website; the user will not know they are in a GIS section. Ms. Storm said property search information could be in several locations.

Melissa Cayer asked if it is legal to share information within the departments. Mr. Burkland said yes.

Trustee Thomas Glasgow moved to approve the GIS Consortium Membership Agreement and appoint the Assistant Village Manger as the Village Director and the IT Manager as the Alternate Village Director to the Consortium. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

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| B. | A Resolution Approving a Contract with<br>Municipal Geographic Information System<br>Partners, Incorporated<br>(Contract with the Service Provider as a member<br>of the GIS Consortium) | Approved |
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Trustee Thomas Glasgow moved to approve. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

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| C. | A Resolution Relating to Participation by Elected<br>Officials in the Illinois Municipal Retirement<br>Fund<br>(Village President) | Approved |
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Keith Moens asked for this item to be removed from the Consent Agenda. Mr. Recklaus explained that IMRF requires that a Resolution be passed if elected officials are to participate in the fund. The Board must pass such a resolution indicating that that position requires 1000 hours of work or more a year. By passing this, the Village President qualifies for membership in

the retirement fund.

Trustee Jim Tinaglia moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta

#### **XIV. REPORT OF THE VILLAGE MANAGER**

#### **XV. APPOINTMENTS**

#### **XVI. PETITIONS AND COMMUNICATIONS**

President Hayes thanked all those involved in National Night Out, Mane Event, and the Taste of Arlington.

Trustee Blackwood said the Dragon Boat Races, in it's 5th year, was more fun than she could have imagined and is truly a significant event.

#### **XVII. ADJOURNMENT**

Trustee Jim Tinaglia moved to adjourn at 9:46 p.m. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Baldino, Blackwood, Glasgow, Hayes, LaBedz, Sidor, Tinaglia

Absent: Rosenberg, Scaletta